



SHIRE
of
DANDARAGAN

AGENDA AND BUSINESS PAPERS

for the

ORDINARY COUNCIL MEETING

to be held

AT THE COUNCIL CHAMBERS, JURIEN BAY

on

THURSDAY 22 OCTOBER 2015

COMMENCING AT 5.00PM

(THIS DOCUMENT IS AVAILABLE IN LARGER PRINT ON REQUEST)



ORDINARY COUNCIL MEETING

THURSDAY 22 OCTOBER 2015

Welcome to the Ordinary Council Meeting of the Shire of Dandaragan.

Please be advised that the Ordinary Meeting of Council for 2015 / 2016 will be held on the following dates, times and venues:

DAY	DATE	TIME	MEETING VENUE
Thurs	23 July 2015	5.00pm	Jurien Bay
Thurs	27 August 2015 (School Visit)	11.00am	Jurien Bay
Thurs	24 September 2015	5.00pm	Dandaragan
Thurs	22 October 2015	5.00pm	Jurien Bay
Thurs	26 November 2015	5.00pm	Jurien Bay
Thurs	17 December 2015	5.00pm	Jurien Bay
Thurs	28 January 2016	5.00pm	Dandaragan (AGM of Electors 7.00pm)
Thurs	25 February 2016	5.00pm	Jurien Bay
Thurs	24 March 2016	5.00pm	Jurien Bay
Thurs	28 April 2016	5.00pm	Badgingarra
Thurs	26 May 2016	5.00pm	Jurien Bay
Thurs	23 June 2016	5.00pm	Cervantes

Public Forums commence immediately following the closure of the Council Meeting which is generally about 6.00pm.

Members of the public are most welcome to attend both the Council Meetings and the Public Forums.

BY ORDER OF THE COUNCIL

Tony Nottle
CHIEF EXECUTIVE OFFICER



DISCLAIMER

INFORMATION FOR THE PUBLIC ATTENDING A COUNCIL MEETING

Please note:

The recommendations contained in this agenda are Officers Recommendations only and should not be acted upon until Council has considered the recommendations and resolved accordingly.

The resolutions of Council should be confirmed by perusing the Minutes of the Council Meeting at which these recommendations were considered.

Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Councils Decision.

Tony Nottle
CHIEF EXECUTIVE OFFICER



COUNCIL MEETING INFORMATION NOTES

1. Your Council generally handles all business at Ordinary or Special Council Meetings.
2. From time to time Council may form a Committee, Working Party or Steering group to examine subjects and then report to Council.
3. Generally all meetings are open to the public; however, from time to time Council will be required to deal with personal, legal and other sensitive matters. On those occasions Council will generally close that part of the meeting to the public. Every endeavour will be made to do this as the last item of business of the meeting.
4. Public Question Time. It is a requirement of the Local Government Act 1995 to allow at least fifteen (15) minutes for public question time following the opening and announcements at the beginning of the meeting. Should there be a series of questions the period can be extended at the discretion of the Chairman.

Written notice of each question should be given to the Chief Executive Officer fifteen (15) minutes prior to the commencement of the meeting. A summary of each question and response is included in the Minutes.

When a question is not able to be answered at the Council Meeting a written answer will be provided after the necessary research has been carried out. Council staff will endeavour to provide the answers prior to the next meeting of Council.

Council has prepared an appropriate form and Public Question Time Guideline to assist.

5. **Councillors** may from time to time have a financial interest in a matter before Council. Councillors must declare an interest and the extent of the interest in the matter on the Agenda. However, the Councillor can request the meeting to declare the matter **trivial, insignificant or in common with a significant number of electors or ratepayers**. The Councillor must leave the meeting whilst the matter is discussed and cannot vote unless those present agree as above.

Members of staff, who have delegated authority from Council to act on certain matters, may from time to time have a financial interest in a matter on the Agenda. The member of staff must declare that interest and generally the Chairman of the meeting will advise the Officer if he/she is to leave the meeting.

6. Agendas including an Information Bulletin are delivered to Councillors within the requirements of the Local Government Act 1995, i.e. seventy-two (72) hours prior to the advertised commencement of the meeting. Whilst late items are generally not considered there is provision on the Agenda for items of an urgent nature to be considered.

Should an elector wish to have a matter placed on the Agenda the relevant information should be forwarded to the Chief Executive Officer in time to allow the matter to be fully researched by staff. An Agenda item including a recommendation will then be submitted to Council for consideration should it be determined appropriate by the Chief Executive Officer.

The Agenda closes the Monday week prior to the Council Meeting (i.e. ten (10) days prior to the meeting).

The Information Bulletin produced as part of the Agenda includes items of interest and information, which does not require a decision of Council.

7. Agendas for Ordinary Meetings are available in the Shire of Dandaragan Administration Centre and all four libraries as well as on the website www.dandaragan.wa.gov.au seventy-two (72) hours prior to the meeting and the public are invited to secure a copy.
8. Agenda items submitted to Council will include a recommendation for Council consideration. Electors should not interpret and/or act on the recommendations until after they have been considered by Council. Please note the Disclaimer in the Agenda (page 3).
9. Public Inspection of Unconfirmed Minutes (Reg 13)

A copy of the unconfirmed Minutes of Ordinary and Special Meetings will be available for public inspection in the Shire of Dandaragan Libraries and on the website www.dandaragan.wa.gov.au within ten (10) working days after the Meeting.

NOTE:

10.3 Unopposed Business

- (1) Upon a motion being moved and seconded, the person presiding may ask the meeting if any member opposes it.
- (2) If no member signifies opposition to the motion the person presiding may declare the motion in sub clause (1) carried without debate and without taking a vote on it.
- (3) A motion carried under sub clause (2) is to be recorded in the minutes as a unanimous decision of the Council or committee.
- (4) If a member signifies opposition to a motion the motion is to be dealt with according to this Part.

This clause does not apply to any motion or decision to revoke or change a decision which has been made at a Council or committee meeting.

SHIRE OF DANDARAGAN QUESTIONS FROM THE PUBLIC

The Shire of Dandaragan welcomes community participation during public question time as per the Shire of Dandaragan Standing Orders Local Law.

A member of the public who raises a question during question time is requested to:

- (a) provide a copy of his or her questions at least 15 minutes prior to the commencement of the meeting;
- (b) first state his or her name and address;
- (c) direct the question to the President or the Presiding Member;
- (d) ask the question briefly and concisely;
- (e) limit any preamble to matters directly relevant to the question;
- (f) ensure that the question is not accompanied by any expression of opinion, statement of fact or other comment, except where necessary to explain the question;
- (g) each **member of the public** with a question is **entitled to ask up to 3 questions** before other members of the public will be invited to ask their questions;
- (h) when a member of the public gives written notice of a question, the President or Presiding Member may determine that the question is to be responded to as normal business correspondence.

The following is a summary of procedure and a guide to completion of the required form.

1. This is a "question" time only. Orations, explanations or statements of belief will not be accepted or allowed.
2. Questions must relate to a matter affecting the Shire of Dandaragan.
3. Questions must be appropriate and made in good faith. Those containing defamatory remarks, offensive language or question the competency or personal affairs of council members or employees may be ruled inappropriate by the Mayor or Presiding Member and therefore not considered.
4. Frame your question so that it is both precise and yet fully understood. Long questions covering a multitude of subjects are easily misunderstood and can result in poor replies being given.
5. Write your question down on the attached form, it helps you to express the question clearly and provides staff with an accurate record of exactly what you want to know.
6. When the President or presiding member calls for any questions from the public, stand up and wait until you are acknowledged and invited to speak. Please start by giving your name and address first, then ask the question.
7. Questions to be put to the President or presiding member and answered by the Council. No questions can be put to individual Councillors.
8. The question time will be very early in the meeting. **There is only 15 minutes available for Question Time.** Questions not asked may still be submitted to the meeting and will be responded to by mail.
9. When you have put your question, resume your seat and await the reply. If possible, the President or presiding member will answer directly or invite a staff member with special knowledge to answer in his place. However, it is more likely that the question will have to be researched, in which case the President or presiding member will advise that the question will be received and that an answer will be forwarded in writing. Please note under NO circumstances, will the question be debated or discussed by Council at that meeting.
10. To maximise public participation only three questions per person will initially be considered with a time limit of 2 minutes per person. If there is time after all interested persons have put their questions the President or presiding member will allow further questions, again in limits of two per person.
11. To fill out the form, just enter your name and address in the appropriate areas together with details of any group you are representing, then write out your question.
12. Please ensure your form is submitted to the minutes secretary.

