



NOTICE OF AN ORDINARY COUNCIL MEETING

Dear Council Member,

The next Ordinary Meeting of the Dandaragan Shire Council will be held on **Thursday 26 March 2015** at the **Council Chambers Jurien Bay** commencing at **5.00pm**.

Attached is your copy of the agenda and business papers for the meeting.

The format for the day is as follows:

- | | |
|---------------|---|
| 1.30pm | Western Power – James Walker – New Transmission Line |
| 2.00pm | Agenda Briefing Session |
| 2.30pm | Councillor Discussion Session |
| 3.00pm | Council Forum <ul style="list-style-type: none">▪ Council Delegate Reports (Cr Slys) (<i>attachment # 1</i>)▪ Inspect Beach Huts – Dobbyn Park (<i>attachment # 2</i>)▪ Foreshore Inspection▪ Cervantes Men’s Shed – Rate Exemption Request (<i>attachment # 3</i>)▪ Policy Review – Section 2 to 6 (<i>attachment # 4</i>) |
| 5.00pm | Ordinary Meeting of Council |
| 6.00pm | Public Forum |

A handwritten signature in blue ink, appearing to read "Tony Nottle".

.....
Tony Nottle
CHIEF EXECUTIVE OFFICER

17 March 2015



SHIRE
of
DANDARAGAN

AGENDA AND BUSINESS PAPERS

for the

ORDINARY COUNCIL MEETING

to be held

AT THE COUNCIL CHAMBERS, JURIEN BAY

on

THURSDAY 26 MARCH 2015

COMMENCING AT 5.00PM

(THIS DOCUMENT IS AVAILABLE IN LARGER PRINT ON REQUEST)

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1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

1.1 DECLARATION OF OPENING

1.2 DISCLAIMER READING

“No responsibility whatsoever is implied or accepted by the Shire of Dandaragan for any act, omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council’s decision, which will be provided within fourteen (14) days of this meeting.”

2 RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

Members

Councillor W Gibson	(President)
Councillor K McGlew	(Deputy President)
Councillor L Short	
Councillor J Kulisa	
Councillor D Kent	
Councillor D Slyns	

Staff

Mr T Nottle	(Chief Executive Officer)
Mr S Clayton	(Executive Manager Corporate & Community Services)
Mr G Yandle	(Executive Manager Infrastructure)
Mr D Chidlow	(Manager Planning)
Mrs B Macaulay	(Planning Officer)
Miss D Kerr	(Council Secretary & PA)

Apologies

Mr I Rennie	(Deputy Chief Executive Officer)
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Approved Leave of Absence

Councillor T Bailey
Councillor M Sheppard
Councillor L Holmes

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

4 PUBLIC QUESTION TIME

- 5 APPLICATIONS FOR LEAVE OF ABSENCE**

- 6 CONFIRMATION OF MINUTES**
 - 6.1 MINUTES OF THE ORDINARY MEETING HELD 26 FEBRUARY 2015**



- 7 NOTICES AND ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION, AND COUNCIL APPOINTED DELEGATES REPORTS**

- 8 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS**

- 9 REPORTS OF COMMITTEES AND OFFICERS**

9.1 FINANCE

9.1.1 FINANCIAL STATEMENTS – MONTHLY REPORTING FOR THE PERIOD ENDING 28 FEBRUARY 2015

Location:	Shire of Dandaragan
Applicant:	N/A
Folder	Business Classification Scheme / Financial Management / Financial Reporting / Periodic Reports
Disclosure of Interest:	None
Date:	16 March 2015
Author:	Scott Clayton, Executive Manager Corporate and Community Services
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

To table and adopt the monthly financial statements for the period ending 28 February 2015.

BACKGROUND

As part of the Local Government Act 1995 and Financial Management Regulations (1996), monthly financial statements are required to be presented to Council. Circulated are the monthly financial statements for the period ending 28 February 2015.

COMMENT

Regulation 34 of the Financial Management Regulations (1996) requires the following information to be provided to Council:

1. Net Current Assets

Council's Net Current Assets [ie surplus / (deficit)] position as at the 28 February 2015 was \$3,185,949. The composition of this equates to Current Assets minus Current Liabilities less Cash Assets that have restrictions on their use placed on them, in this case Reserves, Restricted Assets and Trust. The current position indicates that Council can easily meet its short-term liquidity or solvency.

The Net Current Asset position is reflected on page 8 and reconciled with the Statement of Financial Activity on page 1 of the financial statements.

The amount raised from rates, shown on the Statement of Financial Activity (page 1), reconciles with note 6 (page 9) of the financial statements and provides information to Council on the budget vs actual rates raised.

2. Material Variances

The Statement of Financial Activity provides variances to budget by way of percentages. During budget adoption a 10 percent or \$10,000 threshold for these variances to be reported was set. An explanation of these variances is as follows:

Governance

Income is at 441% of Y-T-D budget and is primarily due to a dividend payment from the Shire's insurance service, LGIS.

Law, Order and Public Safety

Income is at 279% of Y-T-D budget and is due to non-operating grants (non-cash) from DFES for the changeover of two fast attack units and the addition of a fire truck.

Expenditure is at 119% of Y-T-D budget and is due the loss on disposal and Non-reciprocal contributed asset expenses related to the above mentioned vehicle changeover.

Recreation and Culture

Expenditure is at 78% of Y-T-D budget and is due to less than budgeted salaries, materials and on costs. The cause of this is twofold. Firstly, parks and gardens have been operating at less than full staff capacity. Secondly, timing could mean staff have been spending more time in other areas. It is possible that this could correct itself as the year progresses.

Economic Services

Expenditure is at 87% of Y-T-D budget and is due to less than budgeted expenditure to tourism and promotions.

Other Economic Services

Income is at 179% of Y-T-D budget and is primarily due to a large private works job undertaken for Water Corporation to reinstate a carpark and higher than budgeted fuel rebate.

Expenditure is at 285% of Y-T-D budget and is due to four separate factors.

Firstly, an allocation of staff costs for the Shire's yardman needs to be made to this schedule from recreation and culture. This will be corrected in the 2015/16 budget.

The second reason for the variance in the contract expenses for undertaking the Water Corporation private works job.

Finally, on-costs are tracking less than budgeted. This is reviewed at least quarterly and adjustments are made. This is a non-cash variance.

Should Councillors wish to raise any issues relating to the 28 February 2015 financial statements, please do not hesitate to contact the Executive Manager Corporate and Community Services prior to the Council Meeting in order that research can be undertaken and details provided either at the time of the query or at the meeting.

CONSULTATION

- Chief Executive Officer

STATUTORY ENVIRONMENT

- Regulation 34 of the Local Government Financial Management Regulations (1996)

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no adverse trends to report at this time.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Financial statements for the period ending 28 February 2015 (Doc Id: 48001)

(Marked 9.1.1)



VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That the monthly financial statements for the period ending 28 February 2015 be adopted.

9.1.2 CERVANTES BOWLING CLUB – CSRFF APPLICATION – SYNTHETIC CARPET LAWN BOWLING GREEN

Location: Cervantes
 Applicant: Cervantes Bowling Club
 Folder Path: Business Classification Scheme / Grants and Subsidies / Applications / Community Groups
 Disclosure of Interest: None
 Date: 12 March 2015
 Author: Tony O’Gorman, Club Development Officer
 Signature of Author: 
 Senior Officer: Scott Clayton, Executive Manager Corporate and Community Services
 Signature of Senior Officer: 

PROPOSAL

To consider an application for funding from the Cervantes Bowling Club Inc to replace the Synthetic Carpet Lawn Bowling Green at the Cervantes Bowling Club. The Cervantes Bowling Club have also requested that the Shire be the applicant to the Department for Sport and Recreation because the club is not registered for GST. The club would complete all grant applications to the CSRFF and will acquit all funds following completion of the project.

Cost of project	\$150,000
Shire Funding	\$25,000
CSRFF Funding	\$50,000
Cervantes Bowling Club Funding	\$75,000

BACKGROUND

In 2006 Cervantes Bowling Club (the Club) replaced its two 8 rink lawn greens with a single 8 rink synthetic carpet bowling green. The primary purposes were to reduce maintenance costs; minimise the voluntary labour required to maintain and prepare the greens for play; substantially reduce water consumption; and to maximise the season over which bowls could be played.

At the beginning of the 2014/15 bowls season the carpet looked in good order with an expectation of a further 2 seasons of play before replacement might be required. The carpet had no obvious signs of deterioration, was tight and played very truly. Notwithstanding the Club commenced planning in October 2014 for its replacement in 2016. This planning included a preliminary meeting with the Shire of Dandaragan Club Development Officer who was in liaison with the Department of Sport and Recreation.

As the 2014/15 season progressed a number of areas began showing significant signs of wear and tear, requiring patches to be applied. While not ideal in a bowling carpet they had minimal effect on play. In December 2014 the carpet began to wrinkle across the entire playing surface, particularly during the heat of the day, and was unplayable. To some extent this was controlled by watering the surface to reduce the temperature and thereby shrink the carpet. Each repetition of this process, however, resulted in a

subsequent escalation of the wrinkling problem. The carpet has lost its elasticity, cannot be repaired and will soon be unplayable. For the Club to participate in or host any bowling, whether that be social, corporate, junior competition, league pennants or championship events, the carpet will have to be replaced prior to commencement of the 2015/16 bowls season.

COMMENT

Councillors discussed the proposal at the Council Forum held on 12 March 2015. The Cervantes Bowling Club have previously been supported with a grant of \$50,000 from the Sporting and Recreation Capital Works Fund and were advised at the time that future replacement of the carpet would have to be funded through a sinking fund set up for that purpose with no additional funds from the Council. The Cervantes Bowling Club have established that sinking fund and have a significant proportion (50%) of the replacement cost.

The anticipated life of the carpet was to be ten to twelve years but the carpet has failed after just seven years. This could not have been anticipated by the club and has resulted in them not being in a position of having full funding to replace the carpet.

The Cervantes Bowling Club were early adopters within the shire of the synthetic Bowling Green surface and should be commended for their foresight.

Replacement of synthetic surfaces is not allowed for under the Policy 6.6 Sport and Recreation Funding- Sporting and Recreation Capital Funding Works. However the club has been proactive in providing sporting facilities to the Cervantes community and have significant funding to replace the synthetic green council may wish to consider supporting them in achieving their goal without contravening its position on not supporting replacement of synthetic surfaces and therefore avoiding setting a detrimental precedent, through an interest free cash advance to be repaid over a five year period.

This initial funding could be sourced from unspent recreation plan funds currently held in the sport and recreation reserve and replaced to the reserve as repayments are forthcoming. The council could also assist by supporting the clubs CSRFF grant application to the Department of Sport and Recreation and by being the applicant for that grant funding.

CONSULTATION

- Cervantes Bowling Club membership.
- Jenny Collins Department of Sport and Recreation

STATUTORY ENVIRONMENT

There are no statutory implications relevant to this item

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 26 MARCH 2015

POLICY IMPLICATIONS

Policy 6.6 Sport and Recreation Funding – Sporting and Recreational Capital Works Fund

FINANCIAL IMPLICATIONS

There are no financial implications for the 2014/2015 budget year but provision for the cash advance will need to be made in the 2015/2016 financial period.

STRATEGIC IMPLICATIONS

- Shire of Dandaragan Integrated Strategic Community Plan

GOAL NUMBER TWO: Build high level of amenity and lifestyle					
OBJECTIVE 4: Develop recreation facilities and activities to support a healthy community					
CODE	STRATEGIES	LINKS	TIME FRAME	SCOPE	PARTNERS
G2-O4-A3	Initiate and review Recreation Plan every five years. Undertake planning and feasibility study for recreational needs in accordance with Major Recreation Facilities Fund.	Shire Recreation Plan	Short - Medium	District	Community groups
G2-O4-A4	Bowling Club conversion of greens to synthetic greens.	Corporate Business Plan	Short	Jurien Bay	DSR RfR

GOAL NUMBER FIVE: Build a proactive and leading local government					
OBJECTIVE 2: Implement integrated strategic planning, and asset management planning to generate high level of sustainability of Council services					
CODE	STRATEGIES	LINKS	TIME FRAME	SCOPE	PARTNERS
G5-O2-A4	Develop asset management plan (AMP), link planning to AMP annually and assess financial sustainability and strategies to address.	IPRAS	Short	Organisation	

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- Letter to CEO Shire of Dandaragan from Cervantes Bowling Club requesting funds (Doc Id: 47895)
- Project Summary Document (Doc Id: 47894)
- CSRFF grant application (Doc Id: 47896)
- Quote 1 (Doc Id: 47897)
- Quote 2 (Doc Id: 47898)
- Locality Map (Doc Id: 47899)
- Budget 2013/14 to 2017/18 (Doc Id: 47901)

(Marked 9.1.2)

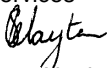

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION**That Council:**

- 1. support the Cervantes Bowling Club CSRFF application to replace the synthetic bowling green;**
- 2. offer to be the applicant to the Department of Sport and Recreation for the CSRFF on behalf of the Cervantes Bowling Club; and**
- 3. offer the Cervantes Bowling Club an interest free cash advance up to \$50,000 in the 2015/2016 repayable over five years to enable them to replace the synthetic bowling green prior to the 2015/2016 season commencing.**

9.1.3 AUDIT COMMITTEE MINUTES

Location:	Shire of Dandaragan
Applicant:	N/A
Folder Path:	Business Classification Scheme / Financial Management / Audit / Internal
Disclosure of Interest:	Nil
Date:	16 March 2015
Author:	Scott Clayton, Executive Manager Corporate & Community Services
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Author:	

PROPOSAL

To receive the Audit Committee Meeting Minutes (unconfirmed) held on 12 March 2015.

BACKGROUND

The Local Government Act (1995) requires Council to establish an Audit Committee to assist Council to fulfil corporate governance, stewardship, leadership and control responsibilities in relation to the Shire's financial reporting and audit responsibilities.

Due to the small number of audit committee meetings held during the year there is a significant delay between the audit meetings and the subsequent confirmation of the minutes of that meeting at the following audit committee meeting and hence, a further delay in presentation to Council of the minutes for adoption.

Therefore, it is considered more appropriate to present the unconfirmed minutes to Council for receipt. Should any issue arise at the adoption of these minutes at the following audit committee meeting varying the accuracy of the unconfirmed minutes, these changes will be presented to Council at the following Council meeting.

COMMENT

The purpose of the Audit Committee Meeting held 12 March 2015 was to consider the the budget review for 2014/15 and the Compliance Audit Return for 2014.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Minutes of the Audit Committee Meeting (unconfirmed) held on 12 March 2015 (Doc Id: 47853)

(Marked 9.1.3)



VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That the minutes of the Audit Committee Meeting held on 12 March 2015 be received.

9.1.4 BUDGET REVIEW 2014 / 2015

Location:	Shire of Dandaragan
Applicant:	N / A
Folder ID:	Business Classification Scheme / Financial Management / Financial Reporting / Reviews
Disclosure of Interest:	None
Date:	9 March 2015
Author:	Scott Clayton, Executive Manager Corporate & Community Services
Signature of Author:	
Senior Officer:	Tony Nettle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

That the budget review for the 2014 / 2015 financial year based on the financial statements from 1 July 2014 to 31 December 2014 be adopted.

BACKGROUND

As part of the amendments to the Financial Management Regulations (1996), Regulation 33A - Review of budget has been inserted.

"This requires;

- 1. between 1 January and 31 March in each year, local government is to carry out a review of it's annual budget for that year;*
- 2. it is to be submitted to council within 30 days of the review;*
- 3. Council is to consider the review and determine whether or not to adopt the review, any parts of the review or any recommendations made in the review; and*
- 4. a copy of the review and determination is to be then forwarded to the Department within 30 days."*

Staff have reviewed the 2014 / 2015 budget to identify any significant variances. The financial statements to the 31 December 2014 have been used as the basis for the review, however, where a variance has occurred and is known prior to the completion of the staff component of the review on 9 March 2015, these have been accounted for.

