



**SHIRE**  
*of*  
**DANDARAGAN**

**MINUTES**

**of the**

**ORDINARY COUNCIL MEETING**

**held at the**

**DANDARAGAN COMMUNITY RECREATION CLUB**

**on**

**THURSDAY 19 JANUARY 2012**

**COMMENCING AT 4.15 PM**

*(THIS DOCUMENT IS AVAILABLE IN LARGER PRINT ON REQUEST)*

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## 1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

### 1.1 DECLARATION OF OPENING

The presiding member declared the meeting open at 4.15pm and welcomed those present.

### 1.2 DISCLAIMER READING

The disclaimer was read aloud as there were members of the public present.

*"No responsibility whatsoever is implied or accepted by the Shire of Dandaragan for any act, omission or statement or intimation occurring during this meeting.*

*It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting."*

## 2 RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

<b>Members</b>	Councillor S Love	(President)
	Councillor L Short	(Deputy President)
	Councillor M Russell	
	Councillor L Holmes	
	Councillor W Gibson	
	Councillor T Bailey	
	Councillor K McGlew	
	Councillor M Sheppard	

<b>Staff</b>	Mr I Rennie	(Deputy Chief Executive Officer)
	Mr S Clayton	(Manager Corporate Services)
	Miss T Jeans	(Planning Assistant)
	Miss D Kerr	(Secretary)

**Apologies** Councillor D Kent

### Approved Leave of Absence

**Observers** 7 members of the public were present

## 3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 19 JANUARY 2012
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**4 PUBLIC QUESTION TIME**

Nil

**5 APPLICATIONS FOR LEAVE OF ABSENCE****COUNCIL DECISION**

Moved Cr Bailey, seconded Cr Russell

That leave of absence be approved as follows:

- Cr L Holmes – Wednesday 6 June – Sunday 8 July 2012 (inclusive)

**CARRIED 8 / 0**

**6 CONFIRMATION OF MINUTES****6.1 MINUTES OF ORDINARY MEETING HELD 15 DECEMBER 2011****COUNCIL DECISION**

Moved Cr Short, seconded Cr Holmes

That the minutes of the Ordinary Meeting of Council held 15 December 2011 be confirmed.

**CARRIED 8 / 0**

**7 NOTICES AND ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION AND COUNCIL APPOINTED DELEGATES REPORTS**Cr Love

- 20 December 2011 SuperTown Project Jurien Bay
- 12 January 2012 Coastal Inspection

Cr Short

- 16 December 2011 Road Safety Local Government and Community Grants Committee
- 16 December 2011 Shire Christmas Party
- 11 January 2012 On Site Meeting with Daly Engineering for NBN Pty Ltd, Wireless Broadband Service for Dandaragan
- 11 January 2012 Wolba Wolba Management Meeting

Cr Sheppard

- 21 December 2011 Jurien Bay Chamber of Commerce
- 10 January 2012 SuperTowns Meeting

Cr Bailey

Nil

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Cr McGlew

- 16 December 2011 Shire Christmas Party
- 21 December 2011 Community Reference Group Education  
Recommendation Jurien Bay
- 19 January 2012 Supertown /CRG/SPT/ Consultants /Council

Cr Russell

- Cervantes Primary School Presentation Night

**COUNCIL DECISION**

**Moved Cr Bailey, seconded Cr Short**

**That the delegates' reports to 19 January 2012 as presented be accepted.**

**CARRIED 8 / 0**

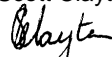

## **8 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS**

Nil

## **9 REPORTS OF COMMITTEES AND OFFICERS**

### **9.1 FINANCE**

#### **9.1.1 ACCOUNTS FOR PAYMENT – NOVEMBER 2011**

Location:	Shire of Dandaragan
Applicant:	N/A
File Ref:	Fin8
Disclosure of Interest:	None
Date:	6 January 2012
Author:	Scott Clayton, Manager Corporate Services
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

#### **PROPOSAL**

To accept the cheque and direct debit listing for the month of November 2011

#### **BACKGROUND**

As part of the Local Government Act 1995, Financial Management Regulations 1996, a list of expenditure payments is required to be presented to Council.

#### **COMMENT**

The cheque and electronic funds transfer (EFT) listing for November 2011 totalled \$738,693.77 for the Municipal Fund.

#### **CONSULTATION**

- Chief Executive Officer

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STATUTORY ENVIRONMENT

- Regulation 13 of the Local Government Financial Management Regulations 1997

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no adverse trends to report at this time.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- cheque and direct debit listings for November 2011  
**(Marked 9.1.1)**

VOTING REQUIREMENT

Simple majority



**OFFICER RECOMMENDATION / COUNCIL DECISION**

**Moved Cr Russell, seconded Cr Short**

**That the Municipal Fund cheque and EFT listing for the period ending 30 November 2011 totalling \$738,693.77 be accepted.**

**CARRIED 8 / 0**

**9.1.2 ACCOUNTS FOR PAYMENT – DECEMBER 2011**

Location:	Shire of Dandaragan
Applicant:	N/A
File Ref:	Fin8
Disclosure of Interest:	None
Date:	6 January 2012
Author:	Scott Clayton, Manager Corporate Services
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

To accept the cheque and direct debit listing for the month of December 2011

BACKGROUND

As part of the Local Government Act 1995, Financial Management Regulations 1996, a list of expenditure payments is required to be presented to Council.

COMMENT

The cheque and electronic funds transfer (EFT) listing for December 2011 totalled \$1,066,719.10 for the Municipal Fund.



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CONSULTATION

- Chief Executive Officer

STATUTORY ENVIRONMENT

- Regulation 13 of the Local Government Financial Management Regulations 1997

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no adverse trends to report at this time.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- cheque and direct debit listings for December 2011  
**(Marked 9.1.2)**

VOTING REQUIREMENT

Simple majority



**OFFICER RECOMMENDATION / COUNCIL DECISION**

**Moved Russell, seconded Cr Short**

**That the Municipal Fund cheque and EFT listing for the period ending 31 December 2011 totalling \$1,066,719.10 be accepted.**

**CARRIED 8 / 0**

**9.1.3 FINANCIAL STATEMENTS – MONTHLY REPORTING FOR THE PERIOD ENDING 30 NOVEMBER 2011**

Location:	Shire of Dandaragan
Applicant:	N/A
File Ref:	Fin8
Disclosure of Interest:	None
Date:	8 January 2011
Author:	Scott Clayton, Manager Corporate Services
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

To table and adopt the monthly financial statements for the period ending 30 November 2011.