If you have difficulty in or are incapable of writing the question, Shire staff are available on request to assist in this task.

We hope this note assists you in the asking of your question and thank you for your interest and participation in the affairs of our Shire.

SHIRE OF DANDARAGAN

QUESTIONS FROM THE PUBLIC

Any member of the public wishing to participate in Public Question Time during Council or Committee meetings is welcome to do so, however, Council requires your name, address and written questions to be provided to the meeting secretary.

Name: _____ Signature: _____

Address: _____

Contact No: _____ Meeting Date: _____

Council Agenda Item No: _____
(if applicable, see below*)

Name of Organisation Representing: _____
(if applicable)

QUESTION:

Each member of the public is entitled to ask up to 3 questions before other members of the public will be invited to ask their question. 15 Minutes is allotted to Public Question Time at Council Meetings.

Please see notes on Public Question Time overleaf...

- * **Agenda Forums:** Questions can only be addressed where they relate to an Agenda Item.
- * **Council Meetings:** Questions are to relate to a matter affecting the Shire of Dandaragan.



**REGISTER OF FINANCIAL / IMPARTIALITY / PROXIMITY INTEREST
RECORD OF DISCLOSURES MADE**

NAME OF PERSON MAKING DISCLOSURE

Surname: _____

Christian Names: _____

Date of Disclosure: _____

Date of Meeting: _____

Council Meeting: Yes No (Please Circle)

or

Committee Meeting: Yes No (Please Circle)

Name of Committee: _____

Agenda Book Page No: _____ Item No: _____

Nature and Extent of Financial Interest:

Signature of Person Making Disclosure:

Signature of Staff Recording Financial Interest:

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1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

1.1 DECLARATION OF OPENING

1.2 ELECTION AND DECLARATION OF PRESIDENT AND DEPUTY PRESIDENT

1.3 DISCLAIMER READING

“No responsibility whatsoever is implied or accepted by the Shire of Dandaragan for any act, omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council’s decision, which will be provided within fourteen (14) days of this meeting.”

2 RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

Members

Councillor J Kulisa
Councillor M Sheppard
Councillor D Slyns

Councillors elect x 6

Staff

Mr T Nottle	(Chief Executive Officer)
Mr I Rennie	(Deputy Chief Executive Officer)
Mr S Clayton	(Executive Manager Corporate & Community Services)
Mr G Yandle	(Executive Manager Infrastructure)
Mr D Chidlow	(Manager Planning)
Mrs D Yandle	(Council Secretary & PA)

Apologies

Approved Leave of Absence

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

4 PUBLIC QUESTION TIME

- 5 APPLICATIONS FOR LEAVE OF ABSENCE**

- 6 CONFIRMATION OF MINUTES**
 - 6.1 MINUTES OF THE ORDINARY MEETING HELD 24 SEPTEMBER**
 - 6.2 MINUTES OF THE SPECIAL COUNCIL MEETING HELD 8 OCTOBER 2015**

- 7 NOTICES AND ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

- 8 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS**

- 9 REPORTS OF COMMITTEES AND OFFICERS**

9.1 CORPORATE & COMMUNITY SERVICES

9.1.1 ACCOUNTS FOR PAYMENT – AUGUST 2015

Location:	Shire of Dandaragan
Applicant:	N/A
Folder Path:	Business Classification Scheme / Financial Management / Creditors / Expenditure
Disclosure of Interest:	None
Date:	09 October 2015
Author:	Scott Clayton, Executive Manager Corporate & Community Services
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

To accept the cheque and direct debit listing for the month of August 2015.

BACKGROUND

As part of the Local Government Act 1995, Financial Management Regulations 1996, a list of expenditure payments is required to be presented to Council.

COMMENT

The cheque, electronic funds transfer (EFT) and direct debit payments for August 2015 totalled \$ 992,947.47 for the Municipal Fund.

CONSULTATION

- Chief Executive Officer

STATUTORY ENVIRONMENT

- Regulation 13 of the Local Government Financial Management Regulations 1997.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no adverse trends to report at this time.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- Cheque, EFT and direct debit listings for August 2015 (Doc Id: 59978)

(Marked 9.1.1)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That the Municipal Fund cheque and EFT listing for the period ending 31 August 2015 totalling \$992,947.47 for the Municipal Fund be accepted.

9.1.2 FINANCIAL STATEMENTS - MONTHLY REPORTING FOR THE PERIOD ENDING 31 AUGUST 2015

Location:	Shire of Dandaragan
Applicant:	N/A
Folder	Business Classification Scheme / Financial Management / Financial Reporting / Periodic Reports
Disclosure of Interest:	None
Date:	13 October 2015
Author:	Scott Clayton, Executive Manager Corporate & Community Services
Signature of Author:	
Senior Officer:	Tony Grottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

To table and adopt the monthly financial statements for the period ending 31 August 2015.

BACKGROUND

As part of the Local Government Act 1995 and Financial Management Regulations (1996), monthly financial statements are required to be presented to Council. Circulated are the monthly financial statements for the period ending 31 August 2015.

COMMENT

Regulation 34 of the Financial Management Regulations (1996) requires the following information to be provided to Council:

1. Net Current Assets

Council's Net Current Assets [ie surplus / (deficit)] position as at the 31 August 2015 was \$9,966,228. The composition of this equates to Current Assets minus Current Liabilities less Cash Assets that have restrictions on their use placed on them, in this case Reserves, Restricted Assets and Trust. The current position indicates that Council can easily meet its short-term liquidity or solvency.

The Net Current Asset position is reflected on page 8 and reconciled with the Statement of Financial Activity on page 1 of the financial statements.

The amount raised from rates, shown on the Statement of Financial Activity (page 1), reconciles with note 6 (page 9) of the financial statements and provides information to Council on the budget vs actual rates raised.

2. Material Variances

The Statement of Financial Activity provides variances to budget by way of percentages. During budget adoption a 10 percent or \$10,000 threshold for these variances to be reported was set. There are no variances to report for the period ended 31 August 2015.

Should Councillors wish to raise any issues relating to the 31 August 2015 financial statements, please do not hesitate to contact the Executive Manager Corporate and Community Services prior to the Council Meeting in order that research can be undertaken and details provided either at the time of the query or at the meeting.

CONSULTATION

- Chief Executive Officer

STATUTORY ENVIRONMENT

- Regulation 34 of the Local Government Financial Management Regulations (1996)

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no adverse trends to report at this time.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Financial statements for the period ending 31 August 2015 (Doc Id: 60031)

(Marked 9.1.2)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That the monthly financial statements for the period ending 31 August 2015 be adopted.

9.2 INFRASTRUCTURE SERVICES

9.2.1 TENDER RECOMMENDATION RFT 07/15 URBAN ROADS LESUEUR DRIVE

Location: Jurien Bay, Lesueur Drive
 Applicant: Executive Manager Infrastructure
 Folder Path: Business Classification Scheme / Road / Tendering / Tender Evaluations
 Disclosure of Interest: None
 Date: 9 October 2015
 Author: Garrick Yandle, Executive Manager Infrastructure
 Signature of Author: 
 Senior Officer: Tony Nottle, Chief Executive Officer
 Signature of Senior Officer: 

PROPOSAL

That Council consider awarding the Tender for RFT 07/15 Urban Road Reconstruction for Lesueur Drive (Jurien Bay). The project has been identified in the 2015/16 Capital Works Budget and is funded through Roads to Recovery.