Following is a detailed summary of the identified variances:

Operating Schedules and Capital

Item:	Interim Rates
Schedule:	Rate Revenue
Details:	Recognise interim rate income of \$9,000
Budget Affect:	Increase income by \$9,000

Item:	Other Reimbursements
Schedule:	Other Governance
Details:	An LGIS dividend was received from the

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Budget Affect:	Shire's insurer Increase income by \$20,729
Item:	Other Reimbursements
Schedule:	Other Governance
Details:	An LGIS experience account payment was received from the Shire's insurer \$6,157
Budget Affect:	Increase income by \$6,157
Item:	Other Reimbursements
Schedule:	Other Governance
Details:	An Advertising rebate was received from WALGA
Budget Affect:	Increase income by \$1,620
Item:	Bushfire Infringements
Schedule:	Fire Prevention
Details:	Income from bushfire infringement enforcement is greater than budgeted
Budget Affect:	Increase income by \$12,000
Item:	Utility Costs – Wellbeing Centre
Schedule:	Other Health
Details:	Utility costs for the Wellbeing Centre need to be recognised. In addition, income from IPN to offset this cost is also required
Budget Affect:	Increase income by \$6,472.99 Increase electricity expense \$5,472.99 Increase telephone expense \$1,000
Item:	DFES changeover of firefighting vehicles
Schedule:	Fire Prevention
Details:	Two fast attack units were changed over and an additional fire truck was added to the brigade fleet.
Budget Affect:	Increase grant income \$579,450.98 Increase loss on disposal \$27,061.36 Increase loss on disposal \$15,955.15 Increase non-reciprocal contributed asset expense \$37,483.49 Increase plant asset \$115,773.09 Increase plant asset \$115,772.79 Decrease plant asset (disposal) \$50,000 Decrease plant asset (disposal) \$35,000 Reverse accumulated depreciation \$4,500
Item:	Sale of Water
Schedule:	Other Economic Services
Details:	Sale of water from standpipes is greater than budgeted
Budget Affect:	Increase income \$2,000

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Item:	Private Works
Schedule:	Private Works
Details:	Private works are greater than budgeted
Budget Affect:	Increase income \$20,000 Increase expense \$20,000
Item:	Main Roads Contribution
Schedule:	Transport
Details:	As part of the agreement to hand back several roads from Main Roads to the Shire of Dandaragan, MRWA agreed to make additional contributions to road renewal / maintenance. The budget includes a line item of \$114,000. However, the first payment will not be made until 2015/16.
Budget Affect:	Reduce contribution income by \$114,000
Item:	Mimegarra Road Project
Schedule:	Transport
Details:	There are several adjustments required to this project. Firstly, the budget includes a provision of an administration fee to be taken from the grant income for this project. The likelihood of such a fee not being approved by MRWA was identified during budget workshops and sufficient funds are held in the Infrastructure Renewal reserve should approval not be received. The Shire has since been advised that the administration fee cannot be charged. Therefore this needs to be reversed and offset by a transfer from reserves. Secondly, an error in the budget meant the administration fee was recognised but the corresponding cost to the project was not. Effectively double accounting for the income. Finally, the original scope of the project was for \$2,500,000 to be available in 2014/15 by way of grant. However, \$500,000 of this has been delayed until 2015/16.
Budget Affect:	Reduce administration fee income \$227,272.72 Reduce grant income \$500,000 Reduce project asset \$227,272.28 Transfer from infrastructure renewal reserve \$227,272.72

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Item:	Waste Disposal Income
Schedule:	Waste Management
Details:	Waste disposal income at the Jurien Landfill site is greater than budgeted.
Budget Affect:	Increase income \$189,000
Item:	Presidents meeting fee and allowance
Schedule:	Members of Council
Details:	A written request from the President has been received seeking full reinstatement of the previously waived meeting fee and allowance. The request is to come into effect 1 January 2015.
Budget Affect:	Increase meeting fees \$9,360 Increase Presidents allowance \$6,838.44
Item:	Members Training
Schedule:	Members of Council
Details:	Members training is higher than budgeted
Budget Affect:	Increase expense \$6,000
Item:	West Midlands Group Contribution
Schedule:	Town Planning to Protection of the Environment
Details:	The contribution to the West Midlands Group was budgeted to the incorrect schedule.
Budget Affect:	Reduce Contribution expense (1005) \$26,000 Increase Contribution expense (1004) \$26,000
Item:	Advertising
Schedule:	Town Planning
Details:	Advertising is greater than budgeted
Budget Affect:	Increase expense \$2,000
Item:	Standpipe Water Usage
Schedule:	Other Economic Services
Details:	The installation of electronic standpipe controller has seen a massive decrease in unaccounted for water use.
Budget Affect:	Reduce expense \$7,000
Item:	Jurien Oval renovation
Schedule:	Other Recreation and Culture
Details:	A budget allocation of \$100,000 was set aside to investigate ways to improve oval. Following expert advice the purchase of fertigation system was recommended at a significant budget saving.
Budget Affect:	Reduce Infrastructure – Parks asset

\$80,000

Item: Cervantes Oval renovation
Schedule: Other Recreation and Culture
Details: A budget allocation of \$100,000 was set aside to investigate ways to improve oval. Following expert advice the purchase of fertigation system was recommended at a significant budget saving.

Budget Affect: Reduce Infrastructure – Parks asset \$80,000

Item: Dandaragan Oval Returf
Schedule: Other Recreation and Culture
Details: Dandaragan Oval returf was completed under budget

Budget Affect: Reduce Infrastructure – Parks asset \$4,000

Item: Paint Shade Sail Frames
Schedule: Governance
Details: Paint Shade Sail Frames project was completed under budget

Budget Affect: Reduce Building asset \$6,206

Item: Flag Pole
Schedule: Governance
Details: Flag pole was installed for less than budget

Budget Affect: Reduce building asset \$2,860

Item: JCC lighting
Schedule: Public Halls and Civic Centres
Details: JCC lighting is expected to be completed under budget

Budget Affect: Reduce building asset \$10,000

Item: CCC concrete apron
Schedule: Public Halls and Civic Centres
Details: Project expected to be completed under budget

Budget Affect: Reduce building asset \$3,000

Item: Gravel Resheet Marchagee Track
Schedule: Transport
Details: Project completed under budget

Budget Affect: Reduce road asset \$18,000

Item: Gravel Resheet Mungedar Road
Schedule: Transport
Details: Project completed under budget

Budget Affect: Reduce road asset \$17,000

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 26 MARCH 2015

Item: Gravel Resheet Moochamulla Road
Schedule: Transport
Details: Project completed under budget
Budget Affect: Reduce road asset \$22,000

Other Council Approved Budget Amendment

Item: Airstrip Landing Fees
Meeting: 28 August 2014 – Item 9.1.3
Details: The following Council Decision was made;

*Moved Cr Bailey, seconded Cr Sheppard
That Council agree to provide a 100% concession for the 2014/15 financial year to all users of the Jurien Bay Airstrip as an economic development incentive to assist growth and establish tourism and aviation business within Jurien Bay and the surrounding district, and that the value of the concession be recorded in note 21 of the Annual Financial Report for the 2014/15 financial year.*

CARRIED BY ABSOLUTE MAJORITY 6 / 3

Item: Bike Plan
Meeting: 28 August 2014 – Item 9.2.3
Details: The following Council Decision was made;

*Moved Cr Bailey, Cr Kulisa
That Council authorise a budget amendment for the Shire to develop a Local Bike Plan for Jurien Bay, and Cervantes subject to RFQ process, as follows:*

1. *Recognise a consultancy expense of \$25,000 with \$12,500 of this expense being a reallocation of funds from the other consultancy budget line within the Transport schedule; and*
2. *Grant income of \$12,500.*

CARRIED BY ABSOLUTE MAJORITY 7 / 0

Item: Advertising Income
Meeting: 28 August 2014 – Item 9.3.1
Details: The following Council Decision was made;

*Moved Cr Short, seconded Cr Bailey
That Council:*

1. *In accordance with Section 6.19 of the*

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 26 MARCH 2015

Local Government Act, authorise the introduction of a new fee and charge effective 29 September 2014 for the sale of advertising space in the "Turquoise Coast Holiday Planner" as follows:

<i>ADVERTISING TYPE</i>	<i>PRICE (EX GST)</i>
<i>Half page</i>	<i>\$850</i>
<i>Large</i>	<i>\$650</i>
<i>Medium</i>	<i>\$450</i>
<i>Small</i>	<i>\$250</i>

2. *Authorise a budget amendment to recognise additional income of \$18,200 for advertising income in the "Turquoise Coast Holiday Planner".*

CARRIED BY ABSOLUTE MAJORITY 7 / 0

Item:
Meeting:
Details:

Capital Works Budget
23 October 2014 – Item 10.1.1
The following Council Decisions were made;

*Moved Cr McGlew, seconded Cr Short
That Council approves:*

1. *Budget amendment for the 2014/15 Financial for a reduction of Roads to Recovery funding from \$469,000 to \$402,122*
2. *Proposed RTR project listing for 2014/15 to be:*
 - *Casuarina Drive (\$214,700)*
 - *Lesueur Drive from Osprey Close to Ward Street (\$187,422)*

CARRIED BY ABSOLUTE MAJORITY 8 / 0

*Moved Cr Bailey, seconded Cr Kulisa
That Council approves budget amendment for the 2014/15 Financial to change "Gravel Resheet" projects as follows:*

- *Agaton Road (SLK 0 – 4.0) to be included.*
- *Woodbine Road SLK (5.4 – 9.4) to be removed.*

CARRIED BY ABSOLUTE MAJORITY 8 / 0

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 26 MARCH 2015

Item: Moora Frail Age Contribution
Meeting: 27 November 2014 – Item 9.1.3
Details: The following Council Decision was made;

*Moved Cr McGlew, seconded Cr Holmes
 That Council agree to a budget amendment to include the expenditure of \$10,000 ex GST to be contributed towards the Moora Frail Aged Lodge Inc. as per its previous budget discussions and its commitment given previously in the 2012/13 financial year.*

CARRIED BY ABSOLUTE MAJORITY 9 / 0

Item: Prime Mover Changeover
Meeting: 27 November 2014 – Item 9.1.3
Details: The following Council Decision was made;

*Moved Cr Short, seconded Cr McGlew
 That Council authorise the Chief Executive Officer to award the changeover of 2 x prime movers to WA Iveco for a changeover price of \$344,900 and details as follows:*

VENDOR	FREIGHTLINER
<i>Truck 1 – 2012 WA Iveco ISX Powerstar 7200</i>	<i>\$ 195,100</i>
<i>Truck 2 - 2014 WA Iveco ISX Powerstar 7200</i>	<i>\$ 215,800</i>
<i>Total Purchase</i>	<i>\$ 410,900</i>
<i>Mack Trade</i>	<i>\$ 33,000</i>
<i>Hino Trade</i>	<i>\$ 33,000</i>
<i>Total Trade</i>	<i>\$ 66,000</i>
<i>Changeover</i>	<i>\$ 344,900</i>

CARRIED BY ABSOLUTE MAJORITY 9 / 0

Item: Light Vehicle Changeover
Meeting: 18 December 2014 – Item 9.2.2
Details: The following Council Decision was made;

*Moved Cr Kulisa, seconded Cr Bailey
 That Council authorise:*

- 1. a budget amendment to transfer \$10,719.00 from Plant Reserve to the Municipal Fund for the outright purchase of a 2014 Toyota Prado GXL Wagon for the CEO;*

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 26 MARCH 2015

2. the retention of the 2011 Toyota Prado Wagon and this transferred from the CEO to the DCEO; and
3. the retention of the 2011 Holden Caprice Sedan, currently used by the DCEO, for use as a pool car for Councillor and staff use.

CARRIED BY ABSOLUTE MAJORITY 9 / 0

The effect of these variances result in a revised Rate Setting Statement as follows:

SHIRE OF DANDARAGAN				
RATE SETTING STATEMENT by Department				
for the year ending 30 June 2015				
Description	Notes	Annual Budget 2014/2015	Budget Review 2014/2015	
Operating				
Revenues / Sources		1,2		
Governance		11,103	39,609	
General Purpose Funding (Excluding Rate Revenue)		1,985,350	1,985,350	
Law, Order and Public Safety		414,095	1,005,546	
Health		8,530	15,003	
Education & Welfare		(0)	(0)	
Community Ammenities		1,105,558	1,294,558	
Recreation and Culture		747,766	747,766	
Transport		4,147,535	3,237,538	
Economic Services		166,597	186,797	
Other Property and Services		96,913	116,913	
		8,683,447	8,629,080	
Expenses / (Application)		1,2		
Governance		(760,364)	(761,812)	
General Purpose Funding		(166,112)	(166,112)	
Law, Order and Public Safety		(922,564)	(1,003,064)	
Health		(310,601)	(317,074)	
Education & Welfare		(7,500)	(7,500)	
Community Ammenities		(1,914,963)	(1,926,963)	
Recreation and Culture		(2,907,282)	(2,907,282)	
Transport		(3,505,960)	(3,580,960)	
Economic Services		(626,433)	(619,433)	
Other Property and Services		(425,863)	(445,863)	
		(11,547,642)	(11,736,063)	
Adjustments for Non-Cash (Revenue) and Expenditure				
(Profit)/Loss on Asset Disposals	4(b)	(132,819)	(220,086)	
Depreciation on Assets	2	(3,572,443)	(3,572,443)	
Total Operating less non cash items		841,068	685,546	
Capital Revenue and (Expenditure)				
Purchase Land and Buildings	3	(4,214,841)	(4,192,775)	
Purchase Furniture and Equipment	3	(46,143)	(46,143)	
Purchase Plant and Equipment	3	(1,261,500)	(1,704,570)	
Purchase Infrastructure Assets - Roads	3	(4,110,702)	(3,713,097)	

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 26 MARCH 2015

Purchase Infrastructure Assets - Parks & Reserves	3	(1,198,492)	(1,034,492)
Purchase Infrastructure Assets - Other	3	(3,659,903)	(3,659,903)
Proceeds from disposal of assets	4(b)	298,500	212,983
Repayment of Debentures	5(a)	(214,121)	(214,121)
Self-Supporting Loan Principal Income	5(a)	34,736	34,736
Transfer to Reserves	6	(856,982)	(856,982)
Transfer from Reserves	6	8,048,852	8,286,844
Surplus/(Deficit) July 1 B/Fwd	7	1,188,808	1,145,560
Surplus/(Deficit) June 30 C/Fwd	7	0	103,307
Amount raised from rates	8	5,150,719	5,159,719

COMMENT

An audit committee was convened on 12 March 2015 to consider the budget review.

It was the recommendation that the budget review in its entirety with no amendments be recommended to Council for adoption.

An extract of the committee decision is as follows;

Committee Decision

To recommend to Council that the budget review, as presented with a surplus of \$103306.84, be adopted, with the following variances being formally adopted as budget amendments:

Shire of Dandaragan		
<i>Budget Review</i>		
<i>as at 31 December 2014</i>		
Budgeted Surplus / (Deficit) to 30 June 15		\$0.00
Variance of opening surplus budget to actual		\$43,248.00
		\$43,248.00
Income		
Interim Rates		(\$9,000.00)
LGIS Dividend		(\$20,729.00)
Advertising Rebate		(\$1,620.00)
LGIS Experience Account		(\$6,157.00)
Non-Operating Grant (FESA)		(\$579,450.98)
Bushfire Infringements		(\$12,000.00)
Reimbursement Utilities (Wellbeing Centre)		(\$6,472.99)
Water Sales		(\$2,000.00)
Private Works Income		(\$20,000.00)
Landing Fees - CD		\$11,843.00
Bike Plan Grant - CD		(\$25,000.00)
Main Roads Contribution		\$114,000.00
Turquoise Coast Planner Advertising - CD		(\$18,200.00)
Reduce RTR Grant - CD		\$66,881.00
Delete Profit on Mack Disposal		\$15,000.00
Delete Mimegarra Admin Fee		\$227,272.72
Reduce Mimegarra Grant		\$500,000.00
Additional Waste Disposal Income		(\$189,000.00)

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 26 MARCH 2015

	\$45,366.75
Operating Expenditure	
Reinstate Presidents Allowance	\$6,838.44
Reinstate Presidents Meeting Fees	\$9,360.00
Members Training	\$6,000.00
Loss on Disposal Landcruiser FT	\$27,061.36
Loss on Disposal Landcruiser FT	\$15,955.15
Non-reciprocal contributed asset	\$37,483.49
Telephone (Wellbeing Centre)	\$5,472.99
Electricity (Wellbeing Centre)	\$1,000.00
Correct WMG contribution (1004)	\$26,000.00
Correct WMG contribution (1005)	(\$26,000.00)
Advertising (1005)	\$2,000.00
Water Savings - Standpipe	(\$7,000.00)
Private Works Expense	\$20,000.00
Bike Plan Expense - CD	\$25,000.00
Moora Frail Age Contribution - CD	\$10,000.00
Loss on Mack Disposal	\$30,000.00
Increase Loss on Hino Disposal	\$20,000.00
Reverse budgeted Prado changeover (loss)	(\$6,089.00)
Reverse budgeted caprice changeover (loss)	(\$14,661.00)
	\$188,421.43
Capital Works	
Delete Hamersley Street - CD	(\$150,628.00)
Increase Lesueur Drive - CD	\$82,750.00
Delete Woodbine Resheet	(\$118,327.70)
Add Agaton Resheet	\$118,327.70
Reduce Mimegarra Road	(\$272,727.28)
Reduce Jurien Oval Renovation	(\$80,000.00)
Reduce Cervantes Oval Renovation	(\$80,000.00)
Reduce Dandaragan Oval returf	(\$4,000.00)
Reduce Paint Shade Sail Frames	(\$6,206.00)
Reduce flag Pole	(\$2,860.00)
Reduce JCC lighting	(\$10,000.00)
Reduce CCC concrete apron	(\$3,000.00)
Reduce Marchagee Track	(\$18,000.00)
Reduce Mungedar Road	(\$17,000.00)
Reduce Moochamulla Road	(\$22,000.00)
	(\$583,671.28)
Additional Transfers to / from Reserves	
transfer plant reserve to muni	(\$10,719.00)
Road Reserve to Muni	(\$227,272.72)
	(\$237,991.72)
Other Assets and Liabilities	
Plant Asset Landcruiser FT	\$115,773.09
Plant Asset Landcruiser FT	\$115,772.79
Plant Asset Isuzu FT	\$347,905.10
Plant Asset Dispose Landcruiser FT	(\$50,000.00)

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 26 MARCH 2015

<i>Plant Asset Dispose Landcruiser FT</i>	(\$35,000.00)	
<i>Accum Depn Plant Dispose Landcruiser FT</i>	\$4,500.00	
<i>Reduce Prime Mover purchase price</i>	(\$54,900.00)	
<i>Reduce Prime Mover purchase price</i>	(\$34,200.00)	
<i>Reverse budgeted Prado changeover (asset)</i>	\$48,500.00	
<i>Reverse budgeted Prado changeover (Acc Dpn)</i>	(\$4,411.00)	
<i>Reverse budgeted Prado changeover (asset)</i>	(\$61,000.00)	
<i>Reverse budgeted caprice changeover (asset)</i>	\$38,500.00	
<i>Reverse budgeted caprice changeover (Acc Dpn)</i>	(\$3,839.00)	
<i>Reverse budgeted caprice changeover (asset)</i>	(\$50,000.00)	
<i>Outright purchase Prado</i>	\$63,719.00	
		\$441,319.98
		\$441,319.98
Projected (Surplus) / Deficit 30 June 2015		(\$103,306.84)

CONSULTATION

- Chief Executive Officer
- Executive Manager Infrastructure
- Manager Building Services

STATUTORY ENVIRONMENT

- Regulation 33A and 34 of the Local Government Financial Management Regulations (1996)

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

The adoption of this budget review will amend the budget with an overall recognition of a surplus of \$103,306.84.