BACKGROUND

As part of the Local Government Act 1995 and Financial Management Regulations (1996), monthly financial statements are required to be presented to Council. Circulated are the monthly

<b>MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 19 JANUARY 2012</b>
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financial statements for the period ending 30 November 2011.

**COMMENT**

Regulation 34 of the Financial Management Regulations (1996) requires the following information to be provided to Council:

1. **Net Current Assets**

Council's Net Current Assets [ie surplus / (deficit)] position as at the 30 November 2011 was \$7,357,322. The composition of this equates to Current Assets minus Current Liabilities less Cash Assets that have restrictions on their use placed on them, in this case Reserves, Restricted Assets and Trust. The current position indicates that Council can easily meet its short-term liquidity or solvency.

The Net Current Asset position is reflected on page 8 and reconciled with the Statement of Financial Activity on page 1 of the financial statements.

The amount raised from rates, shown on the Statement of Financial Activity (page 1), reconciles with note 6 (page 9) of the financial statements and provides information to Council on the budget vs actual rates raised.

2. **Material Variances**

The Statement of Financial Activity provides variances to budget by way of percentages. Council's adopted policy states a 10 percent threshold for these variances to be reported. An explanation of these variances is as follows:

*Governance*

Expenditure is at 159.7% of Y-T-D budget and is due to a variance between budgeted administration allocations and actual allocations. Budgeted allocations spread the costs evenly across each month while actual allocations occur in line with the actual expenses being recognised. Therefore, timing of actual expenses can create a variance such as this. This does not necessarily create an actual cost variance and is likely just be timing issues. This will be monitored.

*General Purpose Funding*

Expenditure is at 66.5% of Y-T-D budget and is due to legal and valuation expenses being less than budgeted.

*Health*

Expenditure is at 65.2% of Y-T-D budget and is due to not having received an invoice for doctor servicing. It is expected an invoice will be received in due course to eliminate this variance.

*Community Amenities*

Income is at 163.3% of Y-T-D budget and is due to the

**MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 19 JANUARY 2012**

SuperTowns grant. This does present a true variance and the budget will be amended at budget review.

*Recreation and Culture*

Expenditure is at 69.4% of Y-T-D budget. This is due to salaries and materials and contracts being less than budgeted. This can partly be explained by the recognition of accrued salaries as at the 30 June 2011 and reversed on 1 July 2011. In addition, there was a significant number of Parks and Gardens Staff taking annual leave over the first two months of the financial year.

A further examination of timesheets suggest a significant portion of the parks and garden teams hours are being directed to other departments in the first half of the year, such as septic tank cleaning, waste site maintenance, road patching and verge maintenance. This will be monitored to see whether this is a timing issue or whether a budget amendment will be required.

Nevertheless, it currently presents an allocation issue rather than a true cost saving.

*Transport*

Income is at 140.8% of Y-T-D budget and is due to an additional grant being received from Regional Road Group for further works on Watheroo Road. This does present a true variance.

*Economic Services*

Expenditure is at 71.3% of Y-T-D budget. This is due to less than budgeted expenditure related to tourism and the Local Tourism Planning Strategy.

*Other Property and Services*

Income is at 498.4% of Y-T-D budget and is due to profit on sale of Lot 7 Dandaragan Road, Dandaragan, also unexpected private works income received for the clearing of seaweed from the Jurien Bay Marina. As well as an insurance reimbursement for a burnt trailer and damaged radio tower.

Expenditure in at 124.4% of Y-T-D budget and is due to the following;

- Expenditure related to private works
- Commission on sale of Lot 7 Dandaragan Road, Dandaragan.
- An audit of the ATO fuel rebate was undertaken, however, this cost will be more than offset by a future additional fuel rebate claim to be submitted to the ATO.
- On-cost allocations of plant operations. The Y-T-D budget attempts to allocate the plant operation costs to individual jobs through timesheets. However, the Y-T-D budget evenly distributes these on-costs and does not give consideration of

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the timing of the actual expenses.

Should Councillors wish to raise any issues relating to the 30 November 2011 financial statements, please do not hesitate to contact the Manager Corporate Services prior to the Council Meeting in order that research can be undertaken and details provided either at the time of the query or at the meeting.

CONSULTATION

- Chief Executive Officer

STATUTORY ENVIRONMENT

- Regulation 34 of the Local Government Financial Management Regulations (1996)

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no adverse trends to report at this time.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Financial statements for the period ending 30 November 2011  
**(Marked 9.1.3)**

VOTING REQUIREMENT

Simple majority

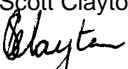

**OFFICER RECOMMENDATION / COUNCIL DECISION**

**Moved Cr Russell, seconded Cr Holmes**

**That the monthly financial statements for the period ending 30 November 2011 be adopted.**

**CARRIED 8 / 0**

**9.1.4 DIGITAL TELEVISION RETRANSMISSION**

Location:	Shire of Dandaragan
Applicant:	
File ref:	
Disclosure of interest:	None
Date:	8 January 2012
Author:	Scott Clayton, Manager Corporate Services
Signature of author:	
Senior officer:	Tony Nottle, Chief Executive Officer
Signature of senior officer:	

PROPOSAL

To identify a preference for the method of digital television

**MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 19 JANUARY 2012**

transmission in the Jurien Bay, Cervantes and Badgingarra and to formulate a response to the Department of Broadband, Communications and the Digital Economy with regard to this preference.

**BACKGROUND**

By mid 2013 all television towers in regional and remote Western Australia are scheduled to cease broadcasting analogue television as part of the nationwide shift to digital television.

The federal government have developed a direct to home digital television solution called "VAST" that will provide an alternative to regional communities broadcasting television terrestrially from self-help towers.

This VAST solution will require each household to install a satellite dish and to purchase a decoder. The federal government are proposing a rebate to assist with this purchase.

In addition, the federal government have provided funding to the broadcasting networks to upgrade terrestrial sites around the country, unfortunately, Jurien Bay, Cervantes and Badgingarra have been left of the list.

In addition, there is currently no funding available to help self-help sites upgrade their current site to digital.

**COMMENT**

The Shire of Dandaragan has received a letter from the Department of Broadband, Communications and the Digital Economy requesting the Shire advise them of "whether you intend to opt-into the Satellite Subsidy Scheme" by 15 February 2012.

By opting in to the scheme, the Shire would be making the decision to cease terrestrial broadcasting from its self-help sites and committing its residents in the town sites of Jurien Bay, Cervantes and Badgingarra to receiving all future television from the VAST solution.

The difficulty in making this decision by the required date is that the guidelines for broadcasting from self-help sites is still in draft form and until they are finalised it is impossible for an accurate estimates to be ascertained as to the costs involved in upgrading a self-help site to digital.