BACKGROUND

The Shire's 2015/16 Roads to Recovery funding allocation is \$1.15M. The road outlined in RFT 07/15 is being delivered as part of the Shire's ongoing Roads to Recovery program and reporting requirements. The initial budget allocation for this project is as follows:

Proposed Road	Budget Amount
Lesueur Dr (Ward to Pinetree)	\$ 455,000 (excl GST)

COMMENT

Tender Process

The Shire's Infrastructure team are managing the Tender and Construction components of these projects in-house.

The Tender was advertised in The West Australian on Saturday 19 September 2015 and was also on the Shire website www.dandaragan.wa.gov.au/tenders. The Tender submissions closed on Wednesday 7 October 2015 at 2pm.

Tender Submissions

The following provides a summary of Tenders received and also the Shire Infrastructure team's recommendation.

At 2pm on 6 February 2015 the tender period closed with tenders received from the following 2 contractors:

- Dean Contracting
- Direct Contracting

All tenders received were conforming.

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 22 OCTOBER 2015

The following table summarises the original (unadjusted) tendered prices received:

Contractor	Total (exc GST)	Total (inc GST)
Dean Contracting	\$420,000	\$462,000.00
Direct Contracting	\$440,559	\$484,614.90

Tender Assessment

The Shire received quality tenders of similar levels of methodology, scope inclusions and comparable price. The receipt and assessment of these tenders allowed the Shire to further identify the key requirements and preferred scope of works to be undertaken. The Shire relayed relevant technical queries back to the tenderers in order to clarify their tender pricing and confirm that all tenderers had allowed for relevant scope items. This enabled the Shire to compare the price against the scope of all tenderers in a consistent manner.

The assessment criteria for the tender submissions included:

- Relevant experience
- Capacity to deliver the services
- Service delivery plans
- Reports from referees
- Price

A Tender Assessment Matrix was developed as part of the qualitative assessment process. The results of the Tender Assessment Matrix are summarised in the table below.

Ranking	Contractor	Total
1	Direct Contracting	89.5
2	Dean Contracting	85.5

The preferred Tenderer is Direct Contracting.

CONSULTATION

- Chief Executive Officer

STATUTORY ENVIRONMENT

- Section 6.8 LGA – 1995
- Section 11 Local Government (Functions & General) Regulations 1996 – When tenders have to be publically invited

POLICY IMPLICATIONS

Shire of Dandaragan Purchasing Policy and Tender Guide 1.15.

- Limit of proposed Contract exceeds the limit under Delegated Authority 210 provided to the CEO. (Chief Executive Officer is authorised to accept tenders up to a value of \$50,000. All tenders which exceed this value must be referred to Council for evaluation and decision.)

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 22 OCTOBER 2015

FINANCIAL IMPLICATIONS

The budget allocated for Lesueur Drive in 2015/16 is \$455,000 excluding GST.

The recommended Contractor and their awarded tender price is \$440,559.

This provides a saving of approximately \$14,441.

STRATEGIC IMPLICATIONS

- Shire of Dandaragan Integrated Strategic Community Plan

GOAL NUMBER ONE: Strong Economic Base and Enabling Infrastructure					
OBJECTIVE 1: Develop strong and supportive community social services					
CODE	STRATEGIES	LINKS	TIME FRAME	SCOPE	PARTNERS
G1-02-A3	Ongoing priority investment in roads program: <ul style="list-style-type: none"> - Implement road reconstruction programme; - Implement road resealing programme. 	Corporate Business Plan AMP	Ongoing	Shire wide	DoT

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Urban Road Tender 07/15 Assessments (Doc Id: 59949)
(Marked 9.2.1)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council award the Contract for the RFT07/15 Urban Road Reconstruction – Lesueur Drive to Direct Contracting for the value of \$440,559 exclusive of GST.

9.2.2 BUDGET AMENDMENT – JURIEN BAY DUAL USE PATHS

Location: Jurien Bay
 Applicant: N/A
 Folder Path: Business Classification / Financial Management / Budgeting / Capital Works
 Disclosure of Interest: None
 Date: 12 October 2015
 Author: Garrick Yandle, Executive Manager Infrastructure
 Signature of Author: 
 Senior Officer: Tony Nottle, Chief Executive Officer
 Signature of Senior Officer: 

PROPOSAL

That Council consider a budget amendment to the Infrastructure Capital Works Budget for various Dual Use Paths (DUP) projects proposed around Jurien Bay Sewer, due to additional sources of funding being received.

BACKGROUND

The 2015/16 Infrastructure Capital Works Budget proposed the following Dual Use Path projects along Bashford Street in Jurien Bay. Both of these projects were identified in the Regional Bike Network Plan adopted by Council in August 2015.

- Dryandra Boulevard to Lesueur Drive
 - 3m wide
 - 850m long
 - concrete
 - 850m long
- Nineteenth Avenue to Whitfield Road
 - 2.5 wide
 - 450 m long

In conjunction with the implementation of the Bike Network Plan the Shire has been identifying potential sources of funding for the construction of identified path projects. The above mentioned paths were fortunate to receive funding from Wheatbelt Development Commission Age Friendly Community Program.

The budget estimates and funding are reflected in the table below.

Project	Budget	Funding
Dryandra - Lesueur	\$ 150,000	\$ 31,000
Nineteenth - Whitfield	\$ 40,000	\$ 20,000
	\$ 190,000	\$ 51,000

The Shire also sought funding through the Department of Transport through their Regional Bike Network Local Government Grants. The initial applications submitted by the Shire in the 2014/15 Financial Year were unsuccessful, however in August 2015 the Shire received notification that one of the proposed applications was successful through their Connection Schools

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funding programme. A requirement of this funding is that Jurien Bay District High School sign up to the DoT Travel Smart to School programme. The Shire is currently liaising with JBDHS with regard to signing up for this programme.

This project is also located on Bashford Street with details of this project are as follows:

- Lyndsay Street to Cook Street
 - 2.5m wide
 - 250m long

Project	Budget	Funding
Lindsay - Cook	\$ 21,562.50	\$ 10,781.25

As notification for this successful grant was received after Council adopted the 2015/16 Budget a budget amendment will be required for the Shire to proceed with the works.

All of these projects have also been identified in the Bashford Street Upgrade Design.

COMMENT

Following notification of the successful grant application the Executive Manager Infrastructure reviewed the proposed costs of the proposed DUP projects, against those proposed in the grant applications, the 2015/16 Budget costs and obtained further quotes from local contractors for clarification. Site visits were also conducted with local contractors to determine the most appropriate materials for each proposed path regarding traffic, residents and constructability.

It was deemed that each path be constructed as follows with the following costs:

Project	Budget	Funding	Material
Dryandra - Lesueur	\$ 100,000	\$ 31,000.00	Red Asphalt - 3m
Nineteenth - Whitfield	\$ 50,000	\$ 20,000.00	Red Asphalt - 2.5m
Lindsay - Cook	\$ 50,000	\$ 10,781.25	Concrete - 2.5m
	\$ 200,000	\$ 61,781.25	

The reasons for the budget changes are as follows:

- Lindsay – Cook
 - Concrete was deemed to be a more appropriate material in this location due to the significant number of driveway crossings.
 - Concrete is more expensive per square metre than asphalt.
- Dryandra – Lesueur
 - Original budget costs were for concrete and not red asphalt.
 - Red asphalt is deemed to be more appropriate in this

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location due to minimal driveway crossings and reduced costs.