Individual line items will be amended according to the following summary:

Shire of Dandaragan		
Budget Review		
as at 31 December 2014		
Budgeted Surplus / (Deficit) to 30 June 15	\$0.00	
Variance of opening surplus budget to actual	\$43,248.00	\$43,248.00
Income		
Interim Rates	(\$9,000.00)	- increase income
LGIS Dividend	(\$20,729.00)	+ reduce income
Advertising Rebate	(\$1,620.00)	
LGIS Experience Account	(\$6,157.00)	
Non-Operating Grant (FESA)	(\$579,450.98)	
Bushfire Infringements	(\$12,000.00)	
Reimbursement Utilities (Wellbeing Centre)	(\$6,472.99)	
Water Sales	(\$2,000.00)	
Private Works Income	(\$20,000.00)	
Landing Fees - CD	\$11,843.00	
Bike Plan Grant - CD	(\$25,000.00)	
Main Roads Contribution	\$114,000.00	

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 26 MARCH 2015

Turquoise Coast Planner Advertising - CD	(\$18,200.00)	
Reduce RTR Grant - CD	\$66,881.00	
Delete Profit on Mack Disposal	\$15,000.00	
Delete Mimegarra Admin Fee	\$227,272.72	
Reduce Mimegarra Grant	\$500,000.00	
Additional Waste Disposal Income	(\$189,000.00)	
		<u>\$45,366.75</u>
Operating Expenditure		
Reinstate Presidents Allowance	\$6,838.44	- decrease expense
Reinstate Presidents Meeting Fees	\$9,360.00	+ reduce income
Members Training	\$6,000.00	
Loss on Disposal Landcruiser FT	\$27,061.36	
Loss on Disposal Landcruiser FT	\$15,955.15	
Non-reciprocal contributed asset	\$37,483.49	
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Bike Plan Expense - CD	\$25,000.00	
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Reverse budgeted Prado changeover (loss)	(\$6,089.00)	
Reverse budgeted caprice changeover (loss)	(\$14,661.00)	
		<u>\$188,421.43</u>
Capital Works		
Delete Hamersley Street - CD	(\$150,628.00)	- decrease asset
Increase Lesueur Drive - CD	\$82,750.00	+ increase asset
Delete Woodbine Resheet	(\$118,327.70)	
Add Agaton Resheet	\$118,327.70	
Reduce Mimegarra Road	(\$272,727.28)	
Reduce Jurien Oval Renovation	(\$80,000.00)	
Reduce Cervantes Oval Renovation	(\$80,000.00)	
Reduce Dandaragan Oval returf	(\$4,000.00)	
Reduce Paint Shade Sail Frames	(\$6,206.00)	
Reduce flag Pole	(\$2,860.00)	
Reduce JCC lighting	(\$10,000.00)	
Reduce CCC concrete apron	(\$3,000.00)	
Reduce Marchagee Track	(\$18,000.00)	
Reduce Mungedar Road	(\$17,000.00)	
Reduce Moochamulla Road	(\$22,000.00)	
		<u>(\$583,671.28)</u>
Additional Transfers to / from Reserves		
transfer plant reserve to muni	(\$10,719.00)	

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 26 MARCH 2015

Road Reserve to Muni	(\$227,272.72)	
		(\$237,991.72)
Other Assets and Liabilities		
Plant Asset Landcruiser FT	\$115,773.09	
Plant Asset Landcruiser FT	\$115,772.79	
Plant Asset Isuzu FT	\$347,905.10	
Plant Asset Dispose Landcruiser FT	(\$50,000.00)	
Plant Asset Dispose Landcruiser FT	(\$35,000.00)	
Accum Depn Plant Dispose Landcruiser FT	\$4,500.00	
Reduce Prime Mover purchase price	(\$54,900.00)	
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Reverse budgeted Prado changeover (asset)	\$48,500.00	
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Reverse budgeted caprice changeover (Acc Dpn)	(\$3,839.00)	
Reverse budgeted caprice changeover (asset)	(\$50,000.00)	
Outright purchase Prado	\$63,719.00	
		\$441,319.98
Projected (Surplus) / Deficit 30 June 2015		(\$103,306.84)

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Nil

VOTING REQUIREMENT

Absolute majority

OFFICER RECOMMENDATION

That the budget review, as presented with a surplus of \$103306.84, be adopted, with the following variances being formally adopted as budget amendments:

Shire of Dandaragan Budget Review as at 31 December 2014		
Budgeted Surplus / (Deficit) to 30 June 15	\$0.00	
Variance of opening surplus budget to actual	\$43,248.00	\$43,248.00
Income		
Interim Rates	(\$9,000.00)	
LGIS Dividend	(\$20,729.00)	
Advertising Rebate	(\$1,620.00)	
LGIS Experience Account	(\$6,157.00)	
Non-Operating Grant (FESA)	(\$579,450.98)	
Bushfire Infringements	(\$12,000.00)	
Reimbursement Utilities (Wellbeing Centre)	(\$6,472.99)	
Water Sales	(\$2,000.00)	

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 26 MARCH 2015

Private Works Income	(\$20,000.00)	
Landing Fees - CD	\$11,843.00	
Bike Plan Grant - CD	(\$25,000.00)	
Main Roads Contribution	\$114,000.00	
Turquoise Coast Planner Advertising - CD	(\$18,200.00)	
Reduce RTR Grant - CD	\$66,881.00	
Delete Profit on Mack Disposal	\$15,000.00	
Delete Mimegarra Admin Fee	\$227,272.72	
Reduce Mimegarra Grant	\$500,000.00	
Additional Waste Disposal Income	(\$189,000.00)	
		\$45,366.75
Operating Expenditure		
Reinstate Presidents Allowance	\$6,838.44	
Reinstate Presidents Meeting Fees	\$9,360.00	
Members Training	\$6,000.00	
Loss on Disposal Landcruiser FT	\$27,061.36	
Loss on Disposal Landcruiser FT	\$15,955.15	
Non-reciprocal contributed asset	\$37,483.49	
Telephone (Wellbeing Centre)	\$5,472.99	
Electricity (Wellbeing Centre)	\$1,000.00	
Correct WMG contribution (1004)	\$26,000.00	
Correct WMG contribution (1005)	(\$26,000.00)	
Advertising (1005)	\$2,000.00	
Water Savings - Standpipe	(\$7,000.00)	
Private Works Expense	\$20,000.00	
Bike Plan Expense - CD	\$25,000.00	
Moora Frail Age Contribution - CD	\$10,000.00	
Loss on Mack Disposal	\$30,000.00	
Increase Loss on Hino Disposal	\$20,000.00	
Reverse budgeted Prado changeover (loss)	(\$6,089.00)	
Reverse budgeted caprice changeover (loss)	(\$14,661.00)	
		\$188,421.43
Capital Works		
Delete Hamersley Street - CD	(\$150,628.00)	
Increase Lesueur Drive - CD	\$82,750.00	
Delete Woodbine Resheet	(\$118,327.70)	
Add Agaton Resheet	\$118,327.70	
Reduce Mimegarra Road	(\$272,727.28)	
Reduce Jurien Oval Renovation	(\$80,000.00)	
Reduce Cervantes Oval Renovation	(\$80,000.00)	
Reduce Dandaragan Oval returf	(\$4,000.00)	
Reduce Paint Shade Sail Frames	(\$6,206.00)	
Reduce flag Pole	(\$2,860.00)	
Reduce JCC lighting	(\$10,000.00)	
Reduce CCC concrete apron	(\$3,000.00)	
Reduce Marchagee Track	(\$18,000.00)	
Reduce Mungedar Road	(\$17,000.00)	
Reduce Moochamulla Road	(\$22,000.00)	
		(\$583,671.28)

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 26 MARCH 2015
Additional Transfers to / from Reserves

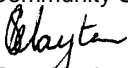

transfer plant reserve to muni	(\$10,719.00)	
Road Reserve to Muni	(\$227,272.72)	
		(\$237,991.72)

Other Assets and Liabilities

Plant Asset Landcruiser FT	\$115,773.09	
Plant Asset Landcruiser FT	\$115,772.79	
Plant Asset Isuzu FT	\$347,905.10	
Plant Asset Dispose Landcruiser FT	(\$50,000.00)	
Plant Asset Dispose Landcruiser FT	(\$35,000.00)	
Accum Depn Plant Dispose Landcruiser FT	\$4,500.00	
Reduce Prime Mover purchase price	(\$54,900.00)	
Reduce Prime Mover purchase price	(\$34,200.00)	
Reverse budgeted Prado changeover (asset)	\$48,500.00	
Reverse budgeted Prado changeover (Acc Dpn)	(\$4,411.00)	
Reverse budgeted Prado changeover (asset)	(\$61,000.00)	
Reverse budgeted caprice changeover (asset)	\$38,500.00	
Reverse budgeted caprice changeover (Acc Dpn)	(\$3,839.00)	
Reverse budgeted caprice changeover (asset)	(\$50,000.00)	
Outright purchase Prado	\$63,719.00	
		\$441,319.98

Projected (Surplus) / Deficit 30 June 2015
(\$103,306.84)

9.1.5 ACCOUNTS FOR PAYMENT – FEBRUARY 2015

Location:	Shire of Dandaragan
Applicant:	N/A
Folder Path:	Business Classification Scheme / Financial Management / Creditors / Expenditure
Disclosure of Interest:	None
Date:	5 March 2015
Author:	Scott Clayton, Executive Manager Corporate & Community Services
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

To accept the cheque and direct debit listing for the month of February 2015.

BACKGROUND

As part of the Local Government Act 1995, Financial Management Regulations 1996, a list of expenditure payments is required to be presented to Council.

COMMENT

The cheque, electronic funds transfer (EFT) and direct debit payments for February 2015 totalled \$770,797.14 for the Municipal Fund and \$52.00 for the Trust Fund

CONSULTATION

- Chief Executive Officer

STATUTORY ENVIRONMENT

- Regulation 13 of the Local Government Financial Management Regulations 1997.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no adverse trends to report at this time.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- Cheque, EFT and direct debit listings for February 2015 (Doc Id: 47988)

(Marked 9.1.5)

VOTING REQUIREMENT



Simple majority

OFFICER RECOMMENDATION

That the Municipal Fund cheque and EFT listing for the period ending 28 February 2015 totalling \$770,797.14 for the Municipal Fund and \$52.00 for the Trust Fund be accepted.

9.2 INFRASTRUCTURE

9.2.1 ROADWISE COMMITTEE FEBRUARY 2015 MINUTES

Location:	N/A
Applicant:	Shire of Dandaragan
Folder Path:	Business Classification Scheme / Community Relations / Meetings / RoadWise Committee
Disclosure of Interest:	Nil
Date:	10 March 2015
Author:	James Morrison, Engineering Technical Officer
Signature of Author:	
Senior Officer:	Garrick Yandle, Executive Manager Infrastructure
Signature of Senior Officer:	

PROPOSAL

To receive the minutes of the Shire of Dandaragan Roadwise Committee meeting held 11 February 2015.

BACKGROUND

RoadWise Committees are formed through partnerships to address road safety issues at a community level throughout the State. Committees provide a forum where local issues are discussed and the group can develop and deliver community based road safety campaigns. These committees enhance the local coordination of road safety activities. They encourage the idea of shared responsibility on roads and the intervention from all spheres within society including each and every individual.

The establishment of a Council endorsed RoadWise Committee was approved at the October 2014 Council Meeting, to support the implementation of Towards Zero Road Safety Strategy and to define the role of that Committee.

COMMENT

For Council to endorse the Shire of Dandaragan Roadwise Committee, the Terms of Reference (TOR) were required to be established. The following is the outcome of the meeting:

- a) Terms of Reference (TOR) review:
The TOR were endorsed by the committee.

CARRIED 5 / 0

CONSULTATION

Not applicable

STATUTORY ENVIRONMENT

There are no statutory implications relevant to this item

POLICY IMPLICATIONS

There are no policy implications relevant to this item

FINANCIAL IMPLICATIONS

There are no financial implications relevant to this item

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- Shire of Dandaragan Roadwise Committee Meeting minutes (Doc Id: 46182)
- Shire of Dandaragan Roadwise Committee Terms of Reference (Doc Id: 47687)

(Marked 9.2.1)

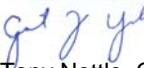

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council receive the minutes of the Shire of Dandaragan Roadwise Committee and endorse the Terms of Reference from the Meeting held 11 February 2015 as marked in attachment 9.2.1 (Doc Id: 46182 & 47687).

9.2.2 BEACHRIDGE STREETScape RECTIFICATION MEASURES

Location:	Beachridge, Jurien Bay
Applicant:	Executive Manager Infrastructure
Folder Path:	Business Classification Scheme / Traffic and Transport / Maintenance / Street Trees
Disclosure of Interest:	None
Date:	16 March 2015
Author:	Garrick Yandle, Executive Manager Infrastructure
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

That Council endorses for the proposed rectification measures for the Beachridge streetscape items including swale replanting and planter boxes reinstatement.

BACKGROUND

The subdivision of Beachridge within the Jurien Bay town site continues to have a range of teething issues relating to the ongoing maintenance of its streetscapes. The major issues relate to:

- Excessive growth of the native vegetation in the drainage swales, where the ongoing maintenance required has shown to be greater than the available staff and resources allocated within the Shire's annual budget. Some residents have complained about obstructed sight lines at road intersections creating safety issues for motorists, pedestrians, cyclists and school kids.
- Poor workmanship of the 2014 planter box infill leading to landholder complaints regarding an unsatisfactory finished state of the red asphalt infill along Boronia Turn and Dryandra Boulevard.

Infrastructure staff have been investigating various options for rectifying these streetscape issues. This has involved consultation with the subdivision's developer, Ardross Group, as well onsite meetings with local residents and site inspection with Council on 12 March 2015.

In February 2015 a letter was sent by the Chief Executive Officer to all Beachridge residents outlining the investigations that Shire staff were undertaking.

The existing vegetation within the swales has some major issues which need to be remedied. Plant species at many of the ends of swales, i.e. at intersections; have grown to heights causing problems with sight lines. Vegetation in these areas needs to be reduced in height to allow vehicle and pedestrian sight lines to become clearer.

Other areas of the swales have been overplanted, resulting in plant species growing into each other, and eventually one species

dominating. Minor species are choked and eventually die out leaving bare patches within the swale. This leaves the area open to weed infestation.

Planter boxes containing coastal mort trees were located along the parking areas of streets within Beachridge as part of the initial design of the subdivision. As these trees matured, issues arose with their root system damaging and uplifting the road pavement and footpaths throughout the Beachridge. It was decided to remove the trees from the planter boxes and infill them with red asphalt as per the adjacent parking areas in the streets. This commenced in the 2012/13 Annual Budget when initial works were undertaken, with a second round of planter box infill taking place in June 2014 as part of the 2013/14 Annual Budget works.

Issues have arisen regarding the unsatisfactory standard of the works completed during the June 2014 planter box infill. Various complaints have been received from local residents regarding their concerns with the quality of workmanship. Issues that were raised include:

- Spillage of asphalt on kerbing
- Spillage of concrete on asphalt
- Untidy tie in between new red asphalt, existing car parking area red asphalt and road black asphalt.

The issues raised have deemed the works to be aesthetically unacceptable to the residents who feel that the quality of work detracts from the expected high standards of new subdivision such as Beachridge.

COMMENT

The Infrastructure department proposes to undertake the following replanting of the swales as per the recommendations outlined in the *Beachridge Swale Planting Guidelines* that were developed in conjunction with *Ardross Group* and landscape architect consultant *LT Total*.