In addition, the draft guidelines include the requirements to convert the signal between compression technologies before transmission, inclusion of parental lock and an electronic program guide that may add to the complexity of operating a self-help site.

Until these guidelines are finalised it is impossible for the Shire to make the decision of whether to opt in or out of the subsidy for the Jurien Bay townsite, which with its projected growth, the VAST

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solution does not appear to be the preferred option.

In addition, with the close proximity of Cervantes to Jurien Bay, there may also be a possibility to receive, boost and retransmit the Jurien Bay transmission into Cervantes without the need to duplicate the equipment requirements, however, this is also currently unknown until the guidelines are finalised.

However, with regard the Badgingarra townsite, its small population would likely result in a significant cost burden to those ratepayers to upgrade the self-help site to digital and therefore, it is the opinion of staff that the Department of Broadband, Communications and the Digital Economy be advised that the Shire opts in to the satellite subsidy scheme for the town of Badgingarra.

#### CONSULTATION

- Chief Executive Officer
- Mike Ryan

#### STATUTORY ENVIRONMENT

There are no statutory implications relevant to this item.

#### POLICY IMPLICATIONS

There are no policy implications relevant to this item.

#### FINANCIAL IMPLICATIONS

There are no financial implications relevant to this item.

#### STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

#### ATTACHMENTS

Circulated with the agenda is/are the following item(s) relevant to this report:

- Letter from DBCDE
- Letter RDA
- Email Primemedia
- Letter STRA

**(Marked 9.1.4)**

#### VOTING REQUIREMENT

Simple majority

#### **COUNCIL DECISION**

**Moved Cr Bailey, seconded Cr Sheppard**

**That Council move Officer Recommendations 1 through to 3 en-bloc.**

**CARRIED 8 / 0**

#### OFFICER RECOMMENDATION 1

That the Chief Executive Officer be requested to investigate

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funding sources and / or other avenues that may be available to upgrade the Shire of Dandaragan terrestrial television self-help sites.

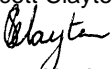

#### OFFICER RECOMMENDATION 2

That the Department of Broadband, Communications and the Digital Economy be advised that the Shire of Dandaragan is currently not in a position to formally opt in or out of the Satellite Subsidy Scheme until such time as the ACMA guidelines for self-help providers are finalised and a cost benefit analysis can be completed.

#### OFFICER RECOMMENDATION 3

That the Shire of Dandaragan endorse and participate in the RDA Wheatbelt's proposal to request a region wide extension for the Satellite Subsidy Schemes opt in deadline.

### 9.1.5 AUDIT COMMITTEE MINUTES

Location:	Shire of Dandaragan
Applicant:	
File ref:	Fin1a
Disclosure of interest:	None
Date:	
Author:	Scott Clayton, Manager Corporate Services
Signature of author:	
Senior officer:	Tony Nottle, Chief Executive Officer
Signature of senior officer:	

#### PROPOSAL

To receive the Audit Committee Meeting Minutes (unconfirmed) held on 15 December 2011.

#### BACKGROUND

The Local Government Act (1995) requires Council to establish an Audit Committee to assist Council to fulfil corporate governance, stewardship, leadership and control responsibilities in relation to the Shire's financial reporting and audit responsibilities.

Due to the small number of audit committee meetings held during the year there is a significant delay between the audit meetings and the subsequent confirmation of the minutes of that meeting at the following audit committee meeting and hence, a further delay in presentation to Council of the minutes for adoption.

Therefore, it is considered more appropriate to present the unconfirmed minutes to Council for adoption. Should any issue arise at the adoption of these minutes at the following audit committee meeting varying the accuracy of the unconfirmed minutes, these changes will be presented to Council at the following Council meeting.

The purpose of the Audit Committee Meeting held 15 December

**MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 19 JANUARY 2012**

2011 was to discuss the audited annual financial statements for the year ended 30 June 2011.

**COMMENT**

Item 4.1 dealt with the receipt of the audited annual financial statements for the year ended 30 June 2011. The recommendation was for Council to receive the statements. Subsequent to this meeting, Council adopted its annual reports inclusive of the audits annual financial statements at its Ordinary Meeting of Council held 15 December 2011, therefore there is no further action required by Council.

Item 4.2 presented budget versus actual data for capital works and parks, garden and road maintenance.

During the any other matters section of the meeting, two other items were discussed.

The first related to risk management. The committee decision was to discuss the implementation of a risk management framework for Shire projects. The original recommendation was that this framework be formulated as part of the audit committee role. However, some committee members felt that the initial discussion should be with all Council members. This discussion has been tentatively scheduled for corporate discussion on 19 January 2011.

The final matter relates to the number of members on the audit committee. Originally, the committee consisted of four Council members and two members of the public. Due to lack of interest from the public, the two public member positions have remained vacant for the last several years.

At the Ordinary Meeting of Council held 24 November 2011 the terms of reference were changed to five Council members and no public member.

However, it is the opinion of the audit committee members that ultimately, there should be a position available to a member of the public should one wish to join the committee at a later date.

**STRATEGIC IMPLICATIONS**

There are no strategic implications relevant to this item.

**ATTACHMENTS**

Circulated with the agenda is the following item relevant to this report:

- Minutes of the Audit Committee Meeting (unconfirmed) held on Thursday 15 December 2011 (inclusive of attachments).

**(Marked 9.1.5)**

**VOTING REQUIREMENT**

Recommendation 1 – Simple majority



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Recommendation 2 – Absolute Majority

**OFFICER RECOMMENDATION 1 / COUNCIL DECISION**

Moved Cr Russell, seconded Cr Short

That the Minutes of the Audit Committee meeting held on Thursday 15 December 2011 be received.

**CARRIED 8/0**

**OFFICER RECOMMENDATION 2 / COUNCIL DECISION**

Moved Cr Short, seconded Cr Russell

That Council agree to amend the terms of reference for the Audit Committee to consist of five Council members and one member of the public.

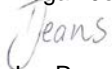

**CARRIED BY ABSOLUTE MAJORITY 8 / 0**

## 9.2 WORKS AND PLANT

## 9.3 ADMINISTRATION

## 9.4 TOWN PLANNING

### 9.4.1 PROPOSED AGROFORESTRY – LOT 3616 AGATON ROAD, DANDARAGAN

Location:	Lot 3616 Agaton Road
Applicant:	Carbon Conscious Limited
File Ref:	AGR35
Disclosure of Interest:	Nil
Date:	20 December 2011
Author:	Tegan Jeans, Planning Assistant
Signature of Author:	
Senior Officer:	Ian Rennie, Deputy Chief Executive Officer
Signature of Senior Officer:	

**PROPOSAL**

For Council to consider a planning application for an Agroforestry Plantation of 1,150 hectares of Mallee trees for the purpose of carbon sequestration at Lot 3616 Agaton Road. Refer to the Locality Plan (Attachment 1).