CONSULTATION

- Executive Management Team
- Department of Transport
- Jurien Bay District High School
- Direct Contracting

STATUTORY ENVIRONMENT

- Local Government Act 1995 – Section 6.8 – Expenditure from municipal fund not included in Annual Budget.

POLICY IMPLICATIONS

Shire of Dandaragan Purchasing Policy and Tender Guide 1.15.

FINANCIAL IMPLICATIONS

The initial funding and budget allocation for the DUP projects around Jurien Bay was \$190,000 which included \$51,000 of funding from the Aged Friendly Communities programme.

The revised total budget across the three projects proposed to be \$200,000 with funding sources of \$61,781.25.

This will require a budget amendment of an additional \$10,000 across the projects and an additional \$10,781.25 of incoming funding from the Department of Transport Connecting Schools programme.

STRATEGIC IMPLICATIONS

- Shire of Dandaragan Integrated Strategic Community Plan

GOAL NUMBER TWO: Build high level of amenity and lifestyle					
OBJECTIVE 1: Develop, deliver and maintain a high quality of community infrastructure that continues to build the amenity and liveability of communities					
CODE	STRATEGIES	LINKS	TIME FRAME	SCOPE	PARTNERS
G2-O3-A1	Review and maintain Shire's path programme including cycleways, walkways and trails. Review cycleway plans and dual use pathway plans with aim of encouraging a healthy community / lifestyle	Town Centre Strategy Plan	Medium	District	DSR

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Email from Department of Transport regarding 2015 – 2016 Regional Bicycle Network Local Government Grant application: Priority 4 Bashford Street Shared Path (Doc Id: 60000)

(Marked 9.2.2)

VOTING REQUIREMENT

Absolute majority

OFFICER RECOMMENDATION

That Council authorise a budget amendment for the Jurien Bay Dual Use Path projects along Bashford Street as follows:

- Dryandra Boulevard to Lesueur Drive reduce from \$150,000 excluding GST to \$100,000 excluding GST.
- Nineteenth Avenue to Whitfield Road increase from \$40,000 excluding GST to \$50,000 excluding GST.
- New project Lindsay Street to Cook Street for \$50,000 excluding GST, with incoming funding of \$10,781.25 excluding GST from Department of Transport Connecting Schools Programme.

9.3 GOVERNANCE & ADMINISTRATION

9.3.1 APPLICATION OF COMMON SEAL

Location:	N/A
Applicant:	Shire of Dandaragan
Folder Path:	Business Classification Scheme / Governance / Authorisations / Council Seal
Disclosure of Interest:	None
Date:	7 October 2015
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

To seek Council's endorsement for the application of the Shire of Dandaragan's common seal to the following documents:

- Restrictive Covenant between Warralee (Broomehill) Pty Ltd, ALF Barrett Pty Ltd, both of care of A W Barrett & Co and Shire of Dandaragan on Lot 3555 on Deposit Plan 206191 at 1271 Boundary Road, Dandaragan - no development is to take place outside the defined building envelope(s), unless otherwise approved by the local government.
- Deed of Variation between RAC Tourism Assets Pty Ltd and Shire of Dandaragan.
- Lease of Crown Land - Jurien Bay Caravan Park between Bluetree Holdings Pty Ltd and Shire of Dandaragan.
- Lease of Jurien Bay Caravan Park - Reserve 27406 between Bluetree Holdings Pty Ltd and Shire of Dandaragan.
- Surrender of Lease - Jurien Bay Caravan Park between Bluetree Holdings Pty Ltd and Shire of Dandaragan.

BACKGROUND

The Shire of Dandaragan's common seal is applied in circumstances where the Shire enters into a legal agreement, lease or undertakes the disposal or acquisition of land.

Application of the seal is accompanied by the signatures of the President and Chief Executive Officer.

A register is maintained to record all occasions on which the seal is applied.

Generally, the common seal is only applied in circumstances where the Council has specifically resolved to enter into an agreement, lease or dispose of or acquire land. There are however, occasions where the seal is required to be applied urgently and Council's endorsement is sought retrospectively.

COMMENT

Not applicable

CONSULTATION

Not applicable

STATUTORY ENVIRONMENT

There are no statutory implications relevant to this item.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no financial implications relevant to this item.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Nil

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council authorise the President and Chief Executive Officer to execute the relevant documentation and endorse the affixing of the Shire of Dandaragan's common seal to the following documents:

- **Restrictive Covenant between Warralee (Broomehill) Pty Ltd, ALF Barrett Pty Ltd, both of care of A W Barrett & Co and Shire of Dandaragan on Lot 3555 on Deposit Plan 206191 at 1271 Boundary Road, Dandaragan - no development is to take place outside the defined building envelope(s), unless otherwise approved by the local government.**
- **Deed of Variation between RAC Tourism Assets Pty Ltd and Shire of Dandaragan.**
- **Lease of Crown Land - Jurien Bay Caravan Park between Bluetree Holdings Pty Ltd and Shire of Dandaragan.**
- **Lease of Jurien Bay Caravan Park - Reserve 27406 between Bluetree Holdings Pty Ltd and Shire of Dandaragan.**
- **Surrender of Lease - Jurien Bay Caravan Park between Bluetree Holdings Pty Ltd and Shire of Dandaragan.**

9.3.2 ELECTION OF DELEGATES TO VARIOUS COMMITTEES AND ORGANISATIONS

Location:	N/A
Applicant:	N/A
Folder Path:	Business Classification Scheme / Government Relations / Meetings / Representatives
Disclosure of Interest:	None
Date:	12 October 2015
Author:	Tony Nottle, Chief Executive Officer
Signature of Author:	

PROPOSAL

To elect Council representatives to various committees and organisations.

BACKGROUND

The Shire of Dandaragan provides representation to a range of community organisations as well as its own working groups. Delegates to these organisations are elected immediately following the election of each new Council and effectively serve a term of two years.

COMMENT

After the 2013 elections took place, there were some changes to committees and working groups. Those changes were:

- Small Business Centre Central Coast has since folded and is now under the banner of Business Local provided by RSM Bird Cameron.
- Addition of a representative for the Northern Growth Alliance together with the Shires of Chittering and Gingin.
- Addition of a representative for the Roadwise Committee.

The Shire also received advice from the West Midlands Group that there was not a requirement for a Council delegate to be on their committee. This will also need to be amended, as board membership is determined by an election and not appointments.

Since the amendments to the Western Australian Planning Commission Development Assessment Panel (DAP) process, there will also be a requirement to fill the remaining seats left vacant following the election, (should they be required). The current membership consists of:

Members –
 Cr Darren Slyns
 Cr Lawrie Short
 Alternate Members –
 Cr Judy Kulisa
 Cr Kaye McGlew

Should Councillors McGlew and Short be re-elected, they will remain on the DAP until their term expires. However, if either member is not re-elected, Council will need to nominate a

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replacement.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

There are no statutory implications relevant to this item.

POLICY IMPLICATIONS

Council Policy 1.7 applies.

FINANCIAL IMPLICATIONS

Elected members representing the Shire of Dandaragan as Council endorsed delegates are eligible to claim travel expenses in accordance with Policy 1.7.

STRATEGIC IMPLICATIONS

A number of the delegate positions relate to working groups or committees that have direct involvement with specific actions within the Shire of Dandaragan Community Strategic Plan.