- In affected swales, existing vegetation should be stripped clear. Planting to be replaced using indigenous species which are low growing and at spacing relevant to the mature plant size (refer Typical Planting Schedules). This will avoid poor sight lines at intersections, as well as eventually create a low, evenly planted swale. Plants should be planted so that at maturity, the edge of plants are a minimum of 300mm away from back of kerb, making weed spraying easy along road kerbs.
- Trees should be planted at approximately 15 – 20 metres apart in the centre of the swales.
- Swales should be mulched with “chunky” wood chip mulch, such as pine bark.
- It is recommended shrubs be planted as tube stock, or maximum 150mm pots. Trees should be planted as 11 litre trees, or maximum of 30 litres.
- All plants have been selected for their unique Jurien coastal

habit and are water wise plants. Despite this they will require regular watering during the establishment period of 2 years in the late spring to early autumn months.

- The Beachridge Swale Planting Guidelines indicate the recommended treatment for the end of swales, being low planting. This should be mirrored at both ends of the swales. Central areas should be treated with low to medium shrubs, with identified sections repeated depending on the length of the swales.
- The Beachridge Swale Planting Guidelines illustrate indicative treatments for both narrow and wide swales, for roads such as Middleton and Dryandra Boulevards. Although only a small section is shown, this treatment is should be repeated throughout.

The Executive Manager Infrastructure will identify planter boxes in Boronia Turn and Dryandra Boulevard that were installed to an unacceptable standard and require reinstatement. The EMI will arrange:

- Reinstatement of the planter boxes to a standard acceptable to the Shire's satisfaction.
- Clean up previous areas where spillage or overspray has occurred leaving unacceptable marks along the pavement and kerbs.

CONSULTATION

- Chief Executive Officer
- Ardross Group

STATUTORY ENVIRONMENT

There are no statutory implications relevant to this item.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There is an annual allocation of \$122,000 for the maintenance of the Beachridge "Swales and Verges" in the 2014/15 Council "Parks and Gardens Maintenance" Budget. This covers all tasks associated with the ongoing maintenance of the swale vegetation. Initial works prior to 30 June 2015, will be undertaken utilising this budget allocation. A nominal amount of \$50,000 will be allocated in the 2015/16 Council "Capital Works" Budget will be allocated to purchase the required tube stock and trees associated with the swale replanting.

The reinstatement of the unsatisfactory planter boxes installed in June 2014 will be undertaken utilising the 2014/15 Council "Parks and Gardens Maintenance" Budget allocation to Beachridge "Swales and Verges". It is envisaged this will cost less than \$20,000.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- Beachridge Swale Planting Guidelines (Doc Id: 47992)
- CEO Letter to Beachridge Residents 24 February 2015 (Doc Id: 46723)

(Marked 9.2.2)

VOTING REQUIREMENT

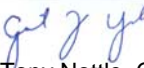

Simple majority

OFFICER RECOMMENDATION

That Council:

1. endorse a staged replanting of the swales in Beachridge as per the *Beachridge Swale Planting Guidelines* as marked in attachment 9.2.2 (Doc Id: 47992); and
2. request the Chief Executive Officer to:
 - a. identify planter boxes in Boronia Turn and Dryandra Boulevard that were installed to an unacceptable standard and require reinstatement; and
 - b. to reinstate the identified planter boxes to an acceptable standard.

9.2.3 BASHFORD STREET CONCEPT PLAN

Location:	Bashford Street Jurien Bay
Applicant:	Executive Manager Infrastructure
Folder Path:	Business Classification Scheme / Roads / Design and Construction / Roads and Intersections
Disclosure of Interest:	None
Date:	16 March 2015
Author:	Garrick Yandle, Executive Manager Infrastructure
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

That Council endorse the proposed Concept Design for the Bashford Street upgrade and authorise approval to proceed to Detailed Design.

BACKGROUND

The Shire received a revised Concept Design for the Bashford Street Redevelopment, in late 2014. These were advertised for public comment from mid-January via the Shire website, the Shire Facebook page and Craytales. The public advertising process culminated in a Community Workshop on 17 February 2015, where the proposed concept was presented and public discussion took place. Further background information supporting the Concept Design was presented at the public information session which outlined the design brief and the principles that contributed to the development of the design concepts.

The Jurien Bay City Strategic Community Plan makes various recommendations on developments along the coastal strip, inclusive of public facilities and potential property development. It is suggested that there is scope to achieve the vision of Jurien Bay developing as an active and vibrant waterside town with the key relevant documents being:

- Progress Town Centre Strategy
- Develop Civic Precinct
- Infill Sewerage
- Continue Foreshore Development Area
- Coordinate Plan for Entrance Statements and coastal nodes

The aim of the proposed upgrade of Bashford Street was to incorporate the following key components:

- Develop a sense of entry into Jurien Bay
- Entry Statements and Information Bays either end
- Single Lane Carriageway with Median Strip
- Allowance for Long Vehicle Parking
- Improved Footpaths, Cycleways and DUPs
- Defined Pedestrian Crossing Points
- Revised Traffic Management throughout Town Centre
- Improved Vegetation and Aesthetics

The revised Concept Design built upon the initial Concept Design

(February 2013) previously submitted to Council in February 2013, with amendments based upon Council and Officer Recommendations.

During the advertising period the Shire did not receive any submissions regarding the Bashford Street upgrade. Since the Workshop the Shire has received one submission.

At the Community Workshop the proposed concept was presented by Engineering and Landscape Architect consultant Cardno, in-conjunction with key Shire Officers and the Shire Infrastructure department. The presentation involved interactive and robust discussion regarding various aspects of the proposed design. Key issues raised in the discussion and from public submissions were:

- Lesueur Drive / Lindsay Street roundabouts
 - Lesueur / Lindsay too close to each other
 - Make only one roundabout there, not two
 - Keep the two roundabouts separate as there is drainage sump at Lindsay Street
 - The church is there so 2 x roundabout would be better
 - Do the intersections merit roundabouts
 - Are slip Lanes / right turning lanes a better option?
 - Does the traffic flow warrant the roundabouts
- Bayliss Street
 - Needs right turn lanes from south heading into the school etc.
- Batt Street
 - Batt is a left in / Left out – So partial road closure
- Roberts Street
 - Path at Roberts roundabout too close?
 - Roberts is a good size roundabout.
- Roberts Street to Murray Street
 - Does the service road extension continue to the right (Whitfield Road)
 - Closing the entrance through the park at Roberts / Bashford not a good idea due to Commercial impact on businesses
 - Put the long vehicle parking somewhere else
- Doust Street to Hastings Street
 - Why the big roundabout at Doust – Northern Entry?
 - Should be Hastings
- General
 - We have a 40m road reserve so use it all
- Dual Use Paths / Cycleways
 - How wide are the cycle lanes?
 - 1.5m on road,
 - 3.0m DUP / cycle
 - 2.5m footpath
- Vegetation
 - Put in natives rather than Norfolk Island Pines
- Traffic counts – are they increasing.
 - 1000 up to 2500 now
 - Design needs to incorporate this as it will be over engineered

- and a waste of money with the bypass road
- 15-20,000 before the bypass will even be thought about
- Lighting
 - Don't over light it all
 - Keep the ability to see the night sky without the light pollution

COMMENT

Following the session a brief review was undertaken between Cardno and the Shire staff. These key amendments were taken to Council Forum on 12 March 2015 for discussion and included:

- Roundabouts to be located at the following 3 intersections only:
 - Lesueur Drive
 - Roberts Street
 - Hastings Street
- Bayliss Street
 - Investigate right turn lanes
- Batt Street
 - Check design to allow right and left turn entry and exit
- Roberts Street to Murray Street
 - Does the service road extension continue to the further towards Whitfield Road?
 - Entrance through the park at Roberts / Bashford?
 - Long vehicle parking requirements?
- Information Bays and Entry Statements
 - Discussion required on separate or co-locations

The Shire Executive is seeking endorsement from Council to progress the design from Concept to Detailed based upon the above amendments that arose from the Community Workshop. This revised concept is hereby presented to Council for discussion and consideration going forward.

CONSULTATION

- Executive team
- Council Forum
- Community Workshop 17 February 2015

STATUTORY ENVIRONMENT

There are statutory implications relevant to this item.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

The Council "Capital Works" Budget for 2014/15 currently has the following allocations for the Bashford Street upgrade:

- Bashford Street Upgrade Design Consultancy \$150,000 – covers all costs for the detailed design, cost estimate and staging plan.
- Bashford Street Stage 1 Redevelopment \$100,000 for a Dual Use Path from Dryandra Boulevard to Lesueur Drive.

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The remaining portions of the proposed upgrade are currently not funded. Proceeding to Detailed Design will allow the project to fully costed and allow Council the opportunity to investigate potential funding opportunities.

STRATEGIC IMPLICATIONS

- Shire of Dandaragan Integrated Strategic Community Plan

GOAL NUMBER ONE: Strong Economic Base and Enabling Infrastructure					
OBJECTIVE 1: Ensure planning and land availability provides opportunity to generate quality growth and economic benefits to the community and Shire					
CODE	STRATEGIES	LINKS	TIME FRAME	SCOPE	PARTNERS
G1-01-A2	Progress Town Centre Strategy relevant key elements.	Town Centre Strategy Plan	Short	Jurien Bay	Land owners Investors
OBJECTIVE 2: Ensure timely provision of essential and strategic infrastructure to ensure investment and growth for the Shire is maximised					
CODE	STRATEGIES	LINKS	TIME FRAME	SCOPE	PARTNERS
G1-02-A1	Develop civic precinct concept in Jurien Bay.	Town Centre Strategy Plan SuperTowns Growth Plan	Short - Medium	Jurien Bay	CRC DEC Other agencies
G1-02-A3	Ongoing priority investment in roads program.	Corporate Business Plan AMP	Ongoing	Shire wide	DoT
OBJECTIVE 3: Develop, deliver and maintain a high quality of community infrastructure that continues to build the amenity and livability of the communities.					
CODE	STRATEGIES	LINKS	TIME FRAME	SCOPE	PARTNERS
G2-03-A1	Review and maintain Shire's path programme including cycleways, walkways and trails. Review cycleway plans and dual use pathway plans with aim of encouraging a healthy community / lifestyle.	Town Centre Strategy Plan	Medium	District	DSR

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Bashford Street Concept Design (Doc Id: 48000)
(Marked 9.2.3)

VOTING REQUIREMENT

Simple majority



OFFICER RECOMMENDATION

That Council endorse the *Bashford Street Concept Design* as

marked in attachment 9.2.3 (Doc Id: 48000) and give approval to proceed with the Detailed Design with further technical design issues to be investigated at the following locations:

- Roundabouts to be located at the following 3 intersections only:
 - Lesueur Drive
 - Roberts Street
 - Hastings Street
- Investigate turning lanes at Bayliss and Batt Streets.
- Investigate retaining entrance to business area between Roberts and Murray Streets.
- Between Batt Street and Whitfield Road investigate extension of service road further towards Whitfield Road.
- Clarify if Information Bays and Entry Statements to be separately or co-located.

9.2.4 JURIEBAY FORESHORE REDEVELOPMENT CONCEPT PLAN

Location:	Fauntleroy Park, Grigson Street, Jurien Bay
Applicant:	Executive Manager Infrastructure
Folder Path:	Business Classification Scheme / Parks and Reserves / Design and Construction / Jurien Bay Foreshore Recreation
Disclosure of Interest:	None
Date:	17 March 2015
Author:	Garrick Yandle, Executive Manager Infrastructure
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

That Council endorse the proposed Concept Design for the Jurien Bay Foreshore Redevelopment and authorise approval to proceed to Design and Construction Stage.

BACKGROUND

The Shire of Dandaragan received revised Concept Designs for the Jurien Bay Foreshore Redevelopment between Cook Street and Roberts Street, in early January 2015. These were advertised for public comment from mid-January via the Shire website, the Shire Facebook page, Cray Tales, as well as via a letter drop to the residents of Grigson, Cook and Padbury Streets. The public advertising process culminated in a Community Workshop on 17 February 2015, where the proposed concepts were presented and public discussion took place. Further background information supporting the Concept Designs was presented at the public information session in the form of a Design Report, which outlined the design brief and the principles that contributed to the development of the design concepts.

The Jurien Bay Foreshore Plan 2008 and the Jurien Bay City Centre Strategy makes various recommendations on developments along the coastal strip, inclusive of public facilities and potential property development and it is suggested that there is scope to achieve the vision of Jurien Bay developing as an active and vibrant waterside town with the beach featuring more predominantly in the town design and character.

The aim of the proposed upgrade of the section of the Jurien Bay Foreshore between Cook Street in the south and Roberts Street in the north is to match the style of landscape works existing along the Foreshore to the north of Roberts Street. The scope of this entailed:

1. Design layout of a low retaining wall including beach access provisions along the western side of the existing pathway;
2. Formalise pedestrian access link from White Street to the Beachside pathway;
3. Provide an external area concept design for the café building precinct;

4. Design of a pedestrian link between White Street and Roberts Street;
5. Formalise the layout of the carpark adjacent to Cook Street;
6. Ensure existing toilet block adjacent to Cook Street is Universal Access compliant; and
7. Provision of suitable recreation nodes between White Street and Cook Street.

The revised Concept Designs built upon the initial Pre-Design Business Case Study (February 2013) Jurien Bay Foreshore and associated Concept Plan.

During the advertising period the Shire received over 20 submissions. The content of these submissions ranged from various issues as follows:

- Prefer Concept Landscape Plan Option 3 (Open Area) as opposed the Option 2 (Windbreak) as it opens up access and visibility of the beach.
- Cut down all the rampant wattle vegetation that is blocking the view.
- Should extend the development all the way to Lindsay Street.
- Why is this development going ahead and clearing of vegetation taking place, as it will damage the ecosystem of the foreshore.
- Will an Environmental Impact Assessment be done?
- Is there an opportunity for a Surf Club Building in the redevelopment?
- Hurry up and get it done, it is long overdue.

At the Community Workshop the proposed concepts were presented by Landscape Architect consultant Cardno, in-conjunction with key Shire Officers and the Shire Infrastructure department. The presentation involved interactive and robust discussion regarding various aspects of the proposed design. Key issues raised in the discussion and from public submissions were:

- Concept Landscape Plan Option 3 (Open Area) was the preferred option as opposed the Option 2 (Windbreak). (Option 1 was the original Pre-Design Business Case Option and was not presented as this has evolved).
- Concern regarding extent of proposed grassed area, resulting in excessive irrigation requirements and maintenance.
- Provide adequate visible access to the beach down Cook Street and for residents along Grigson Street.
- Retain as much primary dune vegetation as possible, which low growing (>1m high) and consists of natural dune vegetation, to protect the beach and provide a buffer between the beach and the proposed redevelopment area.
- Remove secondary dune vegetation (wattles) as this was deemed to be too high growing (>2m) and invasive species that took over from other species on the secondary dune.
- Reduction in proposed vegetation planting to enable visibility of the beach.

- Keep it simple and flat for low maintenance.
- Shade shelters to have windbreaks.
- Remove nonessentials like additional playground if funding is tight.
- Consider options for lighting.
- Better delineation of car parking and available long vehicle parking on Grigson Street.
- Consider future widen and upgrade of Cook Street to enable more open and visible access to foreshore.
- Consider extending development further south along foreshore to Lindsay Street.
- Consider footpath between Cook and Lindsay Streets.
- Consider drainage from White Street which previously drained to the beach, but has been blocked.
- Remove wattles along secondary dune between Cook Street and Lindsay Street and replant dunes with more appropriate vegetation to enable residents along Grigson Street in this area to regain their visibility of the beach and ocean.
- Clearing permit to be investigated with DPAW and DER.

COMMENT

Following the Community Workshop a brief review was undertaken between Cardno and the Shire staff. Cardno have since revised the preferred Concept and this was presented to Council Forum on 26 February 2015. Key amendments include:

- Removal of limestone wall between grassed area and sand dune vegetation, to be replaced with “conservation fencing”, or a combination of “fencing” and reduced length of “wall”.
- Slight reduction in proposed grassed area.
- Reduction in density of proposed vegetation (height >2m) and more information regarding potential species.
- More delineation of available parking areas along Grigson Street and traffic flow through Cook Street Car Park.
- Options for lighting more visible.