**BACKGROUND**

The subject property is zoned 'Rural' under the Shire of Dandaragan Local Planning Scheme No.7 and traditionally has been farmed on an extensive basis through cropping and grazing. The lot is 1,481 hectares in area and contains a single dwelling, and three outbuildings. Access is obtained via Agaton Road.

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The site is largely cleared except for a portion of remnant vegetation in the middle of the lot and to the east of the block. It's proposed that all natural remnant vegetation is to be retained and a 20m firebreak is to be established around these areas.

For reference purposes, the Shire Local Planning Scheme No.7 defines 'Agroforestry' as

*"Land used commercially for tree production and agriculture where trees are planted in blocks of more than one hectare."*

The use is listed as a 'D' (discretionary) use in the 'Rural' zone. Accordingly the Council may exercise its discretion to approve or alternatively refuse the application.

The Shire has been provided with an example Mallee Plantation Plan (attachment 3) and has advised that a full plan will be provided prior to planting of the trees.

It is proposed that planting will commence in the winter of 2012 and be completed by spring 2012.

Carbon Conscious establishes Mallee plantations for the purpose of sequestering carbon for large greenhouse gas emitters. Carbon Conscious does not propose to harvest the Mallee plantations, however, provision is proposed to be made through lodgement of a Tree Plantation Agreement on the title of the land to exercise a harvest option in the future should the carbon market disappear.

The Shire has been advised of the following:

- The location is predominantly fragile sandy soil.
- Rabbit baiting is to be completed in February/March using trails or bait stations, depending on deemed need. Bait stations may be maintained for 24 months if rabbit invasion is evident.
- The establishment program involves ripping of the site to 450mm, at 2-4m intervals prior to planting and which is normally completed in autumn prior to planting. Agriculture equipment and tractor driver are required for this operation.
- Planting is by a mechanical planter with a small scalping blade to remove any immediate weed burden. Planting involves agricultural equipment, seven persons for a two-shift operation, and should be completed at a rate of 70 hectares per day.
- Mallee plantations are established without irrigation with water requirements confined to the need for weed, pest and fire control.
- Regular inspections are conducted post planting regarding weed competition and insect and pest activity.
- Firebreaks are completed and fire-fighting water supplies are provided in advance of the fire season in accord with Shire regulations and FESAs Guidelines for Plantation Fire Protection.
- Livestock are to be excluded from the site for a minimum of

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three years but in reality, there will be no grazing for livestock in Mallee plantations as the trees will out-compete other plant growth.

**COMMENT**

As reflected in the Strategic section of this report Agroforestry for carbon sequestration and timber production appears to have considerable merit and a significant future in this region. Notably, Agroforestry over the past decade has emerged as a legitimate agricultural landuse in the South West of WA to support wood chipping as government introduced measures to preserve old growth forests. With this occurrence and a number of concerns over the establishment of tree plantations the Timber Plantation Industry with government assistance prepared an industry Code of Practice to provide general guidance and an acceptance of appropriate standards and regulation. However, whilst such a Code is beneficial, it is prudent for the Council to impose conditions that:

- bind the Code of Practice to the planning approval; and
- address other concerns of a relevant nature.

There is a concern over the increased risk of bush fires and the proliferation of pests and weeds. The applicant has stated that firebreaks are to be completed and fire fighting water supplies are to be provided in advance of the fire season in accordance with the Shire regulations and FESA's Guidelines for Plantation Fire Protection. The applicant has also advised that baiting for pests will occur in the short term and regular inspections will be undertaken for pest, insect and weed activity. Given the above, it is still considered appropriate that a condition be imposed requiring a Plantation Management Plan (which is to incorporate a Fire Management Plan) to be prepared and submitted for endorsement by the local government prior to the commencement of planting.

**CONSULTATION**

Although not a mandatory requirement, the proposal was forwarded to neighbouring landowners (see attachment 4) for comment prior to the Council determining the application.

In response ten submissions were received. Of these, three were in support, one was indifferent and six were objecting to the proposal. A schedule of submissions (attachment 5) outlines the main points of each of the submissions and the Shire's response to each of these submissions.

The main concerns of these submissions are:

1. The loss of a sound productive holding that should be retained for future food production;
2. An existing plantation of Pine and Eucalyptus trees nearby that has resulted in a severe ground water deficiency for the property;

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3. The lack of vermin and weed control and no effective firebreaks on the property; and
4. The total planting on one farm will have a negative impact on the economies of the district with one less family, associated business, workers will lose income source, as traditional farming support a whole community.

In response to concern one, while the owners of the Lot have productive properties in the vicinity of this farm, this particular property is not profitable in most years, hence it has remained on the market for some time. Carbon Conscious is not keen to divert viable agricultural land into trees for carbon and specifically seeks deep sandy soil, which normally cannot hold sufficient nutrients and moisture within the root zones for crop and pasture production, thus leading to unprofitable agricultural production.

In response to concern two, Mallee trees have been chosen as they are deep rooted and will draw water from some depth. In addition, they will live for 100 years, a desirable attribute under the Carbon Farming Initiative. However, Mallee growth is much less than Pines and the general impact on the water table in the Dandaragan area with generally good rainfall is expected to be minimal.

In response to concern three, the Shire has been advised that regular inspections are to be conducted post planting regarding weed competition and insect and pest activity including extensive baiting programs to manage vermin, rabbits in particular. The current owners will continue to live on the property for some time and beyond that, Carbon Conscious will seek to find a suitable tenant for the house on the farm so there is a presence on the property. Carbon Conscious are also proposing to maintain the existing water system including in excess of 60,000 litres of water storage in cement tanks for fire fighting purposes. A Plantation Management Plan (which is to incorporate a Fire Management Plan) is to be prepared and submitted for endorsement by the local government prior to the commencement of planting.

Finally, in response to concern four, the district will not be losing residents as the new owners have left the house for the existing residents to continue to use. The Shire has been advised that Carbon Conscious use local contractors for much of the work required for site preparation and maintenance. Where possible, the company seeks to make its houses available for others to rent. In the near future, the company expects to place staff in the region to manage the plantations established to the north of this location.

#### STATUTORY ENVIRONMENT

Agroforestry is listed within Table 1 – Zoning Table of the Shire of Dandaragan Local Planning Scheme No.7 as a 'D' (discretionary) use in the 'Rural' zone. Accordingly the Council may exercise its discretion to approve or alternatively refuse the application.

