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**APPLICATION FOR ENVIRONMENTAL GRANT**

1. **PROJECT AND APPLICANT INFORMATION**

**Name of Project: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Site or Location of work: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Site Landholder: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Name of organisation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Primary Contact Person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

President / Chair: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Secretary: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Treasurer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Is your organisation an
Incorporated Body: Yes / No ABN: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
(If yes, please include previous quarters profit/loss statement, balance sheet and recent bank account statement)

1. **ASSISTANCE REQUESTED**
2. Cash component requested $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. In-kind support from Shire of Dandaragan
within normal business hours \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
(describe type of support requested and estimated number of hours of support)
4. In-kind support from Shire of Dandaragan
outside of normal business hours \* $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Describe type of support \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\* If you are requesting in-kind support from the Shire for human resources outside of normal business hours? Costs will be calculated at $100 per hour per staff member and be added to the cash component requested, the total of which must not exceed $10,000. All other requests for in-kind support within normal business hours from the Shire of Dandaragan will be assessed separately.

 Total (Add a + c) $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **INFORMATION REGARDING THE APPLICATION**

**3.1 Provide an overview of the project, including what your activity involves, the key objectives and the key activities that will improve our local environment:**

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**3.2 How will your project address the prioritisation criteria?**

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| Extent to which project / activity benefits the local natural environment  |  |
| Applicant’s capacity to deliver a well‐planned project, including applicant’s experience, skills and time |  |
| Extent to which project / activity aligns with Shire of Dandaragan Strategic Community Plan  |  |
| Level of volunteer participation and wider community participation  |  |
| Extent to which project provides community education and / capacity building |  |
| Extent to which applicant is contributing towards funding the project / activity  |  |

**3.3 Do you have the consent of the landholder on which the project will take place?**

 **[ ]** Yes [ ]  No

**3.4 To what extent does the event / activity for which you are seeking funding benefit the Shire of Dandaragan community?**

1. What specific community needs will be satisfied by the project?

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1. How have these needs been identified?

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**3.5 Will this activity / project involve other community organisations? Please list other community organisations and what they will be contributing to this proposal.**

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**3.6 How will you evaluate the success of your project, i.e., how will you know if your project has been successful in achieving its aims?**

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**3.7 Do you agree to provide the Shire of Dandaragan with photos to enable us to promote and celebrate the project grant outcomes?**

[ ]  Yes [ ]  No

**3.8 Is this project/activity already underway, or has it been completed?**

[ ]  Yes [ ]  No

* 1. **Complete the following budget table for your proposal:**

PROJECT INCOME:

 Donations / Sponsorship $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Entry Fees / Gate Takings $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Sales $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Contributions by applicant $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Other funding sources $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Shire of Dandaragan grant (including in-kind

support outside of normal business hours)

requested $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Total Income $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

YOUR ORGANISATION’S IN-KIND CONTRIBUTIONS:

 Labour – estimated number of hours \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Use of equipment – estimated number of hours \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Other – donated food / gifts etc. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PROJECT EXPENSES:

 Venue $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Equipment hire $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Promotions / advertising $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Materials $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Insurance $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Contractor Costs $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Salaries and Wages $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Other (please describe) $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Total Expenses $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| --- | --- |
| Signature: |  |
|  | President / Chairperson |

|  |  |
| --- | --- |
| Print Name: |  |
|  | President / Chairperson |

|  |  |
| --- | --- |
| Date: |  |