This revised Concept Plan is hereby presented to Council for endorsement and approval to move to D & C phase. Shire Officers will continue to work with Cardno to develop the D & C Documentation. This will include:

1. Final Landscape Plan and D & C drawings
2. Staging and Costing Plan
 1. Clearing and Earthworks
 2. Grassed Landscaping and associated infrastructure
 3. Cook Street Car Park
 4. Commercial Area White Street
 5. Commercial Area Cook Street
 6. Jetty Boardwalk Connection
3. D & C Tender Documentation outlined as per Staging Plan and will address details including:
 - Grass species
 - Irrigation requirements and associated infrastructure
 - Vegetation species

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- Lighting
- Services for Commercial Areas
- Drainage
- Street furniture
- Fencing
- Access

CONSULTATION

- Shire of Dandaragan Executive Management Team
- Community Workshop 17 February 2015
- Council Forum 26 February 2015

STATUTORY ENVIRONMENT

There are no statutory implications relevant to this item.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

The Shire has received funding to undertake this project from Royalties for Regions. The FAA indicates that this project needs to be completed by 31 December 2015 to meet the requirements of this funding. This has been allocated in the 2014/15 "Capital Works" Budget to the value of \$560,831. The breakdown of this allocation is as follows:

- Concept Design \$31,215.80
- Design and Construction \$529,615.20

Initial cost estimates have been received and these indicate that only the following stages will be able to be constructed with this level of funding available:

1. Clearing and Earthworks
2. Grassed Landscaping and associated infrastructure

In the 2014/15 "Capital Works" Budget there is an additional \$197,425.08 allocated to Jurien Foreshore Enhancement. This will be allocated assist with other specific projects along the foreshore including:

- CCTV
- Beach Showers
- Lighting
- Jetty

STRATEGIC IMPLICATIONS

- Shire of Dandaragan Integrated Strategic Community Plan

GOAL NUMBER ONE: Strong Economic Base and Enabling Infrastructure

OBJECTIVE 1: Ensure planning and land availability provides opportunity to generate quality growth and economic benefits to the community and Shire

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CODE	STRATEGIES	LINKS	TIME FRAME	SCOPE	PARTNERS
G1-01-A2	Progress Town Centre Strategy relevant key elements.	Town Centre Strategy Plan	Short	Jurien Bay	Land owners Investors
OBJECTIVE 2: Ensure timely provision of essential and strategic infrastructure to ensure investment and growth for the Shire is maximized.					
CODE	STRATEGIES	LINKS	TIME FRAME	SCOPE	PARTNERS
G1-02-A1	Develop civic precinct concept in Jurien Bay.	Town Centre Strategy Plan SuperTowns Growth Plan	Short - Medium	Jurien Bay	CRC DEC Other agencies
OBJECTIVE 4: Develop recreation facilities and activities to support a healthy community.					
CODE	STRATEGIES	LINKS	TIME FRAME	SCOPE	PARTNERS
G2-04-A2	Continue foreshore development and jetty area Jurien Bay.	Foreshore Plan Jurien Bay	Short - Medium	Coastal	Deve loper s

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- Jurien Bay Foreshore Concept Plan C (Doc Id: 48035)
- Jurien Bay Foreshore Redevelopment – Design Report (Doc Id: 46888)

(Marked 9.2.4)

VOTING REQUIREMENT

Simple majority

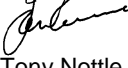

OFFICER RECOMMENDATION

That Council endorse the Jurien Bay Foreshore Redevelopment Concept Design as marked in attachment 9.2.4 (Doc Id: 48035) and give approval to proceed to Design and Construction Phase.

9.3 ADMINISTRATION

This item was presented to Council at the Ordinary Meeting held 26 February 2015 (refer to late item 10.1.1), however was not considered by Council.

9.3.1 REVIEW OF COUNCIL WARDS

Location:	Shire of Dandaragan
Applicant:	Shire of Dandaragan
Folder Path:	Business Classification Scheme / Governance / Boundaries / Electoral
Disclosure of Interest:	None
Date:	23 February 2015
Author:	Ian Rennie, Deputy Chief Executive Officer
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

That Council considers whether to implement a change to the current no ward system of representation.

BACKGROUND

At the Council Forum held 13 February 2014, the issue of Council wards was briefly discussed and a request was made for a preliminary report to be prepared for Council's information. Council has discussed the issue on a number of occasions, until at the meeting of 23 October 2014, the following decision was made:

"That pursuant to Schedule 2.2 Section 5 (a) of the Local Government Act 1995 Council resolve to initiate a review of wards, based on implementing a four ward system.

CARRIED 8 / 0"

A local government without wards is not required to carry out regular reviews under the provisions of Schedule 2.2 of the *Local Government Act*. However, a local government without wards can undertake an assessment of the number of elected members and the no wards system to explore whether change is desirable. The Shire of Dandaragan last reviewed wards in 2009 when it was resolved that all wards be abolished. This was subsequently approved by the Local Government Advisory Board and then by the Minister for Local Government.

The following is a summary of the ward structure over the last ten years.

2004 Electoral Roll

North Ward	5 Councillors	1281 Electors	1 : 256
South Ward	4 Councillors	953 Electors	1 : 238

Notes:

- *Jurien Ward and Badgingarra Ward amalgamated to create North Ward.*
- *Cervantes Ward and Dandaragan Ward amalgamated to create South Ward.*

2007 Electoral Roll

North Ward	5 Councillors	1338 Electors	1 : 267
South Ward	4 Councillors	914 Electors	1 : 228

2009 Electoral Roll

No Wards	9 Councillors	2288 Electors	1 : 254
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2011 Electoral Roll

No Wards	9 Councillors	2365 Electors	1 : 262
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2013 Electoral Roll

No Wards	9 Councillors	2491 Electors	1 : 276
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The following outlines the review process for Council to undertake a review of wards:

1. the council resolves to undertake the review;
2. public submission period opens;
3. information provided to the community for discussion;
4. public submission period closes;
5. the Council considers all submissions and relevant factors and makes a decision;
6. the Council submits a report to the Local Government Advisory Board (the Board) for its consideration; and
7. (if a change is proposed) the Board submits a recommendation to the Minister for Local Government (the Minister).

Any changes approved by the Minister where possible will be in place for the next ordinary election.

COMMENT

When considering changes to wards, Schedule 2.2 of the Act specifies factors that must be taken into account by a local government as part of the review process:

1. community of interest;
2. physical and topographic features;
3. demographic trends;
4. economic factors; and
5. ratio of councillors to electors in the various wards.

The Board offers the following interpretation of these factors and staff comments follow in italics.

1. COMMUNITY OF INTEREST

The term 'community of interest' has a number of elements. These include a sense of community identity and belonging, similarities in

the characteristics of the residents of a community and similarities in the economic activities. It can also include dependence on the shared facilities in an area as reflected in catchment areas of local schools and sporting teams, or the circulation areas of local newspapers.

Neighbourhoods, suburbs and towns are important units in the physical, historical and social infrastructure and often generate a feeling of community and belonging.

The four towns of Jurien Bay, Cervantes, Dandaragan and Badgingarra are similar in a lot of respects and completely different in many others. Each of the coastal towns has developed from the original fishing industry however, Jurien Bay has much of the government and commercial infrastructure as against Cervantes which is more a low key development. Equally each of the rural towns are of a similar size but again are completely different in character. Dandaragan was developed well before Badgingarra.

Each of the four towns have common facilities i.e. 4 ovals, 4 community centres, 4 public facilities, 4 schools, 4 golf clubs, 4 bowling clubs, 4 tennis clubs, 4 local newsletters, 3 football teams and various other similar organisations.

Each of the four towns has a very strong community which constantly work towards the improvement and development of their own town. Each of the four towns is growing in infrastructure even if the population maybe static or slightly decreasing.

2. PHYSICAL AND TOPOGRAPHIC FEATURES

These may be natural or manmade features that will vary from area to area. Water features such as rivers and catchment boundaries may be relevant considerations.

Coastal plain and foothills regions, parks and reserves may be relevant as may other man made features such as railway lines and freeways.

The coastal area of the Shire and the towns, are very different. The coastal towns have their population relatively concentrated close to the towns and the immediate surrounds. They are similar in nature in providing commercial and community facilities and Jurien Bay is approximately three times the population and number of electors of Cervantes.

The two rural towns are relatively small in population but are supported by a larger rural population surrounding them. They are similar in nature in providing commercial and community facilities.

3. DEMOGRAPHIC TRENDS

Several measurements of the characteristics of human populations, such as population size, and its distribution by age, sex, occupation and location provide important demographic information. Current and projected population characteristics will be relevant as well as similarities and differences between areas within the local government.

The overall population of the Shire of Dandaragan at the 2011 census was 3,186 persons. It is not possible to obtain accurate statistics on population for all the townsites. Dandaragan and Badgingarra towns are included with large rural areas. Staff estimate that the Badgingarra townsite has approximately 40 to 50 people and the Dandaragan townsite 120 to 150 people. Jurien Bay has a population of 1507 including the areas of Alta Mare and Jurien Bay Heights. Cervantes has a population of 461.

4. ECONOMIC FACTORS

Economic factors can be broadly interpreted to include any factor that reflects the character of economic activities and resources in the area. This may include the industries that occur in a local government area (or the release of land for these) and the distribution of community assets and infrastructure such as road networks.

Community assets are spread evenly over the whole of the Shire of Dandaragan. These include recreation and community facilities. Road assets are generally more in the rural areas of the Shire in that they are of greater length whereas the coastal towns have roads concentrated mostly within the townsite boundary.

There are more parks and reserves developed in the coastal towns in order to provide for the greater concentration of population.

Development is occurring over the whole of the Shire of Dandaragan with the rural areas becoming more involved with intensive horticulture of citrus, fruit, olives, vegetables, potatoes and power generation with wind farms and solar farms. There are new proposals for abattoirs and for production of eggs. Conventional agriculture is the largest rural pursuit with cropping and stock.

In the coastal towns, they mostly cater for the commercial, tourism, housing, medical, fishing industry and government administration i.e. Shire office, new community centre, Department of Parks and Wildlife, Western Power, Police, Water Corporation etc mainly being located in Jurien Bay and to a lesser extent in Cervantes.

5. RATIO OF COUNCILLORS TO ELECTORS IN THE VARIOUS WARDS

It is expected that each local government will have similar ratios of electors to Councillors across the wards of its district.

As an electoral roll has not been prepared as yet for the 2015 election, numbers are based on the 2013 electoral roll. At that time, there were 2,491 electors on the roll and with 9 Councillors that is a ratio of 277 electors per Councillor.

COMMENT

The following is a summary of the increase in the number of electors overall for the Shire of Dandaragan in the last decade:

▪ 2004 Electoral Roll	2234 electors
▪ 2007 Electoral Roll	2252 electors
▪ 2009 Electoral Roll	2288 electors
▪ 2011 Electoral Roll	2365 electors
▪ 2013 Electoral Roll	2491 electors

It would appear to Staff that the issue is not in regard to decisions being made by the Council as almost all decisions are based on sound logic rather than being based on where people come from or where the subject being voted on is located. It would appear that the main issue is that there is no Councillor located residentially in the vicinity of Badgingarra that is available to members of the public from that area directly. It is difficult for Councillors from other areas to represent the Badgingarra area. The other question that needs to be addressed is whether two Councillors is appropriate for the Dandaragan area and whether two Councillors is appropriate for the Cervantes area.

The current situation with Councillors living in the vicinity of each of the four towns is that six Councillors live in or nearby to Jurien Bay, one in Cervantes, two near Dandaragan and none near Badgingarra.

The position Council wished to consider was to revert back to a previous situation where Council had four wards and attached is a copy of a map of the Shire indicating the boundaries that had been utilised by Council when four wards were in existence (Plan 2). Council did not indicate any alternative four ward option. The suggested variation, while it is minor will allow more accurate numbers to be obtained as the suggested boundary is in line with the localities the state government use (Plan 3).

The two ward option doesn't guarantee representation in Badgingarra nor that representation in Cervantes would increase to two Councillors (Plan 1).

If Council was to consider the reintroduction of four wards based on the previous ward boundaries and based around the four

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towns, the estimated number of electors in the Jurien Bay Ward is 1203 with six Councillors giving a Councillor to Elector ratio of 1:200. It is estimated that the Badgingarra Ward has 273 electors and currently has no Councillors. The Cervantes Ward has 450 electors represented by one Councillor giving a ratio of 1:450. The Dandaragan Ward has 565 electors including 148 electors from Wedge and Grey and is currently represented by two Councillors with a ratio of 1:282.

Ward	Number of Electors	Number of Councillors	Councillor Elector Ratio	% Ratio Deviation
Jurien Bay	1203	6	1:200	- 27.79 %
Cervantes	450	1	1:450	+ 62.45 %
Dandaragan	565	2	1:282	+ 1.80 %
Badgingarra	273	Nil	-	-

The ratio of electors to Councillors overall for the Shire is 2491 electors to nine Councillors which is 1:277. Generally a + or - variation of 10% is acceptable.

Based on the ratio of 277 electors to one Councillor the following would apply with four wards. This would vary slightly depending on which four ward option was to be considered.

Ward	No. of Electors	No. of Councillors
Jurien Bay	1203	4.35
Cervantes	450	1.62
Dandaragan	565	2.03
Badgingarra	273	0.98

A number of options have been suggested and the following is a summary of these. It is stressed that the numbers of electors are as at the 2013 Council Election and in some cases have had to be estimated.

Option 1 - Previous four ward system

Ward	Estimated Number of Electors	Number of Councillors	Councillor to Elector Ratio	+ / - %
Jurien Bay	1203	4	300.75	+8.57

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Cervantes	450	2	225	-18.75
Dandaragan	565	2	282.5	+1.98
Badgingarra	273	1	273	-1.45

Option 2 - Possible four ward system

Ward	Estimated Number of Electors	Number of Councillors	Councillor to Elector Ratio	+ / - %
Jurien Bay	1203	4	300.75	+8.57
Cervantes	496	2	248	-10.47
Dandaragan	545	2	272.5	-1.63
Badgingarra	247	1	247	-10.84

Option 3 - Previous two ward system

Ward	Estimated Number of Electors	Number of Councillors	Councillor to Elector Ratio	+ / - %
North	1476	5	295.20	+6.57
South	1015	4	253.75	-8.40

Option 4 - Cr Sheppard's suggested four ward system

Ward	Estimated Number of Electors	Number of Councillors	Councillor to Elector Ratio	+ / - %
Jurien Bay	1203	4	300.75	+8.57
Cervantes	598	2	299	+7.94
Dandaragan	417	2	208.50	-24.73
Badgingarra	273	1	273	-1.45

Option 5 - Cr Short's suggested two ward system

Ward	Estimated Number of Electors	Number of Councillors	Councillor to Elector Ratio	+ / - %
North	1456	5	291.20	+5.12
South	1035	4	258.75	-6.59

At the Council election to be held in October 2015, the following Councillors terms expire:

- Councillor Gibson
- Councillor McGlew
- Councillor Holmes
- Councillor Kent
- Councillor Short

The Councillors that are due for elections in 2017 are:

- Councillor Bailey
- Councillor Kulisa
- Councillor Sheppard
- Councillor Slyn

There are two Jurien Bay area Councillors up for election in 2015 along with two from Dandaragan and one from Cervantes. As there are four Jurien Bay locality Councillors to stand in 2017, it is likely that there would be a spill of Councillors at the 2015 elections.

Staff have contacted the Department of Local Government and Communities in regard to this matter and they state that it would be unlikely that there would be a spill of Councillors unless all of Council ie majority were agreeable to this occurring. This would also have to be agreed to by the Local Government Advisory Board.

This complicates matters because it would be the intention that the number of Councillors that may represent each ward would be evenly balanced between two consecutive elections ie two Jurien Bay Councillors in 2015 and two Jurien Bay Councillors in 2017, one Dandaragan Councillor in 2015 and one in 2017, and one in Cervantes in 2015 and one from Cervantes from 2017.

Staff can only stress that this is on the assumption that the concept of reintroduction of wards was agreed to and if Council was agreeable to a spill of all Councillors.

CONSULTATION

- Shire Matters
- Shire website
- Shire's Facebook page
- Various community organisations

STATUTORY ENVIRONMENT

- *Local Government Act 1995*

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no financial implications relevant to this item.

STRATEGIC IMPLICATIONS

This matter is not addressed in Council's Community Strategic Plan.

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- Map of wards previous and suggested (Doc Id: 46820, 46822, 46824, 46826 and 46828)
- Copy of submissions from the following (Doc Id: 46850):
 - Kaye Wilkins
 - Richard Negus
 - Sarah Roberts
 - John Astill, Cervantes Chamber of Commerce
 - George Johnston
 - Michael and Maree Humphries
 - Eric Morgan
 - George and Sue Large
 - Advance Dandaragan
 - Graeme and Sue Betteridge
 - Mary Brandis
 - John Cook
 - Joy Morgan
 - Gavin Haywood and Katie Bowring
 - Lily Hornum
 - Kerrie Roberts
 - Kerry Cockburn
 - Dympna Rose
 - Shirley Harris
 - Delys Fox, Dandaragan Community Recreation Club Inc
 - Frank Creagh
 - Ray Glasfurd
 - Tony & Fran Abbey
 - John Brown
 - Andrew Kenny
 - Dahlia Richardson
 - Fiona Carroll & Matthew Taylor
 - Jonathan Nelson, Badgingarra Community Association
 - Jonathan Nelson
 - Rose Glasfurd
 - Peter Negus
 - JAV Brown and Sons
 - Harry & Faye Wilkinson
 - Sue Monks
 - Gwen White
 - Mike and Sarah Kenny
 - Gaden and Dympna Rose
 - David and Joan Cook

- Cr Lawrie Short
- Cr Mike Sheppard
- Pam Johnson

(Marked 9.3.1)

VOTING REQUIREMENT

Simple majority

Absolute majority

OFFICER RECOMMENDATION (Simple majority)

That following the completion of a review of Council ward's, that Council take no further action and retain the current position of having no wards.

OR

OFFICER RECOMMENDATION (Absolute majority)

The Shire of Dandaragan recommends to the Local Government Advisory Board that:

1. An order be made under Section 2.2 (1) to divide the district into four wards with boundaries as detailed in the attached map (Option ____).
2. An order be made under Section 2.3 (2) to name the four wards Jurien Bay, Cervantes, Badgingarra and Dandaragan (as detailed on the map).
3. An order be made under Section 2.18 (3) to designate the following number of offices of councillor for each ward: Jurien Bay 4, Cervantes 2, Badgingarra 1 and Dandaragan 2.