### POLICY IMPLICATIONS

There are no policy implications relevant to this item.

### FINANCIAL IMPLICATIONS

There are no financial implications associated with the proposed Agroforestry other than receipt of a \$2,422.40 planning application fee and costs associated with advertising and consultation.

### STRATEGIC IMPLICATIONS

Section 3.1 of the Shire's draft Local Planning Strategy – Rural Land Use and Rural Settlement (LPS) clearly acknowledges the future potential for intensive agriculture in the region, with specific reference to Agroforestry.

In this regard the LPS states:

*Agroforestry for carbon sequestration and timber production appears to have a significant future judging from interest and initial projects where trees are being planted for both purposes."*

Further to the above section 8.4.1 of the LPS states that the Shire should encourage the use of rural land for commercial agricultural production including grazing, cropping, agroforestry, tree plantations, intensive agricultural production where appropriate.

Section 9.3 of the LPS states that during the last decade local governments throughout the south west have had various degrees of concern about the impact of tree plantations as more properties change from mixed use farming to a monoculture. These concerns include:

- the loss of agricultural land
- loss of traditional agricultural activities for which infrastructure has been developed (e.g. saleyards or abattoir);
- loss of farming families;
- fire risk; and
- changes to the water table.

The timber plantation industry and Government have developed Codes of Practice. Councils have accepted the industry and found that these concerns were either unfounded, over stated, or can be managed.

In consideration of the positive outlook expressed in the draft LPS and given further proposals for larger plantations are likely should carbon pricing be introduced by the federal government in July 2012, it is suggested a local planning policy on the establishment of Agroforestry plantations be prepared.

### ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- Attachment 1 – Locality Plan
- Attachment 2 – Site Plan

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- Attachment 3 – Example Management Plan
- Attachment 4 – Consultation Plan
- Attachment 5 – Schedule of Submissions
- Attachment 6 – Response from FESA

**(Marked 9.4.1)**

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council grant planning approval for an Agroforestry use (1,150 hectare Mallee Tree plantation) on Lot 3616 Agaton Road, Dandaragan, subject to the following:

Conditions

1. All plantings shall be in accordance with the attached approved plan(s) dated 4<sup>th</sup> November 2011 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the local government;
2. A Plantation Management Plan (incorporating a Fire Management Plan in accordance with the FESA 'Guidelines for Plantation Fire Protection') shall be prepared, submitted, and endorsed by the local government prior to the commencement of tree planting;
3. The Agroforestry (tree plantation) shall be operated and managed in accordance with the 'Western Australian Code of Practice for Timber Plantation' and the 'Fire Management Plan' endorsed by the local government;
4. If at a future date harvesting of the plantation is to be considered, then a 'harvesting plan' shall be submitted to local government for consideration a minimum of 24 months prior to the anticipated commencement of the harvesting of the plantation. The 'harvesting plan' shall be prepared in accordance with the 'Western Australian Code of Practice for Timber Plantations for endorsement by the local government; and
5. A minimum vegetated buffer of 50m to be established from the boundary of the wetland dependent vegetation in the eastern portion of the Lot.

Advice

- a) In regard to condition 2 of this approval, the Plantation Management Plan is to include, but is not limited to, a fire management plan, a weed control strategy, vermin and pest control strategy, livestock grazing management strategy and firebreak maintenance responsibility;
- b) In regard to condition 2 of this approval it is requested the applicant consult with the Shire Community Emergency Services Coordinator in regard to fire management and the preparation of a Fire Management Plan;
- c) Any further use, additional to and or intensification of any part of

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the subject land that is not in accordance with the approved application is the subject of a new application for planning approval;

- d) In conducting the activity hereby permitted, the plantation operator / manager is required to comply with all relevant legislation, and to have particular regard to the general reasonable amenity expectations of those who maybe resident in the vicinity;
- e) This approval is valid for a period of two (2) years. If the plantation development has not substantially commenced within this period the approval will lapse; and
- f) The applicant is advised that a right of appeal against Council's decision exists in accordance with the provisions of the *Planning and Development Act, 2005*. In this regard contact should be made with the State Administrative Tribunal on 9219 3111 or via website [www.sat.justice.wa.gov.au](http://www.sat.justice.wa.gov.au)

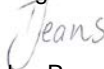

### **COUNCIL DECISION**

**Moved Cr Sheppard, seconded Cr Russell**

**That the item be deferred to the next meeting of Council to allow Councillors to attend workshops to be further acquainted with carbon sequestration.**

**CARRIED 6 / 2**

#### **9.4.2 UNIT 1, 24 BASHFORD STREET, JURIEN BAY – PROPOSED SHADE SAIL**

Location:	Unit 1, 24 Bashford Street, Jurien Bay
Applicant:	Sharron Nottle
File Ref:	79/11
Disclosure of Interest:	None
Date:	5 January 2012
Author:	Tegan Jeans, Planning Assistant
Signature of Author:	
Senior Officer:	Ian Rennie, Deputy Chief Executive Officer
Signature of Senior Officer:	

### **PROPOSAL**

To consider and application for the erection of a shade sail to be placed abutting the Jurien Seafoods located at Unit 1, 24 Bashford Street, Jurien Bay. The shade sail is proposed to be located partially on private property and partially within the road reserve.

### **BACKGROUND**

The property is zoned Commercial under the Shire's Local Planning Scheme No. 7.

The shade sail is proposed to be located partially on private land, and partially within the road reserve. One of the support posts will be located within the road reserve with approximately one-third of the shade sail located over the road reserve.

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A previous application for a shade shelter in the same location within the road reserve was approved by Council 27<sup>th</sup> November 2003 in this location as follows:

*“That Planning Consent be granted to Ms C Eysma for the construction of a shade shelter on Lot 239 (1/24) Bashford Street. Jurien Bay subject to the following conditions:*

- 1. The applicant obtaining a Building Licence for the construction of a shade shelter; and*
- 2. Council being indemnified against any claims that may be made against it (the Council) due to the use of the structure.”*

#### COMMENT

As shown on the attached site plan the proposed shade sail encroached into the road reserve. As the shade sail is to be constructed partially in a “Public Place”, it is recommended that the owner of the property / applicant be required to provide a public liability insurance policy indemnifying the Shire against all actions, suits, claims, damages, losses and expenses made against or incurred by the Shire arising from the approval.

#### CONSULTATION

The application was forwarded to the Department of Regional Development and Lands for their comment as the proposal is located partially within the road reserve. The response received suggested there should be no need for a road closure, licencing or leasing by the department for this development to occur.

It was suggested; however, that a condition be included stipulating that the Shire may direct the applicant to remove the structure if there is a need for the land to be used for another purpose.