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Current list of delegates to outside committees and organisations as at 24 October 2013 (Doc Id: 32681)

(Marked 9.3.2)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council appoint the following delegates for the term of the current Council:

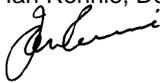
Advance Dandaragan	Cr _____, Cr _____ (proxy)
Aggies Cottage Management Committee (Wolba Wolba)	Cr _____
Audit Committee (Shire of Dandaragan)	Cr _____, Cr _____, Cr _____, Cr _____
Avon Midland Zone WALGA	President & Deputy President
Badgingarra Community Centre Management Committee	Cr _____
Badgingarra Community Association	Cr _____
Central Coast Health Advisory Group	Cr _____, Cr _____
Cervantes Chamber of Commerce	Cr _____
Cervantes Community Recreation Centre Inc	Cr _____
Cervantes Ratepayers and Progress Association	Cr _____
Dandaragan Community Centre Management Committee	Cr _____

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Dept of Transport - Marine Advisory Committee - Cervantes	Cr _____
Dept of Transport - Marine Advisory Committee – Jurien Bay	Cr _____
Jurien Bay Chamber of Commerce	Cr _____
Jurien Bay Community Resource Centre Committee	Cr _____
Jurien Bay Community Centre Management Committee	Cr _____
Jurien Bay Ratepayers and Progress Association	Cr _____
Lancelin Defence Training Area Management Advisory Committee	Cr _____
Leeuwin Scholarship Panel	Cr _____, Cr _____, Cr _____, Cr _____
Local Emergency Management Committee	Cr _____ (also Chair)
Marketing & Promotions Advisory Committee	Cr _____, Cr _____
Mid-West / Wheatbelt Joint Development Assessment Panel	Member Cr Slyns Member Cr _____ Alternate Member Cr Kulisa Alternate Member Cr _____
Moora Local Health Advisory Group	Cr _____
Moore Catchment Council	Cr _____
Moora Sub Regional Road Group	Cr _____
Northern Growth Alliance (Chittering, Dandaragan & Gingin)	Shire President Deputy President (proxy)
Roadwise Committee	Cr _____
Rural Water Council / Water Corporation	Cr _____
West Koojan - Gillingarra Land Conservation District Committee	Cr _____

9.4 DEVELOPMENT SERVICES

9.4.1 MINOR AMENDMENT TO LOCAL PLANNING POLICY 8.4 OUTBUILDINGS AND TEMPORARY ACCOMMODATION IN RURAL RESIDENTIAL AND SPECIAL USE RURAL DEVELOPMENT ZONES

Location:	N/A
Applicant:	N/A
Folder Path:	Business Classification Scheme / Governance / Authorisations / Delegations Register
Disclosure of Interest:	None
Date:	6 October 2015
Author:	David Chidlow, Manager Planning
Signature of Author:	
Senior Officer:	Ian Rennie, Deputy Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

For Council to consider amending the policy relating to Outbuildings and Temporary Accommodation in Rural Residential and Special Use – Rural Development Zones to permit Outbuildings up to 300 m² to be approved under delegation if there are no objections from neighbours and some minor amendments to definitions.

BACKGROUND

Council has requested that Local Planning Policy (LPP) 8.4 Outbuildings and Temporary Accommodation in Rural Residential and Special Use-Rural Development Zones be reviewed in light of the number of outbuildings in Rural Residential and Special Use Zones being approved up to 300 m² in floor area. Given that none have been refused in the past 12 months, it is considered superfluous to require Council decisions and process delays when there are no valid neighbour objections.

The following applications for Outbuildings from 216-300m² were approved by Council since 30 June 2014.

- July 2014 Lot 281 Sulina Cr 280 m²
- August 2014 Lot 295 Sulina Cr 236 m²
- December 2014 Lot 63 River Loop 251 m²
- February 2015 Lot 142 Valley View 291 m²
- May 2015 Lot 70 Flying Foam Way 240 m²
- May 2015 Lot 138 Marine Drive 240 m²
- June 2015 Lot 16 Wren Way 288 m²
- August 2015 lot 115 Ocean View Pde 300 m²
- September 2015 Lot 256 Zendora 300 m² and Lot 259 Zendora 288 m²

Council discussed this matter at the Council Forum held in Dandaragan on 24 September 2015.

The following changes (**Bolded**) to the Policy will result in only

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those applications where there are objections from neighbours for outbuildings between 216- 300m² coming to Council for decision. All other applications for outbuildings of 300m² or less can be approved by the Deputy CEO, Manager Planning or Manager Building under delegation.

Outbuildings and Temporary Accommodation In Rural Residential And Special Use-Rural Development Zones

12. The following approval processes apply to the related area and height specifications for outbuildings in Rural Residential and Special Use-Rural Development zones:

External Cladding	Floor Area (In Aggregate)	Wall Height	Ridge Height	Neighbour Consultation	Determination by Council
Zincalume, White Colorbond and Off White Colorbond	Up to 12m ²	Up to 2.4m	Up to 4.2m	Not required	Not required
Non-Reflective Material	Up to 162m² Up to 216 m ²	Up to 4.0m	Up to 5.5m	Not required	Not required
	> 162m² – 216m ² > 216m ² – 300m ²	> 4.0m – 4.2m	Up to 5.5m	Required	Only required if objections received from adjoining landowners
Non-Reflective Material Hill River Heights	Up to 120m ²	Up to 3.6m	Up to 4.5m	Not required	Not required

13. The Council shall not approve outbuildings with a floor area greater than 300 m² in aggregate.

14. Any application for an outbuilding proposing to exceed 216m² in size and a wall/ridge height exceeding the above will need to be supported by information justifying a larger outbuilding and evidence demonstrating to ~~Council's~~ **the Chief Executive Officer or delegate** satisfaction that:

- the outbuilding will be compatible with the setting;
- the amenity of the locality will not be adversely affected; and
- the height, bulk, scale, orientation and appearance of the outbuilding is acceptable in relation to development on adjoining land or on other land in the locality.

The following definitions are recommended to be amended to match the definition in the Residential Design Codes.

Current definition:

“Ancillary Accommodation” is a Self-contained living accommodation on the same lot as a single house that may be attached or detached from the single house occupied by members of the same family as the occupiers of the main dwelling.

Modify the definition of Ancillary Accommodation to read as follows:

Self-contained dwelling on the same lot as a single house which may be attached to, integrated with or detached from the single house.

Current definition:

“Outbuilding” is an enclosed non-habitable structure that is required to meet the standards of the Building Code of Australia and is detached from any dwelling.

Modify the definition of Outbuilding to read as follows:

An enclosed non-habitable structure that is detached from any dwelling.

DELEGATION 139:

This delegation of authority to the Chief Executive Officer is in accordance with Clause 11.3.1 of the Shire of Dandaragan Local Planning Scheme No 7 in respect to the undertaking of the planning functions of the Shire of Dandaragan.

This delegation will facilitate the timely process of applications for planning approval in the ‘Rural Residential’ zone and ‘Special Use’ zone (SU1).

Council hereby delegates authority to the Chief Executive Officer to perform the functions of Council in respect of the following matters:

Approve applications for land use and / or development under the Shire Local Planning Scheme No 7 within the ‘Rural Residential’ zone and ‘Special Use’ zone, that comply with the provisions of Local Planning Scheme No 7 and Council policies.

Refusal of all planning applications where the proposed land use and / or development is not permitted by the Scheme or where the development does not comply with the non-discretionary provisions of the Residential Design Codes or an adopted Council policy.

Any application that does not fall within the parameters defined within this delegation of authority is to be referred to Council for determination.

COMMENT

The aim of the policy is to ensure outbuildings and the use of the outbuildings in Rural Residential and Special Use-Rural Development zones do not adversely affect the amenity of

neighbouring properties or the locality generally.

The policy also aims to establish appropriate procedures for the consideration and determination of outbuilding applications within Rural Residential and Special Use-Rural Development zones. The policy also provides guidelines for those wanting to build an outbuilding on land zoned Rural Residential and Special Use-Rural Development.

The amendments will enable Shire staff to approve under delegation outbuildings up to 300m² where there is no objection from neighbours as part of the advertising process.

This will speed up the approval process.