OR

OFFICER RECOMMENDATION (Absolute majority)

The Shire of Dandaragan recommends to the Local Government Advisory Board that:

1. An order be made under Section 2.2 (1) to divide the district into two wards with boundaries as detailed in the attached map (Option ____).
2. An order be made under Section 2.3 (2) to name the two wards North and South (as detailed on the map).
3. An order be made under Section 2.18 (3) to designate the following number of offices of councillor for each ward: North Ward 5 and South Ward 4.

9.3.2 COUNCIL MEETING SCHEDULE 2015 / 2016

Location:	Shire of Dandaragan
Applicant:	N/A
Folder Path:	Business Classification Scheme / Corporate Management / Meetings / Meetings
Disclosure of Interest:	None
Date:	03 March 2015
Author:	Tony Nottle, Chief Executive Officer
Signature of Author:	

PROPOSAL

To determine a Council meeting schedule for the period 1 July 2015 to 30 June 2016 and to consider start times for Council Meetings.

BACKGROUND

On an annual basis, local governments in Western Australia are required to establish and advertise a schedule of Council meetings. The Shire of Dandaragan's current schedule sets meetings up to 30 June 2015 and as such it is timely to adopt a new schedule.

COMMENT

Currently, Council meets every fourth Thursday of the month, excepting December. Other changes can occur due to public holidays.

In previous years, Council has allocated one Ordinary Meeting of Council to be held in Cervantes, Dandaragan and Badgingarra. The town that holds the Annual General Meeting of Electors also has the Ordinary Meeting of Council held the same day in that location. In this year's situation, the Annual General Meeting of Electors is to be held in Dandaragan. In Cervantes and Badgingarra there will be one Ordinary Council Meeting.

In regard to Council Meeting start times, this matter was discussed at the Corporate Discussion session held 28 February 2013. Some of the comments made by Councillors at that time included:

- flexible start times;
- combined Forums and Ordinary Council Meetings;
- need to encourage new Councillors;
- problem is not so much Council Meetings but other meetings that Councillors are involved in i.e Forums;
- holding of Forums in the evenings;
- set start and finish times ie 6.30pm – 8.00pm; and
- if Forums and Council Meetings are held at night, there will be issues with receiving Delegations.

In regard to this matter, Council set the 5.00pm start times which have been in place since July 2012. This time was adopted by Council when the dates for the 2012 / 2013 Council Meeting Schedule was adopted.

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Please note that Good Friday in 2016 falls on 25 March, the day following the proposed March Council Meeting.

Council has previously discussed the pressures of a long meeting day with the Council Meeting commencing at 5.00pm following the Forum and various other commitments prior. There has been no evidence to suggest that a 5.00pm start has increased the number of members of the public to a Council Meeting. Council may wish to revert back to a 4.00pm start.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995 requires the advertising of a local government's ordinary meetings of Council.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no financial implications relevant to this item.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Nil

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION


That Council adopt the following meeting schedule for the 2015 / 2016 financial year:

DAY	DATE	TIME	MEETING VENUE
Thurs	23 July 2015	5.00pm	Jurien Bay
Thurs	27 August 2015 (School Visit)	11.00am	Jurien Bay
Thurs	24 September 2015	5.00pm	Cervantes
Thurs	22 October 2015	5.00pm	Jurien Bay
Thurs	26 November 2015	5.00pm	Jurien Bay
Thurs	17 December 2015	5.00pm	Jurien Bay

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DAY	DATE	TIME	MEETING VENUE
Thurs	28 January 2016	5.00pm	Dandaragan (AGM of Electors 7.00pm)
Thurs	25 February 2016	5.00pm	Jurien Bay
Thurs	24 March 2016	5.00pm	Jurien Bay
Thurs	28 April 2016	5.00pm	Badgingarra
Thurs	26 May 2016	5.00pm	Jurien Bay
Thurs	23 June 2016	5.00pm	Dandaragan

9.3.3 COUNCIL FORUMS SCHEDULE 2015 / 2016

Location:	Shire of Dandaragan
Applicant:	N/A
Folder Path:	Business Classification Scheme / Corporate Management / Meetings / Meetings
Disclosure of Interest:	None
Date:	03 March 2015
Author:	Tony Nottle, Chief Executive Officer
Signature of Author:	

PROPOSAL

To determine a Council forum meeting schedule for the period commencing 1 July 2015 to 30 June 2016.

BACKGROUND

Council generally hold forums on the second Thursday of each month, at Jurien Bay commencing at 9.00am and as required prior to Council Meetings at the venue of the Council Meeting.

COMMENT

The current system seems to be working well, however if any Councillors wish to raise issues please do so.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

There are no statutory implications relevant to this item.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

Financial implications relate to the Councillors travel expenses and catering and are not deemed to be significant.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Nil

VOTING REQUIREMENT

Simple majority



OFFICER RECOMMENDATION

That Council adopt the following Council forum dates / times for the purpose of informally progressing issues of policy, strategy and to receive delegations and presentations:

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DAY	DATE	TIME	VENUE
Thursday	9 July 2015	9.00am	Jurien Bay
Thursday	13 August 2015	9.00am	Jurien Bay
Thursday	10 September 2015	9.00am	Jurien Bay
Thursday	8 October 2015	9.00am	Jurien Bay
Thursday	12 November 2015	9.00am	Jurien Bay
Thursday	10 December 2015	9.00am	Jurien Bay
Thursday	14 January 2016	9.00am	Jurien Bay
Thursday	11 February 2016	9.00am	Jurien Bay
Thursday	10 March 2016	9.00am	Jurien Bay
Thursday	14 April 2016	9.00am	Jurien Bay
Thursday	12 May 2016	9.00am	Jurien Bay
Thursday	9 June 2016	9.00am	Jurien Bay

9.3.4 LEEUWIN SAIL TRAINING FOUNDATION SCHOLARSHIP REVIEW

Location:	Shire of Dandaragan
File Path:	Business Classification / Community Relations / Sponsorships / Leeuwin Program Applicant
Disclosure of Interest:	None
Date:	16 March 2015
Author:	Kelly Shipway, Community Development Officer
Signature of Author:	
Senior Officer:	Scott Clayton, Executive Manager Corporate & Community Services
Signature of Senior Officer:	

PROPOSAL

That Council amend the Shire of Dandaragan Leeuwin Scholarship Program to provide top up scholarships of \$580 each, to recipients who have successfully secured funding from external Leeuwin Scholarship sources.

That the Shire of Dandaragan top-up scholarships are available all year round or until funding to the maximum amount of \$2,320 is allocated from the Youth budget within the financial year.

BACKGROUND

The Shire of Dandaragan currently provides funding towards the Leeuwin Sail Training Foundation from its youth budget on an annual basis. The funding amount of \$1,980 is allocated via a scholarship program to fund passage on the Leeuwin Ocean Adventure for one successful applicant.

Local youth between the ages of 15 and 18 years of age are encouraged to apply. The program offers a unique opportunity for young people to learn about responsibility, working within a team along with personal development and leadership skills.

In recent years, young people have been reluctant to apply for the Shire of Dandaragan Leeuwin Scholarship:

- 2012 voyage awarded but not complete. Funding rolled over
- 2013 six applicants all 14 years of age, below minimum SOD Scholarship age requirements (Police Rangers)
- 2014 No applicants within the advertised deadline, program deadline extended

The Leeuwin Scholarship Panel of 2014 discussed investigating further opportunities to increase interest for the Shire Scholarship Program. Possible changes considered to the Leeuwin Program structure to eliminate deterrents and attract applicants were, the price, the thought of presenting to Council perhaps daunting for young people, the reluctance to go on the voyage alone and the application process being too arduous in comparison to other funding bodies.

COMMENT

The Leeuwin Scholarship Panel of 2014 along with the Leeuwin Marketing and Communications Manager agreed that three or four top up scholarships offered by the Shire of Dandaragan, may be a more attractive option for young recipients.

The Shire of Dandaragan top up scholarships would require recipients to successfully secure funding from an external Leeuwin Foundation Scholarship source (such as Minderoo) valued at \$1,400 for passage on the tall ship Leeuwin.

Council would offer up to four top up scholarships valued at \$580 each. This would allow more than one recipient to enjoy the Leeuwin experience at no cost. Young people would also have the opportunity to experience the voyage with a friend or group which may be less daunting.

CONSULTATION

- Leeuwin Scholarship Panel 2014
- Ashley Tapper – Marketing and Communications Manager
- Scott Clayton – Executive Manager Corporate & Community Services

STATUTORY ENVIRONMENT

There are no statutory implications relevant to this item.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

An annual contribution of up to \$2,320 from the Shire of Dandaragan Youth budget.

STRATEGIC IMPLICATIONS

- Shire of Dandaragan Integrated Strategic Community Plan

GOAL NUMBER THREE: Focus on community						
OBJECTIVE 5: Young peoples' development strategy						
CODE	STRATEGIES	LINKS	TIME FRAME	SCOPE	PARTNERS	
G3-O5-A2	Continue youth leadership scholarships program and to include alternative programs as identified.	Community workshops	Ongoing	District	Youth groups	

ATTACHMENTS

Circulated with the agenda are/is the following item(s) relevant to this report:

- Craytales story - Thomas Leeuwin Adventure (Doc Id: 47994)
(Marked 9.3.4)

VOTING REQUIREMENT


Simple majority

OFFICER RECOMMENDATION

That Council:

- 1. amend the Shire of Dandaragan Leeuwin Scholarship Program to provide top up scholarships of \$580 each, to recipients who have successfully secured funding from external Leeuwin Scholarship sources; and**
- 2. make the Shire of Dandaragan top-up scholarships available all year round or until funding to the maximum amount of \$2,320 is allocated from the Youth budget within the financial year.**

9.3.5 REVIEW OF POLICY MANUAL – SECTION 1 GOVERNANCE AND ADMINISTRATION

Location: N/A
 Applicant: N/A
 Folder Path: Business Classification Scheme / Corporate Management / Policy / Policy Register
 Disclosure of Interest: Nil
 Date: 16 March 2015
 Author: Tony Nottle, Chief Executive Officer
 Signature of Author: 

PROPOSAL

For Council to consider endorsing the draft amendments to Section 1 of Council's Policy Manual (Governance and Administration) following a recent review.

BACKGROUND

As part of its regular review of Council's policies, the process has commenced with the initial review focusing on Section 1 of the Manual - Governance and Administration.

To start the process, the Executive Management Team (EMT) held a meeting on 3 December 2014, where the Chief Executive Officer, Deputy Chief Executive Officer and Executive Managers reviewed Section 1 of the Policy Manual and proposed the following changes:

1. amendments to reflect correct titles and positions;
2. changes to reflect current practices, processes and procedures;
3. update to areas that were affected by legislative changes; and
4. proposal to address issues presented in the purchasing policy particularly surrounding the Local Supply Panel, and the ability to purchase from the State Government's Common Use Agreement (CUA).

This amended document was then presented to Council at its Council Forum held on the 12 March 2015. Council also recommended further possible amendments including:

1. inclusion of references to social media in appropriate areas;
2. tidying up of specific wording;
3. inclusion of contact details on appropriate forms;
4. addition of a 3 month timeframe for reimbursement of expenses from Elected Members in Policy 1.7; and
5. change to include expenses for partners of elected members.

COMMENT

The review has been undertaken with a view of updating and improving existing policies in the Governance and Administration section. There has not been any suggestion of any additional policies at this stage.

CONSULTATION

- Executive Management Team meeting
- Council Forum

STATUTORY ENVIRONMENT

The Council's Policy Manual is not binding on Council, but provides a guideline for elected members and staff in determining individual applications or requests.

POLICY IMPLICATIONS

- Amendment to Section 1 - Governance and Administration.

FINANCIAL IMPLICATIONS

Some of the amendments outlined in the attached documentation (such as Council paying for partners of elected members for expenses at conferences) will require budget consideration from the 2015 / 2016 financial year.

STRATEGIC IMPLICATIONS

- Shire of Dandaragan's Integrated Strategic Community Plan

GOAL NUMBER FIVE: Build a proactive and leading local government
--

OBJECTIVE 1: Build capacity of elected Councillors and staff to ensure Shire of Dandaragan is a highly performing local government which attracts high quality Councillors and staff
--

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Amended Section 1 – Governance & Administration (Doc Id: 9460)

(Marked 9.3.5)


VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council endorse the amended Section 1 – Governance and Administration of its Policy Manual as indicated in attachment 9.3.5.

9.3.6 APPLICATION OF COMMON SEAL

Location:	N/A
Applicant:	Shire of Dandaragan
Folder Path:	Business Classification Scheme / Governance / Authorisations / Council Seal
Disclosure of Interest:	None
Date:	16 March 2015
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

To seek Council's endorsement for the application of the Shire of Dandaragan's common seal to the following documents:

- Financial Assistance Agreement - Royalties for Regions Project - Southern Investment Initiative - Jurien Bay Sewerage Project (Stage 1B) between the Shire of Dandaragan and State of Western Australia; and
- Financial Assistance Agreement - Royalties for Regions Project - Country Local Government Fund 2012 / 2013 - Regional Group Project - Coral Coast Tourism Development between the Shire of Dandaragan and the Department of Regional Development.

BACKGROUND

The Shire of Dandaragan's common seal is applied in circumstances where the Shire enters into a legal agreement, lease or undertakes the disposal or acquisition of land.

Application of the seal is accompanied by the signatures of the President and Chief Executive Officer.

A register is maintained to record all occasions on which the seal is applied.

Generally, the common seal is only applied in circumstances where the Council has specifically resolved to enter into an agreement, lease or dispose of or acquire land. There are however, occasions where the seal is required to be applied urgently and Council's endorsement is sought retrospectively.

COMMENT

Nil

CONSULTATION

Not applicable

STATUTORY ENVIRONMENT

There are no statutory implications relevant to this item.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no financial implications relevant to this item.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Nil

VOTING REQUIREMENT


Simple majority

OFFICER RECOMMENDATION

That Council endorse the affixing of the Shire of Dandaragan's common seal to the following documents:

- **Financial Assistance Agreement - Royalties for Regions Project - Southern Investment Initiative - Jurien Bay Sewerage Project (Stage 1B) between the Shire of Dandaragan and State of Western Australia; and**
- **Financial Assistance Agreement - Royalties for Regions Project - Country Local Government Fund 2012 / 2013 - Regional Group Project - Coral Coast Tourism Development between the Shire of Dandaragan and the Department of Regional Development.**

9.3.7 STATUTORY COMPLIANCE AUDIT RETURN 2014

Location:	Shire of Dandaragan
Applicant:	N/A
Folder Path:	Business Classification Scheme / Corporate Management / Audit / Internal
Disclosure of Interest:	None
Date:	16 March 2015
Author:	Tony Nottle, Chief Executive Officer
Signature of Author:	

PROPOSAL

To adopt the Statutory Compliance Audit Return for the period 1 January 2014 to 31 December 2014.

BACKGROUND

Local governments in Western Australia are required to complete, on an annual basis, a Compliance Audit Return (CAR). The Return is a self-assessment of compliance with Local Government (Audit) Regulation 13 and covers compliance in the areas of Caravans and Camping, Cemeteries, Commercial Enterprises, Delegations, Disclosure of Interest, Disposal of Property, Elections, Executive Functions, Finance, Local Government Employees, Grants Commission, Local Laws, Meeting Process, Miscellaneous Provisions, Official Conduct, Swimming Pools and Tenders.

The audit questions relate to areas of compliance considered high risk, such as:

- financial interest disclosures;
- procurement and tendering;
- delegation and use of delegated power; and
- the recruitment and appointment of the Chief Executive Officer.

After the Compliance Audit Return has been reviewed by the Audit Committee and a report presented to Council, a certified copy of the return along with the relevant section of the minutes and any additional information explaining or qualifying the compliance audit is to be submitted to the Director General of the Department of Local Government and Communities by **31 March**.

The CAR was presented to the Audit Committee at a meeting held on Thursday 12 March 2015 where the Committee recommended to Council that the Compliance Audit Return for the period 1 January 2014 to 31 December 2014 be adopted.

COMMENT

For the period 1 January 2014 to 31 December 2014 the CAR demonstrates that the Shire has achieved a high level of compliance with no non-compliance identified in the areas under review.

CONSULTATION

- Chief Executive Officer
- Executive Manager Corporate and Community Services

STATUTORY ENVIRONMENT

The contents of the Compliance Audit Return relates to a range of local government legislation.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no financial implications relevant to this item.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- Compliance Audit Return 2014 (Doc Id: 47217)
- Minute extract from Audit Committee meeting (Doc Id: 47954)

(Marked 9.3.7)

VOTING REQUIREMENT

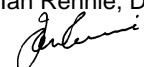

Simple majority

OFFICER RECOMMENDATION

That the Compliance Audit Return as per attached for the period 1 January 2014 to 31 December 2014 be adopted.

9.4 TOWN PLANNING

9.4.1 CERVANTES TOWNSITE – INDUSTRIAL LAND RELEASE

Location:	Cervantes
Applicant:	Shire of Dandaragan
File Path:	Business Classification Scheme / Land Use and Planning / Geographical Land Information Systems / Request
Disclosure of Interest:	None
Date:	12 March 2015
Author:	Ian Rennie, Deputy Chief Executive Officer
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

To consider making an application to LandCorp under the Regional Development Assistance Program for an Industrial Subdivision of Lots at Cervantes.