#### STATUTORY ENVIRONMENT

The following statutory documents have relevance to this application:

- Building Code of Australia
- Shire’s Local Planning Scheme No. 7
- The Shire’s *Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law 2001*

In considering an application for planning approval, the Scheme requires Council to have due regard to the compatibility of the development within its settings, the preservation of the amenity of the locality, the likely effect of the scale and appearance of the proposal, whether the proposed means of access and egress from the property are adequate, and any relevant submissions received on the application

Under clause 4.2 of the Scheme (Objectives of the Zones), the objectives of the Commercial Zone is to provide for retail shopping, office and commercial development, and social, recreational and community activities servicing the town as a whole.



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It is proposed that the shade sail is to cover an “outdoor area” which currently has three picnic tables located on the verge. It is assumed that these picnic tables are being used in conjunction with the fish and chip shop as an alfresco eating area. Clause 6.10 of the Shire’s *Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law 2001* states that a person shall not establish or conduct a facility without a permit. There are no records of a permit request ever being received by Council or approved. As such it is recommended that Council incorporate an advice note on the approval stating that the applicant shall apply for and obtain a permit for an outdoor eating facility on public places prior to a Building Licence being issued for the shade sail structure.

If Council refuses the development, or imposes conditions that are not acceptable to the applicant, there is a Right of Review (appeal) to the State Administrative Tribunal.

#### POLICY IMPLICATIONS

There are no policy implications relevant to this item.

#### FINANCIAL IMPLICATIONS

The applicant has paid a \$139 fee for this application for planning approval.

#### STRATEGIC IMPLICATIONS

If Council chooses to approve this structure, a provision should be made to allow the Shire to have the structure removed if the land is required to be used for another use.

#### ATTACHMENTS

Circulated with the agenda is a copy of the following items relevant to this report:

- Attachment 1 – Locality plan
- Attachment 2 – Site plan
- Attachment 3 – Shade Sail Plan
- Attachment 4 – North-Western Facing Photo of Site
- Attachment 5 – Western Facing Photo of Site
- Attachment 6 – Southern Facing Photo of Site

**(Marked 9.4.2)**

#### VOTING REQUIREMENT

Simple majority

#### **OFFICER RECOMMENDATION / COUNCIL DECISION**

**Moved Cr Russell, seconded Cr Bailey**

**That Council grant planning approval for a shade sail structure on Lot 239 (1/24) Bashford Street, Jurien Bay, subject to the following:**

#### **Conditions**

- 1. The applicant is to obtain a building licence for the construction of the shade sail;**

2. The applicant and/or land owner shall be required by the Shire to take out a public liability insurance policy in the name of the owner or applicant and the Shire, for a minimum value of \$10 million or such other amount as considered appropriate to the risk involved; and
3. The applicant agreeing in writing to remove the structure if Council may require so in the future, subject to reasonable notice.

**Advice to applicant:**

- a) Prior to a building licence being issued, an application for an outdoor eating facility on public places is to be submitted and approved by the Shire of Dandaragan.
- b) With regards to condition 2, the applicant is advised that the applicant is to:
  - i. keep that insurance policy current for the duration the structure is located on public property;
  - ii. include a clause in the policy which prevents the policy from being cancelled without the written consent of the Shire;
  - iii. include a clause in the public liability insurance policy, which requires the owner or applicant and the insurance company, to advise the Shire if the policy lapses, is cancelled or is no longer in operation;
  - iv. on the request of an authorised person, provide for the inspection of a certificate of currency for the required insurance policy.
- c) This approval is valid for a period of two (2) years. If the development has not substantially commenced within this period the approval will lapse.
- d) The applicant is advised that there is a right of review (appeal) against Council's decision in accordance with the provisions of the *Planning & Development Act 2005*. In this regard contact should be made with the State Administrative Tribunal on 9219 3111 or via website [www.sat.justice.wa.gov.au](http://www.sat.justice.wa.gov.au)

CARRIED 8 / 0

## 9.5 HEALTH

## 9.6 BUILDING

## 9.7 COUNCILLOR INFORMATION BULLETIN

**9.7.1 WALGA INFOPAGE – METROPOLITAN LOCAL GOVERNMENT REVIEW**

File: WALGA11

Key Issues:

- Panel conducting review of metropolitan governance and metropolitan Local Governments.
- Submissions to the Panel are due on 23 December 2011.
- WALGA has obtained an extension until 31 January 2012 to provide a submission.
- Copies of Local Government Submissions sought to inform WALGA's submission.

**9.7.2 LOCAL GOVERNMENT NEWS – ISSUE NO. 48.11 – 5 DECEMBER 2011**

File: WALGA4

Inside this issue:

- Sustainable street lighting project for Western Australian Local Governments.
- Spatial Tool Workshop for Local Government Planners & Environmental Officers in Perth and Peel.
- Elected Member Training.
- 2012 Training Dates.
- 2012 WA Local Government Directory – Order Form.
- Biosecurity Council of Western Australia Expressions of Interest for Council Members.
- Launch of Planning and Designing for Pedestrians: Guideline – New Venue, Date and Time.

**9.7.3 HON MAX TRENORDEN MLC – LOCAL GOVERNMENT AMENDMENT (REGIONAL SUBSIDIARIES) BILL 2010**

File: GEN2

*“Following its consideration by the Standing Committee on Legislation the Bill was re-introduced for debate in the Legislative Council last week, where it passed without amendment.*

*The Bill now moves to the Legislative Assembly where it is listed on the Notice Paper to be dealt with when Parliament resumes in 2012.”*

More information is on hand if required.

**9.7.4 MINISTER FOR REGIONAL DEVELOPMENT; LANDS – ACQUISITION OF LAND FOR HEALTH FACILITY DEVELOPMENT**

File: HEA6

*“Thank you for your correspondence received in this office on 4 October 2011 regarding Jurien Bay – Acquisition of land for Health Facility Development.*

*As this matter falls under the responsibility of Hon Dr K D Hames MLA, Minister for Health, your correspondence has been forwarded to his office for direct reply.”*

**9.7.5 SHIRE OF DALWALLINU – VERACITY OF CONSTITUTIONAL RECOGNITION ASSURANCES**

File: WALGA8

*“The purpose of this letter is to request that you substantiate the assurance that you gave to delegates to the WALGA Avon-Midland Country Zone on the proposed referendum on Constitutional Recognition of Local Government.”*

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.5)**

**9.7.6 LOCAL GOVERNMENT NEWS – ISSUE NO. 49.11 – 12 DECEMBER 2011**

File: WALGA4

Inside this issue:

- Update Pin2Fix Application.
- Public Libraries – Shared Library Management System.
- Swan Canning Riverpark Aquatic Use Review Released.
- WA Transport and Roads Forum 2012.
- Elected Member Integrated Planning and Reporting Workshops.
- 2012 Training Dates.
- Property Insurance – Miscellaneous Structures.
- REMINDER – 2012 WA Local Government Directory – Order Form.
- Phase 3 Healthy Communities Grant Recipients Released.