CONSULTATION

New Planning Schemes regulations that took effect from 18 October 2015 permit the Council to make variations to Local Planning Policies where the amendment is considered minor without the need to advertise the proposed changes. Given that Council has not refused any applications for outbuildings up to 300m² for more than 12 months, the proposed changes are process only where the officer on behalf of the Council makes the decision to approve sheds up to 300m². But only where there are no objections from neighbours.

Other changes to definitions are also minor and reflect the current definitions in the Residential Design Codes.

STATUTORY ENVIRONMENT

The Scheme allows the Shire to prepare policies in respect to any matter related to the planning and development of the Shire. Policies may apply to a particular class or matter and throughout the Scheme relate to one or more parts of the Scheme area. The Scheme allows Council to amend or rescind its planning policies.

Local Planning Policies are guidelines used to assist the local government in making decisions under the Scheme. Although Local Planning Policies are not part of the Scheme they must be consistent with, and cannot vary, the intent of the Scheme provisions, including the Residential Design Codes. In considering an application for planning approval, the local government must have due regard to relevant Local Planning Policies as required under clause 10.2 of the Scheme.

The amended policy does not exempt compliance with all other requirements of the Shire of Dandaragan Local Planning Scheme and any other policy of Council.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no financial implications relevant to this item.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- LPP 8.4 Outbuildings and Temporary Accommodation in Rural Residential and Special Use-Rural Development Zones. (Doc Id: 58868)

(Marked 9.4.1)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council amend Local Planning Policy 8.4 Outbuildings and Temporary Accommodation in Rural Residential and Special Use – Rural Development Zones as follows:

1. **In column 2 of the table in clause 12 of the policy:**
 - **Delete “Up to 162m²” and replace with “Up to 216 m²”;**
 - and**
 - **Delete “> 162m² – 216m²” and replace with “> 216m² – 300m²”.**
2. **Modify the definition of Ancillary Accommodation to read as follows:**
 - **Self-contained dwelling on the same lot as a single house which may be attached to, integrated with or detached from the single house.**
3. **Modify the definition of Outbuilding to read as follows:**
 - **An enclosed non-habitable structure that is detached from any dwelling.**

9.4.2 PROPOSED PYLON SIGN ON VERGE ADJOINING LOT 915 MURRAY STREET, JURIEN BAY

Location: Road Reserve adjoining Lot 915 Murray Street, Jurien Bay

Applicant: Mickle & Newton Homes Pty Ltd

File Ref: Development Services Apps / Planning Applications / 2015 / 61

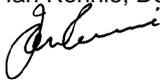
Disclosure of Interest: None

Date: 6 October 2015

Author: David Chidlow, Manager Planning

Signature of Author: 

Senior Officer: Ian Rennie, Deputy Chief Executive Officer

Signature of Senior Officer: 

PROPOSAL

The proponent is seeking planning approval for a pylon sign to be located in the road reserve adjoining Lot 915 Murray Street for the purposes of advertising the businesses at the cnr Sandpiper and Murray Streets, Jurien Bay.

BACKGROUND

The applicant originally sought approval to construct pylon sign 5.8 m in height and 2.8m in width with an advertising area of 8.2 m². An amended plan was submitted showing a sign of the same height, with a reduced width of 1.6m resulting in a signage area of 4.32 m².

It exceeds the policy in two respects, the signage area is 4.32 m² (excluding the width of the uprights) whereas the policy sets a maximum of 4m², and secondly, the proposed sign is intended to be located within the road reserve. The policy states that a pylon sign shall be located "Not within 2m of side boundaries of the lot on which is it erected unless the lot abuts an intersecting street or right-of-way, where the Shire may authorise the erection of the sign at a distance less than 2m".

The applicant has submitted the following justification for the proposal:

Please find enclosed planning application for a proposed sign for our shops at Jurien Central. It is our intention to provide this sign for our tenants who occupy the shops, for them to gain maximum exposure for passing customers and to help keep their Business afloat. We built these shops to encourage businesses to open up in Jurien Bay. A sign for each of the tenants to promote their business will certainly help to give them more exposure and encourage passing traffic to turn off the highway and perhaps find the hidden gem they have been looking for or a service they desperately need and thus spending their money in Jurien Bay. As you can see from the attached diagram we propose that the position of the sign will be in the middle of our two driveways and will have no impact on persons or traffic. We hope that you will address this

application in a positive manner as we believe along with all the other signs along the main road it will help to encourage residence and passing traffic to invest their dollars in local Jurien Bay Businesses.

The Shire of Dandaragan Local Law Activities on Thoroughfares and Trading in Thoroughfares and Public Places sets out the requirements for a permit for signage on the thoroughfare (Road reserve).

Division 2 - Permit

Advertising signs and portable direction signs

- (1) A person shall not, without a permit —
 - (a) erect or place an advertising sign on a thoroughfare; or
 - (b) post any bill or paint, place or affix any advertisement on a thoroughfare.

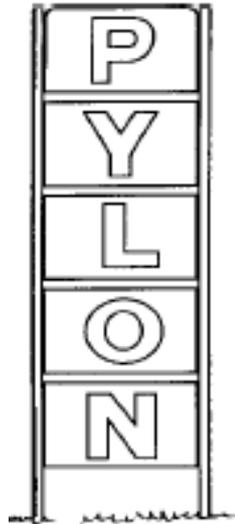
- (2) Notwithstanding subclause (1), a permit is not required in respect of a portable direction sign which neither exceeds 500mm in height nor 0.5m² in area, provided that the sign is placed or erected on a thoroughfare on an infrequent or occasional basis only to direct attention to a place, activity or event during the hours of that activity or event.

- (3) Notwithstanding subclause (1), a person shall not erect or place an advertising sign -
 - (a) on a footpath;
 - (b) over any footpath where the resulting vertical clearance between the sign and the footpath is less than 2.5m;
 - (c) on or within 3m of a carriageway;
 - (d) in any other location where, in the opinion of the local government, the sign is likely to obstruct lines of sight along a thoroughfare or cause danger to any person using the thoroughfare; or
 - (e) on any natural feature, including a rock or tree, on a thoroughfare, or on any bridge or the structural approaches to a bridge.

The proposal can meet the above requirements if the proposal is supported by Council as there is not currently a footpath on the subject verge and there is sufficient width (6m) to fit the proposed signage and have clearances as required above.

Local Planning Policy 8.6 Advertising Devices

Pole or Pylon Sign



Definition:

A sign supported by one or more piers and not attached to a building and includes a detached sign framework supported by one or more piers to which sign infill's may be added.

Requirements:

- a) Max 6m above the level of the ground immediately below it;
- b) Not exceed 4m² in area unless approved by the Shire;
- c) Be supported on one or more piers or columns of brick, stone, concrete, timber or steel of sufficient size and strength to support the sign under all conditions;
- d) Not within 2m of side boundaries of the lot on which is it erected unless the lot abuts an intersecting street or right-of-way, where the Shire may authorise the erection of the sign at a distance less than 2m; and
- e) Not be within 6m of another sign erected on the same lot.

Where pylon signs are to be erected on a lot on which a factory tenement building or small shops are erected or are to be erected the Shire may require all pylon signs to be incorporated into one sign in which case:

- a) All of the constituent or infill signs are of an equal size; and
- b) One constituent or infill sign is provided for each business, shop or unit on the lot.

Application:

Requires Planning Approval (Council Approval).