BACKGROUND

In the early 1990's, 22 industrial lots were released by the Department of Land Administration for the purpose of industrial uses. Subsequently in 2010, three further lots were created and all of the lots within the precinct have been sold and / or developed. No lots have been created in recent years.

COMMENT

LandCorp have approached Council in regard to submitting an application under the Regional Development Assistance Program in order to create further industrial lots in the Cervantes townsite.

The subject land which is proposed to be subdivided is currently unallocated crown land and is zoned industry under Local planning Scheme No.7. The area of land is located east of the current industrial lots on Gazeley and Bradley Loop. An attachment to this item shows the location of the proposed subdivision.

The proposal is to construct a road off Bradley Loop in an easterly direction and then in a southerly direction with lots on the western side of the road and for the road to meet Bradley Loop again south of the existing subdivision. It is planned to create nine industrial lots as part of this subdivision. It is unknown whether the creation of the lots will be done in stages but this will to a large degree depend on demand.

At this stage, staff are requesting authority to submit an application to LandCorp in order to commence the processes involved with the subdivision. It is not likely that lots would be created in the near future however, the process must be started now.

CONSULTATION

Nil

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 26 MARCH 2015

STATUTORY ENVIRONMENT

- Land Administration Act
- Planning Act

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no financial implications for Council as LandCorp will be in charge of the project.

STRATEGIC IMPLICATIONS

- Shire of Dandaragan Integrated Strategic Community Plan

GOAL NUMBER ONE: Strong Economic Base and Enabling Infrastructure					
OBJECTIVE 1: Ensure planning and land availability provides opportunity to generate quality growth and economic benefits to the community and Shire					
CODE	STRATEGIES	LINKS	TIME FRAME	SCOPE	PARTNERS
G1-01-A9	Continue to work in partnership and encourage land developers to bring range of land available ahead of demand.	Structure Plans	Ongoing	Cervantes to North Head	Developers

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Draft plan of the proposed subdivision (Doc Id: 48072)
(Marked 9.4.1)



VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That an application be made to LandCorp under the Regional Development Assistance Program for the subdivision of industrial lots at Cervantes.

9.4.2 ILUKA RESOURCES – PROPOSED TEMPORARY CLOSURE OF PORTION OF CARO ROAD FOR MINING PURPOSES

Location: Caro Road, Cataby
 Applicant: Iluka Resources
 Folder Path: Business Classification Scheme / Roads / Road Closures / Temporary
 Disclosure of Interest: None
 Date: 11 March 2015
 Author: Barbara Macaulay, Planning Officer
 Signature of Author: 
 Senior Officer: David Chidlow, Manager Planning
 Signature of Senior Officer: 

PROPOSAL

The purpose of this report is for Council to consider submissions to the proposed temporary road closure of Caro road and order the closure of portion of Caro Road, Cataby for a period no greater than 10 years.

BACKGROUND

At its Ordinary Meeting of Council held 28 August 2014 Council considered an application by Iluka Resources to mine through a portion of Caro Road, Cataby. Council resolved the following:

That Council commence public notice in accordance with the Local government Act 1995 to close portion of Caro Road, Cataby for the purposes of mining commencing from April 2015 for a period of 10 years.

Following the above process, the proposal was advertised in accordance with the Local Government Act 1995 and a Schedule of Submissions was prepared (attached). Several submissions were received by government agencies and one submission from a neighbouring property.

COMMENT

A copy of the Schedule of Submissions was sent to the applicant for comment. In response Iluka have advised their application requires further clarification as follows:

"In our application we state that: Iluka commits to the restoration of the road and re-instatement of all services (power, communications etc) back to pre-disturbance condition,...

This statement should more precisely read: Iluka commits to the restoration of the road and re-instatement of all services (power, communications etc) back to pre-disturbance condition or alternate permanent re-routing of services to the satisfaction of the service utility,...

This has come about as we will be entering contracts with Telstra and Western Power to permanently re-route services

such that all customers requiring services during and directly after mining will not be affected.”

Although there was no objection to the proposed temporary road closure several issues were identified through the consultation period. These relate to the impact on existing infrastructure and services in the area and access for various stakeholders.

Telstra have commented that the existing Telstra Infrastructure in the existing road reserve will have to be relocated to the new road reserve at the cost of the applicant. The applicant is currently in discussion with Telstra in regards to servicing the lot and any order to close the road would be dependent on the applicant meeting the requirements of Telstra.

Western Power has advised transmission lines and overhead and underground distribution assets are contained within the area and hence work in the area would need to comply with the necessary safety regulation and/or require a permit. The applicant is currently in discussion with Western Power for the re-direction of overhead power lines and the order for the road closure is subject to the applicant fulfilling the requirements of Western Power.

The Department of Fire and Emergency Services will still require access to the area. This has been communicated to the applicant and be part of requirements of the order.

APA group has an underground gas pipeline in the vicinity of the proposed work. The applicant will need to liaise with APA group to arrange alternative access to the pipeline and the requirements for working in the vicinity of the gas pipeline.

There is only one affected neighbouring property and alternative access arrangements have already been organised between the landowner and Iluka.

On completion of mining activities the road reserve will need to be restored. The Executive Manager of Infrastructure has advised the minimum requirement would be restoration to a Type 4 gravel road with the following specifications:

- Pavement width 9m
- Gravel thickness 300mm
- Table drains
- Culverts at water courses with head walls and minimum diameter of 375mm (locations to be confirmed with Shire prior to reinstatement)
- Guide posts and signage as directed by the Shire
- Property access crossovers
- Fencing
- Vegetation rehabilitation

Council is requested to order the road closure subject to Iluka

Resources meeting the above stakeholder requirements.

CONSULTATION

- Neighbouring property owners
- Department of Parks and Wildlife
- Department of Regional Development
- Department of lands
- Fire and Emergency Services Authority
- Main Roads
- Telstra
- Water Corporation
- Western Australian Planning Commission
- Western Power
- Department of Mines and Petroleum
- ATCO Gas
- St John of God Ambulance Service – Dandaragan Branch
- APA Group
- Executive Manager of Infrastructure Shire of Dandaragan

The proposal was advertised in the Central Midlands and Coastal Advocate and the Shire website for a period of 4 weeks from 23rd October and closed on the 21st November 2014. A copy of the proposal was available for public viewing at the Jurien Bay Administration Centre during this period.

STATUTORY ENVIRONMENT

Local Government Act 1995

Subdivision 5 — Certain provisions about thoroughfares

3.50. Closing certain thoroughfares to vehicles

- (1a) A local government may, by local public notice, order that a thoroughfare that it manages is wholly or partially closed to the passage of vehicles for a period exceeding 4 weeks.
- (2) The order may limit the closure to vehicles of any class, to particular times, or to such other case or class of case as may be specified in the order and may contain exceptions.
- (3) deleted
- (4) Before it makes an order wholly or partially closing a thoroughfare to the passage of vehicles for a period exceeding 4 weeks or continuing the closure of a thoroughfare, the local government is to —
- (a) give local public notice of the proposed order giving details of the proposal, including the location of the thoroughfare and where, when, and why it would be closed, and inviting submissions from any person who wishes to make a submission;
 - (b) give written notice to each person who —
 - (i) is prescribed for the purposes of this section; or
 - (ii) owns land that is prescribed for the purposes of this section; and
 - (c) allow a reasonable time for submissions to be made and consider any submissions made.

- (5) The local government is to send to the Commissioner of Main Roads appointed under the Main Roads Act 1930 a copy of the contents of the notice required by subsection (4)(a).
- (6) An order under this section has effect according to its terms, but may be revoked by the local government, or by the Minister, by order of which local public notice is given.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no financial implications relevant to this item.

STRATEGIC IMPLICATIONS

The Department of Mines and Petroleum has identified this area as a 'strategic mineral resource protection area' for titanium-zircon mineralization.

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Schedule of Submissions (Doc Id: 48388)
- Proposal for temporary road closure of portion of Caro Road, Cataby – Iluka Resources (Doc Id: 39567)
- Mapping from Iluka Resources (Doc Id: 39568 & 39569)

(Marked 9.4.2)

VOTING REQUIREMENT



Simple majority

OFFICER RECOMMENDATION

That Council order the temporary closure of portion of Caro Road, Cataby for the purposes of mining commencing from April 2015 for a period of 10 years or the cessation of mining activities whichever occurs sooner subject to:

- 1. in pursuance of Section 3.50 of the Local Government Act 1995 the CEO forward a copy of the local public notice to the Commissioner of Main Roads;**
- 2. the applicant arrange alternative access with Fire and Emergency Services;**
- 3. the applicant complies with the requirements of Telstra;**
- 4. the applicant complies with the requirements of Western Power;**
- 5. the applicant liaises with APA group in regards to working in the vicinity of an underground gas pipeline and access arrangements; and**
- 6. on cessation of mining activity within the road reserve, the road is to be restored to the satisfaction of the CEO and at the cost of the applicant.**

9.4.3 PLANNING APPROVAL – HOME OCCUPATION GROUP PERSONAL TRAINING CLASS

Location: 1 Bettong Avenue, Jurien Bay
 Applicant: Claire Davis
 File Ref: Development Services Apps / Development Application / 2015 / 18
 Disclosure of Interest: Nil
 Date: 12 March 2015
 Author: Barbara Macaulay, Planning Officer
 Signature of Author: 
 Senior Officer: David Chidlow, Manager Planning
 Signature of Senior Officer: 

PROPOSAL

The Council is in receipt of an application to conduct group training classes of up to 5 people in the back yard of 1 Bettong Avenue, Jurien Bay.

BACKGROUND

The applicant proposes to conduct group training classes of up to 5 people in the back yard of 1 Bettong Avenue. The applicant does not propose to use amplified music or microphones and the operation of the business is not intended to produce excessive noise.

The proponent requires a home occupation permit in accordance with the Home Based Business (Including Cottage Industry) Policy. The objectives of the Policy include:

- To ensure that these types of uses do not compromise the amenity of the area.
- To ensure that the activity remains an ancillary use to the main dwelling or the principle land use on the property.

COMMENT

With most home occupations the proposed activity is contained within the dwelling. Considering this proposal will be conducted outdoors it has been brought for Council determination. In accordance with Council's Policy operating hours in residential areas should conform to what are considered normal business hours (generally 7.30am to 5.30pm Monday to Friday and 8.30am to 1.00pm on Saturday). Given the proposed activity is outdoors it is the Officer recommendation a more suitable starting time of 8.30 in the morning.

The applicant is currently proposing two classes, three times a week at 9.30am and 4.30pm and one Saturday class. Each class runs for a duration of 45 min – 1hour. The hours recommended for approval are 8.30am to 5.30pm Monday to Friday and 8.30am-1pm on Saturday to allow the applicant flexibility on class times.

There has been no objection to the proposal during the consultation period however one resident was concerned with parking. Given the scale of the operation this issue can be

controlled through conditional approval for car parking to be contained on site or at the parking available at the park across the road (informally known as 'Pirate Park').

The main issue will be noise and this issue has been mitigated through restrictions on operating hours and restricting the use of amplified music and microphones. Planning approval for home occupations is limited to 12 months at which stage the applicant needs to request a renewal. Providing there have been no written complaints received during the preceding 12 months and there has been no change in circumstances, the approval is renewed under delegation.

The proposal is considered ancillary to the principle use of the land and the noise impact can be monitored over the next 12 months and thus recommended for approval.

CONSULTATION

Notice of the proposed development was advertised to adjoining and potentially impacted neighbouring landowners. The advertising period was from 27 February and closed on the 13 March 2015.

There have been no objections received.

STATUTORY ENVIRONMENT

The proponent requires the following approvals from the Shire of Dandaragan:

- Home Occupation Registration

POLICY IMPLICATIONS

Home Based Business (Including Cottage Industry) Policy

FINANCIAL IMPLICATIONS

The applicant has paid a standard planning application fee of \$147. Should the application be approved the applicant will be required to pay \$90 for a Home Occupation Registration.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this report.

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Planning Application – Home Occupation Group Training Classes (Doc Id: 47798)
- Advertising to neighbouring properties (Doc Id: 47804)

(Marked 9.4.3)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That the Shire of Dandaragan grant planning approval to Claire Davis for the operation of group training classes at 1 Bettong Avenue, Jurien Bay in accordance with the attached plans dated 4 February 2015 subject to the following conditions:

1. No amplified music or microphones to be used during the operation of the classes.
2. Group training classes are limited to a maximum of 10 people.
3. Customer parking is to be contained on the subject lot. Any overflow parking is to use the public car parking available at the park across the road.
4. The Home Occupation (Group Training Class) shall not:
 - i. Entail the employment of any person not a member of the occupier's household.
 - ii. Display a sign at the front of the property that exceeds 0.2 square metres in area.
 - iii. Involve the retail sale, display or hire of goods of any nature.
5. Operating hours are from 8.30 to 5.30 Monday to Friday and 8.30 to 1pm Saturday.
6. All materials and/or equipment used in relation to the activity must be stored within the dwelling, outbuilding and/or rear yard of the property, or behind property fences or appropriately maintained screening vegetation.
7. Activities must be ancillary to the principal use of the land as a residence, and are not to be construed as an alternative use.
8. This approval is valid until 25 March 2015 upon which a new application for planning approval is to be lodged with the Shire for continuance of the Home Occupation activity.

ADVICE NOTES:

Note 1: Planning approvals for all types of home based businesses (other than a Home Office) shall be limited to a maximum period of 12 months, after which the further renewal of the approval by the local government is required annually, including payment of a fee. This is the responsibility of the applicant as the local government will not automatically re-issue approvals.


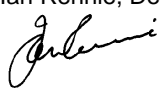
Note 2: Planning approvals are issued only to the specific occupier of the particular parcel of land and is not transferable to any other person or to any other land parcel. Should there be a change of the occupier on the land in respect of which the planning approval was issued the approval shall no longer be valid.

Note 3: A Home Occupation Registration fee of \$90 is required on receipt of planning approval.

Note 4: The applicant be advised that “should you be aggrieved by this decision, or any conditions imposed, there is a Right of Review under the Planning and Development Act 2005. An application for Review must be submitted in accordance with Part XIV of the Planning and Development Act within 28 days of the date of this decision to:

**The State Administrative Tribunal
GPO Box U1991
PERTH WA 6845”**

9.4.4 LATENT PETROLEUM, LOCATION 10323 COALARA ROAD, BADGINGARRA – PROPOSED TEMPORARY CAMPS

Location:	Location 10323 Coalara Road, Badgingarra
Applicant:	Latent Petroleum
File Path:	Development Services App / Development Application / 2011 /10
Disclosure of Interest:	None
Date:	16 March 2015
Author:	David Chidlow, Manager Planning
Signature of Author:	
Senior Officer:	Ian Rennie, Deputy Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

To consider an application for the issue of a temporary planning approval for temporary main and supplementary rig camps at Location 10323 Coalara Road, Badgingarra for the period 1 April 2015 to 30 June 2016.

BACKGROUND

The Warro Field is located approximately 42km from the Brand Hwy adjoining the Watheroo National Park to the east and the Marchagee Track to the north. It has been explored since 1977 with four wells drilled, the latest being Warro-04 in 2011. The Warro Gas Field is within Retention Leases (R)6 and 7.

An agreement and lease is in place with one of the two landowners to engage in the ongoing exploration for gas on his property and install the drilling rig and camp/s.

Latent Petroleum was granted approval for a temporary mining camp at Loc 10323 by Council on 17 February 2011 for the period 21 February 2011 to 21 November 2011 to carry out well testing operations for gas extraction from the Warro Gas Field on the subject allotment over a nine month period.

An extension of time (6 months) was granted by Council on 27 October 2011 for a new expiry date of 21 May 2012.

The above approvals have now expired.

A condition of approval was that all infrastructure and temporary buildings be removed by the expiry date. The applicant was questioned about the non removal of the camp, they advised that the campsite has been mothballed and was non operational after the expiry date.

Latent petroleum have submitted a new application for the temporary main camp and for a temporary supplementary mobile rig camp at two different locations on the same property for the purpose of extended testing to be carried out.

The temporary period of time sought for the proposal is from 1

April 2015 to 30 June 2016

The Programme

The Warro-05 and Warro-06 wells are a follow up to the Warro-03 and Warro-04 wells drill in 2008 and 2011 respectively when a similar application was lodged and granted for a camp supplied by the same contractor, Bonnie Rock Transport (“BRT”). The original application expired in late 2010 and the second application expired in 2012. The proposed camp will support the rig drilling the new wells.

Drilling operations are anticipated to commence in June 2015, however it is possible that the rig and camp may be mobilised to location a month either side of this date dependent on the rig work schedule.

Details of the proposals are provided in the attachments.

COMMENT

The applicant has applied for renewal of a special Building License previously granted. With the advent of the new Building Act, special building licenses no longer exist and therefore cannot be renewed. Therefore the applicant is required to obtain development approval and seek any standard building permits required under the Building Act and Regulations.