**9.7.7 BADGINGARRA PRIMARY SCHOOL – ACADEMIC AWARD DONATION**

File: ADMIN8

*“Please thank the Shire of Dandaragan for their generous donation for the Academic Award and their continued support of our school. It is much appreciated. This year’s winner was Ethan Barleyman.*

*Your generous donation for this award and your continued support of our school is much appreciated.”*

**9.7.8 MINISTERIAL MEDIA STATEMENT – APPLICATIONS OPEN FOR REGIONAL EVENTS FUNDING**

File:

- Applications for Eventscorp’s Regional Events Scheme now open.
- Scheme jointly funded by Royalties for Regions.
- Event organisers of smaller, developing regional events held between July 1, 2012 and June 30, 2013 can apply for funding of up to \$50,000.

More information is on hand if required.

**9.7.9 JURIE BAY DISTRICT HIGH SCHOOL – DONATION – PRESENTATION ASSEMBLY**

File: ADMIN8

*“On behalf of all students, teachers and parents, I wish to thank*

*you for making a donation towards our awards presentation. Your awards were greatly appreciated by the following students:*

- *Sascha Slocum who received the Year 3 Citizenship Award;*
- *Shona Cocker who received the Year 9 Society & Environment Award; and*
- *Dylan Geiles who received the Technology & Enterprise – ICT – Award.*

*This generous support of the school is indicative of a community working together to encourage and recognise all of our young achievers. Many thanks."*

#### **9.7.10 MENTAL HEALTH COMMISSION – MENTAL HEALTH 2020: MAKING IT PERSONAL AND EVERYBODY'S BUSINESS**

File: HEA28

*"I am pleased to advise that the Mental Health Commission has released a 10 year strategic policy for mental health in Western Australia. The policy was launched by Premier Barnett during Mental Health Week at the Commission's Good Outcomes Awards gala breakfast.*

*Mental Health 2020: Making it personal and everybody's business is a blueprint for reform that focuses on mental health prevention, early intervention, treatment and recovery."*

A copy is on hand if required.

*A copy of this correspondence was distributed to Cr McGlew on 23 January 2012.*

#### **9.7.11 CABINET SECRETARY – PARLIAMENTARY SECRETARY FOR CLIMATE CHANGE AND ENERGY EFFICIENCY – CLEAN ENERGY FUTURE PLAN (THE PLAN)**

File: ENV1

*"The plan is an important reform that will affect the wellbeing of future generations. The Plan will help to address the threat of climate change. By decoupling economic growth from emissions growth, it will put our economy on a path to a clean energy future. Importantly, this will build Australia's capacity to deliver the clean energy jobs of the future."*

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.11)**

#### **9.7.12 8<sup>TH</sup> ANNUAL AUSTRALIAN ROADS SUMMIT**

File:

The 8<sup>th</sup> Annual Australian Roads Summit will be held on the 8<sup>th</sup> and 9<sup>th</sup> of March in Melbourne.

One of the key themes to emerge this year has been the changing paradigm behind transport planning and infrastructure development. Both governments and the private sector are recognising the varying needs of all stakeholders in urban

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transport and developing long-term strategies to manage these needs into the future.

Benefits of attending include:

- Network with industry leaders at Australia's pre-eminent roads forum.
- Discover transport strategy priorities for state roads departments.
- Learn how to plan for and manage the long-term impact of roads projects.
- Consider the latest in sustainable design and construction techniques.

**9.7.13 MUNICIPAL WASTE ADVISORY COUNCIL INFORMATION BULLETIN – ISSUE 156 – DECEMBER 2011**

File: HEA12

Inside this issue:

- Cockburn Awarded
- Esperance Recycling and Waste Forum
- Harvey Rates its Recycling
- Packaging \$ Flow
- Speaking out on CDs
- Enter now: Local Government Awards 2012
- Industry Takes a Lead
- WALGA Tender
- Thinking bout cleaning?
- Driving Up Recycling Rates
- Gift Ideas: Bins
- Tis The Season: To Reduce Food Waste
- Tiffany Goes Sustainable
- Occupiers Making a Mess

**9.7.14 WALGA INFOPAGE – REVIEW OF MOU FOR THE PROVISION OF CHILD HEALTH FACILITIES UPDATE AND SURVEY**

File: GEN53

Key Issues:

- In 2005 WALGA, Department of Local Government and Regional Development (DLG) and Department of Health (DOH) signed a Memorandum of Understanding for the Provision of Child Health Facilities (MOU), and Guidelines for Developing Partnership Agreements for Child Health Facilities (Guidelines).
- In accordance with the governance framework, WALGA established a Joint Advisory Group on Child Health Facilities to review and provide advice on the MOU by may 2012.
- WALGA is requesting member feedback on the MOU, current child health arrangements, through an online survey. The responses will be collated and presented to WALGA State Council in March 2012.

**9.7.15 LOCAL GOVERNMENT NEWS – ISSUE NO. 50.11 – 19 DECEMBER 2011**

File: WALGA4

Inside the issue:

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- Metropolitan Local Government Review Forum
- Review of Memorandum of Understanding (MOU) for the provision of Child Care Facilities
- Call for nominations – Local Government Road Safety Awards 2012
- The West Australian Newspaper Council Promotional Opportunity
- Vacancies on Boards and Committees
- Show your support for White Ribbons for Road Safety
- 2012 Training Dates
- MWAC Information Bulletin
- Permissions to use Flora Licenses on Unallocated Crown Land (UCL)
- Season's Greetings

**9.7.16 MOORE CATCHMENT COUNCIL – ANNUAL REPORT 2010 / 2011**

File: ENV2

A copy of the above mentioned report is on hand if required.