3.1 Signage within Road Reserves outside designated tourist precincts.

3.1.1 Council will consider approving a planning application for a development sign (given that the development is

within close proximity to the sign), a sign advertising a tourist attraction, community association or not for profit organisation on properties, buildings or reserves that are not directly related to that sign outside the designated tourist precincts, in the following circumstances:

- i. Where the proponent can satisfy Council as to the community economic and/or social merits of erecting such signage or advertising;
 - ii. Where the sign falls within the definition of 'Special Events Sign', and will be only placed on the property, buildings or reserves for the period that the special event is being run; and
 - iii. In any other situations that Council sees fit.
- 3.1.2 Applicants are advised that signage within Road Reserves may require the dual approval of Council and Main Roads WA. In most instances Main Roads WA require the approval of Council before an application for signage can be considered. The requirement for Main Roads WA approval is only a requirement on roads under the care, control and responsibility of Main Roads WA.
- 3.1.3 Council, in considering applications may have regard to Main Roads WA Guidelines 'Guide to the Management of Roadside Advertising'.

3.2 Sign Liability

- 3.2.1 Council takes no responsibility for any damage to, theft of or claims arising from a sign within the road reserve.
- 3.2.2 It is the applicant's responsibility to ensure that a private sign on the road reserve is insured against any claims arising from the public.
- 3.2.3 Where a sign / advertisement is proposed to be placed in, or overhang, a public place or street, the owner of the property / applicant will be required where appropriate, to provide a public liability insurance policy indemnifying the Shire against all actions, suits, claims, damages, losses and expenses made against or incurred by the Shire arising from the approval. The applicant and/or land owner may be required by the Shire to:
- a) take out a public liability insurance policy in the name of the owner or applicant and the Shire, for an amount considered appropriate to the risk involved;
 - b) keep that insurance policy current for the duration of the approval;
 - c) include a clause in the policy which prevents the policy from being cancelled without the written

- consent of the Shire;
- d) include a clause in the public liability insurance policy, which requires the owner or applicant and the insurance company, to advise the Shire if the policy lapses, is cancelled or is no longer in operation; and
 - e) on the request of an authorised person, provide for the inspection of a certificate of currency for the required insurance policy.

COMMENT

The proposal exceeds the requirements of the signage policy area by 0.32 square metres. The Council at its discretion can approve variations to the Policy. Given the minor variation in size, this is something that the Council can consider.

The signage is also proposed on the Shire Verge which is part of the road reserve (thoroughfare). The policy does not generally support signage in the road reserve unless it is for community or specific events. There is however a clause 3.1.1 iii above that does permit Council to approve signage on the road reserve "In any other situations that Council sees fit".

Erection of the signage in the Road Reserve is not supported by the officer as it is not for community or event purposes and would set an undesirable precedent for other commercial signs in road reserves.

If Council does support the signage in the road reserve, it is recommended that the conditions of approval include the following:

- All of the conditions listed in 3.2 above and an additional condition that "should the signage fall into disrepair or dilapidation or the liability insurance is no longer current, that the structure shall be removed".

CONSULTATION

Nil

STATUTORY ENVIRONMENT

- Local Planning Scheme No 7
- Local Law - Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law
- LPP 8.6 Advertising Devices

POLICY IMPLICATIONS

- There are no local policy implications relevant to this item.

FINANCIAL IMPLICATIONS

The applicant has paid a sum of \$147

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Application (Doc Id: 59832)
- Photographs of street view for proposed signage (Doc Id: 60022)

(Marked 9.4.2)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council refuse planning approval for a proposed pylon sign located on the Road Reserve adjoining Lot 915 Murray Street for the purposes of advertising the businesses at the cnr Sandpiper and Murray Streets for the following reasons:

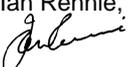
- 1. The proposed sign does not comply with the Shire of Dandaragan Local Planning Policy 8.6 Advertising Devices in that it exceeds the advertising area for a pylon sign by 0.32 square metres in area.**
- 2. The proposed sign does not comply with the Shire of Dandaragan Local Planning Policy 8.6 Advertising Devices in that it is not located on the subject property for which the advertising is intended.**
- 3. The the proposed development detracts from the visual amenity of residents and neighbouring properties.**
- 4. The proposed development does not comply with orderly and proper planning for the locality.**
- 5. The proposed development would set an undesirable precedent for commercial signage in the road reserves.**

Advice:

- 1. Council will consider an application for this proposed sign on the subject property and not the road reserve that complies with LPP 8.6 Advertising Devices.**
- 2. The applicant be advised; Should you be aggrieved by this decision, or any conditions imposed, there is a Right of Review under the *Planning and Development Act 2005*. An application for Review must be submitted in accordance with Part XIV of the *Planning and Development Act* within 30 days of the receipt of this decision to:**

**The State Administrative Tribunal
GPO Box U1991
PERTH WA 6845**

9.4.3 PROPOSED PARTIAL ROAD CLOSURE – TALAVERA ROAD, CERVANTES

Location:	Talavera Road, Cervantes
Applicant:	Shire of Dandaragan
Folder Path:	Business Classification Scheme / Roads / Road Closure / Permanent
Disclosure of Interest:	None
Date:	9 October 2015
Author:	Ian Rennie, Deputy Chief Executive Officer
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

For Council to consider the closure of portion of Talavera Road, Cervantes, following consultation.

BACKGROUND

Council has considered the closure of portion of the Talavera Road Reserve and ultimately for the possible amalgamation into the Cervantes Caravan Park Reserve. The original decision of Council was made on 26 September 2013 and the proposal has been advertised on several occasions since then. The proposal was last advertised in October 2014.

The possibility of a partial road closure of Talavera Road had been discussed informally by Council for approximately four or five years. Negotiations with the then lessee Holmes Holidays, took place in 2013 and has continued with the RAC during 2014 and 2015 following the RAC taking possession of the Caravan Park mid 2014. This has delayed the formal consideration of the partial road closure.

COMMENT

The northern portion of the Talavera Road Reserve, adjacent to the Caravan Park is currently not developed at all and Council maintains the area by slashing of grass and weeds when this becomes a problem. Apart from the carpark adjacent to Memorial Corner, no other development exists.

The original proposal was to close approximately 15 metres of the unused road reserve to be amalgamated with the Caravan Park Reserve.

In May 2014, the RAC gave Council a preliminary presentation on what was being proposed, if in fact at that time they purchased the Caravan Park. In July 2014, the RAC advised that they had acquired the park and that they were working up details of a brief for the appointment of architects / engineers in order to prepare a Draft Development Plan for the park.

The RAC were again requested to provide more information in October 2014 in order for Council to be able to inform the

residents of Talavera Road of the issues relating to the proposed partial road closure and the development of the Caravan Park. **(Attached – Doc Id: 14805)**

In February 2015, a submission was received from the RAC which showed chalets located within the area of the partial road closure. This submission indicated that RAC were looking at three options of a 15m, 16m and 18.5m in width of road reserve being closed to be amalgamated with the Caravan Park. **(Attached – Doc Id: 58225)**

Council inspected the site in April 2015.

Subsequently, RAC and their consulting engineers GHD altered the design to have campsites instead of chalets along the Talavera Road frontage. Council did not favour having campsites but would have preferred to have chalets instead. **(Attached – Doc Id: 53143)**

At Council's request, the RAC undertook meetings and presentations with the various land owners in June 2015 as part of the consultation process. Several meetings were held in Perth and in Cervantes and RAC and GHD have provided a summary of these meetings and discussions with the land owners. **(Attached – Doc Id: 58226)**

RAC have also had numerous meetings with Council staff in regard to the proposal.

While all this consultation has been taking place, a number of submissions from land owners and from lawyers acting on behalf of several land owners have been received. Copies of submissions received following the original advertising are contained in the attachments **(Attached – Doc Id: 41311, 41312, 41479, 42936)** and copies of submissions received subsequent to consultation with RAC are also attached to the agenda. **(Attached – Doc Id: 55768, 57951, 57952, 58034)**

Further correspondence has also been received from RAC as well as an updated plan from GHD indicating a survey, subject to verification. **(Attached – Doc Id: 59983)**

As can be seen on the plans submitted by GHD, the RAC are proposing that 18 metres of Talavera Road Reserve be closed for possible inclusion into the Caravan Park. This would leave a road reserve of 22.23 metres from the new boundary to the front boundary of the residential lots along Talavera Road. This is 3 metres more than originally proposed by Council.

