



## APPLICATION FOR ENVIRONMENTAL GRANT

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### 1. PROJECT AND APPLICANT INFORMATION

**Name of Project:** \_\_\_\_\_

**Site or Location of work:** \_\_\_\_\_

**Site Landholder:** \_\_\_\_\_

Name of organisation: \_\_\_\_\_

Primary Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

President / Chair: \_\_\_\_\_

Secretary: \_\_\_\_\_

Treasurer: \_\_\_\_\_

Is your organisation an Incorporated Body: Yes / No      ABN: \_\_\_\_\_  
(If yes, please include previous quarters profit/loss statement, balance sheet and recent bank account statement)

**2. ASSISTANCE REQUESTED**

a) Cash component requested \$ \_\_\_\_\_

b) In-kind support from Shire of Dandaragan within normal business hours \_\_\_\_\_  
(describe type of support requested and estimated number of hours of support)

c) In-kind support from Shire of Dandaragan outside of normal business hours \* \$ \_\_\_\_\_

Describe type of support \_\_\_\_\_

\* If you are requesting in-kind support from the Shire for human resources outside of normal business hours? Costs will be calculated at \$100 per hour per staff member and be added to the cash component requested, the total of which must not exceed \$10,000. All other requests for in-kind support within normal business hours from the Shire of Dandaragan will be assessed separately.

Total (Add a + c) \$ \_\_\_\_\_

**3. INFORMATION REGARDING THE APPLICATION**

**3.1 Provide an overview of the project, including what your activity involves, the key objectives and the key activities that will improve our local environment:**

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### 3.2 How will your project address the prioritisation criteria?

Extent to which project / activity benefits the local natural environment	
Applicant's capacity to deliver a well-planned project, including applicant's experience, skills and time	
Extent to which project / activity aligns with Shire of Dandaragan Strategic Community Plan	
Level of volunteer participation and wider community participation	
Extent to which project provides community education and / capacity building	
Extent to which applicant is contributing towards funding the project / activity	

### 3.3 Do you have the consent of the landholder on which the project will take place?

Yes  No

**3.4 To what extent does the event / activity for which you are seeking funding benefit the Shire of Dandaragan community?**

a) What specific community needs will be satisfied by the project?

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b) How have these needs been identified?

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**3.5 Will this activity / project involve other community organisations? Please list other community organisations and what they will be contributing to this proposal.**

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**3.6 How will you evaluate the success of your project, i.e., how will you know if your project has been successful in achieving its aims?**

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**3.7 Do you agree to provide the Shire of Dandaragan with photos to enable us to promote and celebrate the project grant outcomes?**

Yes    No

**3.8 Is this project/activity already underway, or has it been completed?**

Yes    No

**3.9 Complete the following budget table for your proposal:**

PROJECT INCOME:

Donations / Sponsorship	\$ _____
Entry Fees / Gate Takings	\$ _____
Sales	\$ _____
Contributions by applicant	\$ _____
Other funding sources	\$ _____
	\$ _____
Shire of Dandaragan grant (including in-kind support outside of normal business hours) requested	\$ _____
Total Income	\$ _____

YOUR ORGANISATION'S IN-KIND CONTRIBUTIONS:

Labour – estimated number of hours \_\_\_\_\_

Use of equipment – estimated number of hours \_\_\_\_\_

Other – donated food / gifts etc. \_\_\_\_\_

PROJECT EXPENSES:

Venue \$ \_\_\_\_\_

Equipment hire \$ \_\_\_\_\_

Promotions / advertising \$ \_\_\_\_\_

Materials \$ \_\_\_\_\_

Insurance \$ \_\_\_\_\_

Contractor Costs \$ \_\_\_\_\_

Salaries and Wages \$ \_\_\_\_\_

Other (please describe) \$ \_\_\_\_\_

Total Expenses \$ \_\_\_\_\_

Signature: \_\_\_\_\_  
President / Chairperson

Print Name: \_\_\_\_\_  
President / Chairperson

Date: \_\_\_\_\_