**9.7.17 KEN TRAVERS MLC – REGIONAL ROAD FUNDING IN THE WHEATBELT NORTH REGION**

File: RDS23

*“Currently road funding is allocated to the Wheatbelt North Region based on the principles in the State Road Funding Agreement of 25 per cent population and 75 per cent road asset.”*

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.17)**

**9.7.18 SENATOR BARNABY JOYCE – REGIONAL AUSTRALIA**

File: GEN7

*“The Coalition believes in a strong, prosperous and vibrant Regional Australia and that is why I would like to give you the opportunity to offer your thoughts on a couple of issues facing Regional Australia.”*

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.18)**

**9.7.19 WALGA INFOPAGE – STREET LIGHTING BILLING**

File: ELECTY5

Key Issues:

- Synergy are seeking to reconcile street light asset information with any data held by Local Governments
- Synergy are proposing to issue revised street lighting invoices from December 2010. For some Local Governments the billing adjustment will be substantial
- A representative group of Local Governments met with Synergy and agreed some initial steps toward achieving greater confidence in the accuracy of street lighting invoices.

**9.7.20 DIGITAL TELEVISION FOR COMMUNITIES SERVED BY SELF-HELP RETRANSMISSION TOWERS IN THE REGIONAL AND REMOTE WESTERN AUSTRALIA SWITCHOVER AREA**

File: SP11

*“On 30 March 2010, the Minister for Broadband, Communications and the Digital Economy, Senator the Hon Stephen Conroy, wrote to all licensees of self-help towers outlining important information about the introduction of digital television broadcasting in Australia and the future of self-help towers.”*

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.20)**

**9.7.21 RURAL HEALTH WEST – BOARD COMMUNIQUE – DECEMBER 2011**

File: HEA6

Inside this issue:

- Rural Health West end-of-year highlights
  - Recruitment
  - Locums
  - Conferences
- Rural Health West website
- Board Videoconference with Dr Harvey Graham
- Call for Special General Meeting of Members 2012 agenda items
- Constitutional review
- New Rural Health Workforce Chief Executive Officer
- Christmas message

**9.7.22 CARMEL MALONEY – FREE CAMPING**

File:

*“My husband and I were travelling around Western Australia in our caravan in July and August of this year.*

*We wanted to visit Cervantes and surrounding areas but when we got to Banksia Reserve and also Tuart Reserve plus others in your area there were signs saying no overnight stays but these free camps are still showing as overnight stays.”*

A copy of this correspondence is on hand if required.

**9.7.23 INDIAN OCEAN FESTIVAL 2011 – CLOSE-OUT REPORT**

File:

*“Local Jurien Bay based businesses and the Shire of Dandaragan have been strong supporters in past years, and we are endeavouring to broaden the base into the future.”*

More information is on hand if required.

**9.7.24 THE WEST AUSTRALIAN - WA TOURISM REWARDS**

File:

The WA Tourism Awards reward and promote excellence within the Western Australian Tourism Industry. The Award Categories



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cover the diverse range of tourism product that provides the magnificent tourism experience that Western Australia has to offer.

The Lobster Shack were awarded gold in 'Category 25 – New Tourism Development' and Skydive Jurien Bay were awarded bronze in 'Category 13 – Adventure Tourism'.

Gold medallists will represent WA at the Qantas Australian Tourism Awards in Cairns in March.

**9.7.25 MOORE CATCHMENT COUNCIL – GRANTS TO HELP MANAGE OUR COAST**

File: AGR31

*“The Northern Agricultural Catchment Council will invest over \$40,000 supporting communities from Guilderton to Kalbarri to protect and conserve their local environment over the next twelve months.”*

More information is on hand if required.

**9.7.26 MOORE CATCHMENT COUNCIL – STUDENTS DISCOVER FISHY SIDE OF SEAWEED**

File: AGR31

*“School students in Lancelin have discovered the fishy side of seaweed at a workshop held in Lancelin bay last week.”*

More information is on hand if required.

**9.7.27 CLEAN BEACHES AWARDS 2012 OPENING SOON**

File:

The WA Clean Beaches Awards is a community pride program coordinated by Keep Australia Beautiful WA and Surf Life Saving WA which rewards communities for protecting and enhancing their local beaches.

Nominations for the Clean Beaches Awards 2012 open on 30 January 2012.

To download a nomination form please visit

[www.kabc.wa.gov.au/programs/wa-clean-beach-awards](http://www.kabc.wa.gov.au/programs/wa-clean-beach-awards)

**9.7.28 STATE GRAFFITI TASKFORCE – TOUGH ON GRAFFITI STRATEGY 2011 - 2015**

File: POL1

*“As the Chair of the State Graffiti Taskforce I am pleased to announce the release of the Tough on Graffiti Strategy 2011 – 2015 (the Strategy) and the Tough on Graffiti Implementation Plan (the Implementation Plan).”*

A copy of the above mentioned documents are on hand if required.

**9.7.29 INTERNATIONAL CENTRE OF EXCELLENCE IN WATER RESOURCES MANAGEMENT – SEASON’S GREETINGS FROM THE ICE WARM TEAM**

File: WS1

On hand is a copy of the ICE WaRM wall planner for 2012.

**9.7.30 CERVANTES COUNTRY WOMEN’S ASSOCIATION – LIGHTHOUSE SCULPTURE**

File:

*“The Cervantes CWA have purchased a lighthouse sculpture designed and made by a local artist to place in an appropriate spot with in the town.”*

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.30)**

**9.7.31 WALGA – INTERNATIONAL CONFERENCE ON CONSTRUCTED WETLANDS**

File: HEA10

An International Conference on Constructed Wetlands is to be held at Murdoch University from 25 – 29 November 2012, under the auspices of the International Water Association and the Australian Water Association.

More information is on hand if required.

**9.7.32 JURIE BAY COMMUNITY RESOURCE CENTRE – SECURE YOUR ADVERTISING SPACE**

File: ADMIN3

*“General advertising in the Craytales Newspaper is printed in greyscale, however colour advertising spaces are available on the back cover, inner back cover and inner front cover. These colour advertising positions are extremely popular so we urge you to book well ahead to avoid disappointment.”*

More information is on hand if required.

**9.7.33 WESTERN AUSTRALIAN ELECTORAL COMMISSION – 2011 LOCAL GOVERNMENT ORDINARY ELECTION**

File: ELECTIONS2

*“Thank you for the opportunity to conduct the Shire of Dandaragan ordinary election.*

*The Local Government Act 1995 directs that elections are to be conducted on the basis of full cost recovery.*

*A total cost of \$12,835.28 (including GST) was incurred by the Western Australian Electoral Commission in conducting the above election. An invoice for this amount will be forwarded from the Office of Shared Services shortly.”*

A copy of this correspondence is on hand if required.

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**10 NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING**

**11 CONFIDENTIAL ITEMS FOR WHICH MEETING IS CLOSED TO THE PUBLIC**

**12 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**13 CLOSURE OF MEETING**

The presiding member declared the meeting closed at 4.45pm.

These minutes were confirmed at a meeting on .....

Signed .....

Presiding person at the meeting at which the minutes were confirmed

Date .....