Temporary mining camps are a use not listed in the Zoning Table (Table 1) of Local Planning Scheme No.7. Section 4.4.2 of the scheme reads:

‘If a person proposes to carry out on land any use that is not specifically mentioned in the Zoning Table and cannot reasonably be determined as falling within the type, class or genus of activity of any other use category the local government may:

- (a) Determine that the use is consistent with the objectives of the particular zone and is therefore permitted;*
- (b) Determine that the use may be consistent with the objectives of the particular zone and thereafter follow the advertising procedures of clause 9.4 in considering an application for planning approval; or*
- (c) Determine that the use is not consistent with the objectives of the particular zone and is therefore not permitted.’*

The Shire has previously granted approvals for such camps on the subject allotment and has determined that the *use is consistent with the objectives of the particular zone and is therefore permitted.*

CONSULTATION

- Applicant

STATUTORY ENVIRONMENT

Local Planning Scheme No.7

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no financial implications relevant to this item.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS.

Circulated with the agenda are the following items relevant to this report:

- Location Plan (Doc Id: 47993)
- Development Plans (Doc Id: 47995 & 47996)

(Marked 9.4.4)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council grant planning approval for the establishment of a temporary main camp and supplementary temporary mobile rig camp (two locations) on Location 10323 Coalara Road Badgingarra for the period 1 April 2015 until 30 June 2016 subject to the following conditions:

- 1. the land use and development shall be undertaken in accordance with the approved and stamped plans;**
- 2. that a building permit is required prior to the commencement of any development onsite;**
- 3. that the proposed onsite effluent disposal system is approved by the WA Department of Health prior to installation onsite; and**
- 4. that all improvements / temporary buildings be removed from Location 10323 Coalara Road by the 31 July 2016.**

9.5 HEALTH**9.6 BUILDING****9.7 COUNCILLOR INFORMATION BULLETIN****9.7.1 SHIRE OF DANDARAGAN – FEBRUARY 2015 COUNCIL STATUS REPORT**

Document ID: 47956

Attached to the agenda is a copy of the Shire's status report from the Council Meeting held 26 February 2015. **(Marked 9.7.1)**

9.7.2 SHIRE OF DANDARAGAN – EXECUTIVE MANAGER INFRASTRUCTURE REPORT – MARCH 2015

Document ID: 46170

Attached to the agenda is a copy of the Shire of Dandaragan's Executive Manager Infrastructure Report for March 2015. **(Marked 9.7.2)**

9.7.3 SHIRE OF DANDARAGAN – BUILDING STATISTICS – FEBRUARY 2015

Document ID: 47184

Attached to the agenda is a copy of the Shire of Dandaragan Building Statistics for February 2015. **(Marked 9.7.3)**

9.7.4 SHIRE OF DANDARAGAN – PLANNING STATISTICS – FEBRUARY 2015

Attached to the agenda is a copy of the Shire of Dandaragan Planning Statistics for February 2015. **(Marked 9.7.4)**

9.7.5 WALGA METROPOLITAN REFORM FORUM – 13 FEBRUARY 2015 NOTES

Document ID: 46857

Attached to the agenda is a copy of the above mentioned notes. **(Marked 9.7.5)**

9.7.6 WALGA ECO-NEWS – FEBRUARY 2015 – ISSUE 2

Document ID: 46857

Inside this issue:

- City of Joondalup Think Green Buildings Program
- City of Subiaco Wildlife Enhancement Plan 2014 – 2019
- City of Cockburn Reel It In Bins
- City of Gosnells Funds Major Environmental Initiatives
- Busselton Coined for Crab Saving Campaign
- Wetlands Management Conference 2015
- Rakali (Water Rat) Community Survey
- European Wasps on the Rise
- Rottnest Island Walk Trail Upgrade

9.7.7 WALGA LOCAL GOVERNMENT NEWS – ISSUE 6

Document ID: 46633

Inside this issue:

- Metropolitan Local Government Reform
- Training for Country Councillors
- Children and Young People Forum
- Breakfast with Sir Bob Parker
- 2015 Local Government Remuneration Survey – Last Chance to Participate
- 2015 Rural Women’s Award Finalist
- Blessing of the Roads 2015 Campaign Material Available
- Green Army Applications Now Open – Round 3
- Clean-Up Australia Day
- International Women’s Day 2015 – Get Involved

9.7.8 WALGA MEDIA RELEASE – REFORM VISION MORE IMPORTANT THAN EVER

Document ID: 46498

“A clear vision for the future of Local Government remains of utmost importance with the State’s announcement they will step away from many aspects of their metropolitan Council boundary reform process.”

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.8)**

9.7.9 WESTERN AUSTRALIAN ELECTORAL COMMISSION – LOCAL GOVERNMENT ORDINARY ELECTION: 2015

Document ID: 46534

“The next local government ordinary elections will be held on 17 October 2015.”

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.9)**

9.7.10 MINISTER FOR POLICE; ROAD SAFETY; TRAINING AND WORKFORCE DEVELOPMENT; WOMEN’S INTERESTS – COMMUNITY CRIME PREVENTION FUND

Document ID: 46615

“I am pleased to offer my congratulations and advise that a Community Crime Prevention Fund grant of \$6,500 (GST exclusive) has been approved for the Spray the Grey Youth Festival project.”

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.10)**

9.7.11 WALGA LOCAL GOVERNMENT NEWS – ISSUE 7

Document ID: 46951

Inside this issue:

- Information Session – Town Planning Guideline for Alcohol Outlets
- National State of the Assets 2015

- Final Report by the Productivity Commission – Childcare and Early Childhood Learning
- Children and Young People Forum Cancelled
- Training
- Regional Planning and Infrastructure Framework
- State Aviation Strategy Released
- Tourism and Local Government
- Regional Australia – Redefining the Future

9.7.12 DAVID TEMPLEMAN – LOCAL GOVERNMENT PARLIAMENTARY QUESTIONS AND DEBATE

Document ID: 46949

“On Tuesday 17 February 2015, I asked the attached Parliamentary Questions on the failed local government forced amalgamations policy of the Barnett Government. The Leader of the Opposition, Mark McGowan also asked some questions of the Government on this matter.”

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.12)**

9.7.13 WALGA MEDIA RELEASE – COUNCIL CONCERN AT MISCONDUCT RISK

Document ID: 46911

“Identification of potential risk of misconduct in processes employed by some of the larger metropolitan Councils will benefit Local Governments across the State.”

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.13)**

9.7.14 CENTRAL MIDLANDS SENIOR HIGH SCHOOL – NEWSLETTER NO 1 – 23 FEBRUARY 2015

Document ID: 46878

Inside this issue:

- From the Principal
- Year 7 and 8 Coordinator
- Year 9 Coordinator
- After School Maths Tutorials
- Contributions and Charges
- Big Science Competition
- Update from the Education Assistants
- Vision Statement
- Year 10 Coordinator
- Dates to remember
- Newsletter distribution

9.7.15 DEPARTMENT OF AGRICULTURE AND FOOD – WEST KOOJAN-GILLINGARRA LAND CONSERVATION DISTRICT COMMITTEE

Document ID: 46883

“The term of appointment for the members of the West Koojan-Gillingarra Land Conservation District Committee expired on 31

March 2014.”

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.15)**

9.7.16 CITY OF GREATER GERALDTON – RANDOLPH STOW YOUNG WRITERS AWARD

Document ID: 46885

The Randolph Stow Young Writers Award (RSYWA) is a writing competition organised by the Geraldton Regional Library. The award aims to encourage the creative talents of students in the Mid-West in the art of poetry and prose. It also provides a means of promoting the Library as a literary hub in the community and in schools.

Entry forms can be downloaded from the Library's website at library@cgg.wa.gov.au

9.7.17 AUSTRALIA LOCAL GOVERNMENT ASSOCIATION – NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT

Document ID: 46886

“I am writing to invite you and your colleagues to attend this year's National General Assembly of Local Government (NGA) at the National Convention Centre in Canberra from 14 – 17 June 2015.”

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.17)**

9.7.18 MRS MARIA SILVESTER – PLAYGROUND AT THE JURIE BAY FORESHORE

Document ID: 47548

“I am a frequent visitor to Jurie Bay and on many occasions would have liked to take my young grandchildren to the playground on the foreshore. However this is not possible due to the absence of any shade at the playground. I have contributed to the 'Jetty Fund' in the past and I would have thought it would be a worthwhile addition to a wonderful amenity to provide shade for our young and vulnerable children.”

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.18)**

9.7.19 JURIE BAY PROGRESS ASSOCIATION – AUSTRALIA DAY

Document ID: 47554

“On behalf of the Jurie Bay Progress Association I write to thank the Shire for their kind support of the Australia Day festivities in Jurie Bay.”

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.19)**

9.7.20 JURIE BAY PROGRESS ASSOCIATION – OLD JURIE BAY

JETTY ROCK

Document ID: 47557

“On behalf of Mr Jim Clarke and the Jurien Bay Progress Association I wrote to thank the Shire for its support of the proposed resiting of the Old Jurien Jetty Rock.”

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.20)**

9.7.21 DEPARTMENT OF TRANSPORT – COASTAL ADAPTION AND PROTECTION GRANTS PROGRAM 2015 / 2016 – APPLICATIONS NOW OPEN

Document ID:

The Coastal Adaption and Protection (CAP) Grants are a State Government grants program which provides funding to coastal managers to undertake projects associated with identifying and adapting to coastal hazards. The grants are administered by the Department of Transport’s Coastal Management team.

Applications for the 2015 / 2016 CAP Grants are now open, the closing date for applications in Monday the 6th April 2015. More information can be found at:

<http://www.transport.wa.gov.au/capgrants>

9.7.22 MEDIA STATEMENT – GRANTS ENLIVEN NATIONAL YOUTH WEEK ACROSS WA

Document ID:

“A world record attempt with the highest number of young people dressed in penguin onesies, skateboarding workshops and dyed umbrellas – that is the diversity of projects funded by the State Government this year for National Youth Week in April.”

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.22)**

9.7.23 MUNICIPAL WASTE ADVISORY COUNCIL INFORMATION BULLETIN – 20 FEBRUARY 2015 – ISSUE 206

Document ID:

Inside this issue:

- You have been Tagged
- Who will be named Australia’s tidiest town?
- Community Waste Grants Funding
- Recycling opportunity benefits cancer patients
- Waste to Energy first in WA

9.7.24 MUNICIPAL WASTE ADVISORY COUNCIL INFORMATION BULLETIN – 6 MARCH 2015 – ISSUE 207

Document ID:

Inside this issue:

- Congratulations Tidy Toodyay!
- NSW – Cash Deposit Scheme announced!
- Contaminated Sites Act gets the tick
- DER inquiry over Bio-organics

- New York City bans polystyrene foam

9.7.25 DEPARTMENT OF FIRE & EMERGENCY SERVICES – IMPORTANT UPDATE – LEGISLATION REVIEW NEWSLETTER

Document ID:

“The Review of the Emergency Services Acts is currently in the fourth stage of the review process. The Review Team has completed drafting the Decision Paper: Review of the Emergency Services Act (Decision Paper) which was submitted to the Regulatory Gatekeeping Unit (RGU) for assessment in January 2015.”

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.25)**

9.7.26 2014 ANNUAL REPORT – LANCELIN MANAGEMENT ADVISORY COMMITTEE

Document ID:

Attached to the agenda is a copy of the above mentioned annual report. **(Marked 9.7.26)**

9.7.27 WALGA LOCAL GOVERNMENT NEWS – ISSUE 8

Document ID:

Inside this issue:

- Final Call for GRV Rating Feedback
- Final Call: Breakfast with Sir Bob Parker
- Information Session – Town Planning Guideline for Alcohol Outlets Congratulations Toodyay
- Training
- Submit Your *Blessing of the Roads* Events
- Mental Health, Alcohol and Other Drugs Plan 2015-2025
- Solar Power for Councils – Information Session
- Closing the Gap
- Senate Inquiry into Regional Capitals
- Report on Australia’s Welfare System
- Black Cockatoo Forum

9.7.28 WALGA LOCAL GOVERNMENT NEWS – ISSUE 9

Document ID: 47900

Inside this issue:

- Senate Inquiry into Regional Capitals
- Utility Providers Code of Practice Review
- Vacancies on Boards and Committees
- Austroads Safe System Roads for Local Government Project – Site Nomination Request
- State Road Funds to Local Government Agreement Survey
- Water Services Act Regulations 2013 – Amendments
- National General Assembly
- Financial Assistance Grants

9.7.29 DEPARTMENT OF FIRE & EMERGENCY SERVICES –

BUSHFIRE-PRONE AREA MAPPING STANDARD – VEGETATION KEY REVIEW

Document ID: 47938

“The Office of Bushfire Risk Management (OBRM) is currently undertaking a review of the Bushfire-Prone Area Mapping Standard for Western Australia (the Standard). Part of this review has included Section 7 Identifying the Bushfire-Prone Area.”

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.29)**

9.7.30 DEPARTMENT OF LANDS – GRANT OF POWER TO LEASE FOR RESERVE 31884 (JURIEN BAY RECREATION RESERVE) – LOT 503 BASHFORD STREET, JURIEN BAY

Document ID: 47980

“I refer to my correspondence dated 5th January 2015 advising the Shire of Dandaragan (Shire) that documents required in the above process were lodged at Landgate on 22nd December 2014.”

Attached to the agenda is a copy of the above mentioned correspondence.

9.7.31 THE HON TONY SIMPSON MLA – MINISTER FOR LOCAL GOVERNMENT – METROPOLITAN LOCAL GOVERNMENT REFORM

Document ID:

“Further to the announcement on 17 February 2015 regarding planned boundary changes to Perth metropolitan local governments, I confirm that Governor’s Orders for those changes are being revoked.”

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.31)**

9.7.32 ILUKA – CATABY MINERAL SANDS PROJECT UPDATE – 27 FEBRUARY 2015

Document ID:

“Iluka Resources’ proposed Cataby mineral sands mine is approximately 150 kilometres north of Perth in Western Australia. The Cataby deposit contains a significant mineral sands resource that is about 18 kilometres in length. The Cataby resource has an anticipated initial mine life of seven years. Iluka has planned to mine the pits progressively using dry mining techniques. Rehabilitation activities will also begin during mining and continue for several years after mining ceases.”

Attached to the agenda is a copy of the above mentioned project update. **(Marked 9.7.32)**

9.7.33 DEPARTMENT OF AGRICULTURE AND FOOD – MEDIA STATEMENT – CALL FOR LANDHOLDER INPUT INTO PRIORITY WEED TARGETS

Document ID:

“Landholders can take part in selecting five priority weed targets for a new surveillance program across the South West Land Division.”

Attached to the agenda is a copy of the above mentioned media statement. (**Marked 9.7.33**)

9.7.34 OFFICE OF THE ELECTORAL DISTRIBUTION COMMISSIONERS – ELECTORAL BOUNDARIES WA

Document ID:

Inside this issue:

- Welcome to the Electoral Boundaries WA eNewsletter
- Meet the Commissioners
- 2015 Timetable now released
- Understanding the review process
- Useful Links

10 NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING

11 CONFIDENTIAL ITEMS FOR WHICH MEETING IS CLOSED TO THE PUBLIC

Section 5.23 of the Local Government Act 1995 stipulates that all Council Meetings are generally open to the public. Section 5.23 goes on to identify specific situations in which the Council or committee may close to members of the public the meeting, or part of the meeting.

In situations where it is deemed that a meeting or part of a meeting must be closed to the public, Section 5.23 (3) states “A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.”

For a decision to be recorded in the minute a formal motion must be passed by Simple majority clearly stating the reason for the closure in accordance with Section 5.23 of the Local Government Act 1995.

Local Government Act 1995

5.23. Meetings generally open to public

- (1) Subject to subsection (2), the following are to be open to members of the public —
 - (a) all council meetings; and
 - (b) all meetings of any committee to which a local government power or duty has been delegated.
- (2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —
 - (a) a matter affecting an employee or employees;
 - (b) the personal affairs of any person;
 - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
 - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;
 - (e) a matter that if disclosed, would reveal —**
 - (i) a trade secret;**
 - (ii) information that has a commercial value to a person; or**
 - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government;**
 - (f) a matter that if disclosed, could be reasonably expected to —
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;

- (ii) endanger the security of the local government's property; or
 - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
 - (g) information which is the subject of a direction given under section 23(1a) of the *Parliamentary Commissioner Act 1971*; and
 - (h) such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

Local Government (Administration) Regulations 1996

4A. Meeting, or part of meeting, may be closed to public — s. 5.23(2)(h)

The determination by the local government of a price for the sale or purchase of property by the local government, and the discussion of such a matter, are matters prescribed for the purposes of section 5.23(2)(h).

11.1 ADMINISTRATION

OFFICER RECOMMENDATION

That the meeting be closed to members of the public at __:__pm in accordance with Section 5.23 (2) (e) of the Local Government Act 1995 and Regulation 4A of the Local Government (Administration) Regulations 1996 to allow Council to discuss Item 11.1.1 'Private & Confidential – Badgingarra Landfill Commercial Waste Proposal'.

11.1.1 PRIVATE & CONFIDENTIAL – BADGINGARRA LANDFILL COMMERCIAL WASTE PROPOSAL

Location:	Reserve 35128 North West Road, Badgingarra
Applicant:	Non – Organic Disposals
Folder Path:	Business Classification Scheme / Waste Management / Service Provision / Commercial Waste Services
Disclosure of Interest:	Nil
Date:	16 March 2015
Author:	Tony Nottle, Chief Executive Officer
Signature of Author:	

The report has been abridged due to the confidential nature of the content that is contained within this report.

12 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

13 CLOSURE OF MEETING