If this road closure proceeds, it will not in any way interfere with the Memorial Park and adjacent carpark for that reserve.

Assuming the road closure is approved by the Hon Minister for Lands, it will be necessary for the area of closed road to be amalgamated with Reserve 30838 and for this area to be rezoned to 'Tourist'. This will be at the expense of RAC.

CONSULTATION

The proposal has been advertised in accordance with the requirements of the Land Administration Act 1997 and land owners have been written to directly keeping them up to date of progress of the consultation process. Numerous submissions have been received and these are attached to the agenda.

STATUTORY ENVIRONMENT

Section 58 Land Administration Act 1997

58. Closing roads

- (1) *When a local government wishes a road in its district to be closed permanently, the local government may, subject to subsection (3), request the Minister to close the road.*
- (2) *When a local government resolves to make a request under subsection (1), the local government must in accordance with the regulations prepare and deliver the request to the Minister.*
- (3) *A local government must not resolve to make a request under subsection (1) until a period of 35 days has elapsed from the publication in a newspaper circulating in its district of notice of motion for that resolution, and the local government has considered any objections made to it within that period concerning the proposals set out in that notice.*
- (4) *On receiving a request delivered to him or her under subsection (2), the Minister may, if he or she is satisfied that the relevant local government has complied with the requirements of subsections (2) and (3) —*
 - (a) *by order grant the request; or*
 - (b) *direct the relevant local government to reconsider the request, having regard to such matters as he or she thinks fit to mention in that direction; or*
 - (c) *refuse the request.*
- (5) *If the Minister grants a request under subsection (4) —*
 - (a) *the road concerned is closed on and from the day on which the relevant order is registered; and*
 - (b) *any rights suspended under section 55(3)(a) cease to be so suspended.*
- (6) *When a road is closed under this section, the land comprising the former road —*
 - (a) *becomes unallocated Crown land; or*
 - (b) *if a lease continues to subsist in that land by virtue of section 57(2), remains Crown land.*

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 22 OCTOBER 2015

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

All costs association with the road closure process will be to the expense of the RAC, if the proposal proceeds.

STRATEGIC IMPLICATIONS

- Shire of Dandaragan Integrated Strategic Community Plan

GOAL NUMBER ONE: Strong Economic Base and Enabling Infrastructure					
OBJECTIVE 4: Facilitate industry attraction, expansion and growth to generate diversified regional economy that attracts investment, wealth and income from outside the region and retains it for the benefit of the communities.					
CODE	STRATEGIES	LINKS	TIME FRAME	SCOPE	PARTNERS
G1-O6-A9	Van park accommodation development strategy for van parks to include investigating expansion and development of additional van park accommodation in Jurien Bay, and investigate expansion of the caravan park in Cervantes.	Corporate Business Plan Backcasting workshop	Short - Medium	District	Tourism industry CoC's

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- Plan of area (Doc Id: 58223)
- Aerial photograph of area (Doc Id: 58224)
- Plan showing area proposed to be closed (in red – 15m) (Doc Id: 14805)
- Information from RAC / GHD indicating chalets along the Talavera Road frontage with 15m, 16m and 18.5m road closure. (Doc Id: 58225)
- Information from RAC / GHD on proposed road closure and redevelopment of the park showing camp sites along Talavera Road with a 18.5 setback. (Doc Id: 53143)
- Report from GHD on behalf of RAC indicating community engagement outcomes. (Doc Id: 58226)
- Plan prepared by GHD indicating their preferred area of road to be closed (showing 18.5m). (Doc Id: 58227)
- Objections received when proposal originally advertised. (Doc Id: 41311, 41312, 41479, 42936)
- Objections received following consultation with landowners and community. (Doc Id: 55768, 57951, 57952, 58034)
- Correspondence received from RAC (Doc Id: 59983)

(Marked 9.4.3)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council agree to close an area of Talavera Road Reserve 18m wide and 300m in length on the southern side of Reserve

30838, generally in accordance with the plan (Doc Id: 58223), for amalgamation into Reserve 30838, after having considered all submissions received. Further that the approval of the Hon Minister for Lands be requested in accordance with Section 58 of the Land Administration Act 1997.

9.4.4 APPLICATION FOR MOBILE ICE CREAM VAN ON VARIOUS SHIRE RESERVES

Location:	Various Reserves in the Shire
Applicant:	Julie & Kevin Kramer
File Ref:	Business Classification Scheme / Laws and Enforcements / Licensing / Hawkers and Peddlers
Disclosure of Interest:	Nil
Date:	12 October 2015
Author:	David Chidlow, Manager Planning
Signature of Author:	
Senior Officer:	Ian Rennie, Deputy Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

The Council is in receipt of an application to operate a mobile van selling icecreams, bottled/packaged drinks and snacks at various reserves managed by the Shire.

BACKGROUND

The applicant proposes to sell icecream and other packaged beverages from a van at various locations in the shire, but not at locations within 100m of any premises open for business selling similar items.

The proponent requires a trading permit in accordance with the Shire's Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law.

COMMENT

The Shire's Local Planning Policy Mobile and Itinerant Vendors and Commercial Activities on Reserves (including Foreshore) was adopted in November 2014. An application for a similar van selling coffee and packaged beverages was approved by Council at the same meeting.

The growth of the tourism industry is an important strategic objective for the Shire identified in the Local Tourism Planning Strategy, Jurien Bay Growth Strategy and Jurien Bay City Centre Strategy.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

The proponent requires the following approvals from the Shire of Dandaragan:

1. A trading permit in accordance with the Shire's Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law.

POLICY IMPLICATIONS

Local Planning Policy 8.12 Mobile and Itinerant Vendors and Commercial Activities on Foreshore Land (including Foreshore).

FINANCIAL IMPLICATIONS

The applicant is required to pay a trading in public places permit fee of either \$100 for one month or \$600 for 12 months (50% for the first two years to encourage small business).

STRATEGIC IMPLICATIONS

The Shire of Dandaragan Local Tourism Planning Strategy vision is:

“The Shire of Dandaragan develops a sustainable tourism industry that celebrates its natural assets, supports the local community and meets the needs of the visitors”

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Trading in Public Places Application (Doc Id: 60009)
(Marked 9.4.4)

VOTING REQUIREMENT

Simple majority

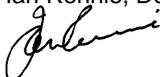
OFFICER RECOMMENDATION

That the Shire of Dandaragan grant planning approval to Julie & Kevin Kramer for the operation of a mobile/itinerant icecream van in accordance with the attached approved documents dated 12 October 2015 subject to the following conditions:

- 1. All vehicles must be registered as per the requirements of the Motor Traffic Act.**
- 2. Trading within a reserve controlled by Main Roads WA will not be permitted unless permission is received from Main Roads WA.**
- 3. Vendors shall not obstruct traffic, pedestrians, entrance ways to shops and laneways.**
- 4. Approval for Trading in Public Places permit is strictly limited to one-year. Inspections and reviews of the service may be conducted by the Shire of Dandaragan. The Shire of Dandaragan reserves the right to decline the renewal of, or amend the conditions of all Trading in Public Places permits in the future.**
- 5. Vendors are not permitted to operate within 100m of a food outlet selling a similar food product if that outlet is open.**
- 6. Vendors are required to obtain permission from event organisers when attending events (For example festivals, charity markets and sporting events).**
- 7. Trading on Bashford Street, Jurien Bay and Aragon Street, Cervantes is prohibited.**
- 8. Any rubbish or waste associated with the business is the responsibility for disposal in an appropriate manner by**

- the Vendor. If not complied with, Council may revoke the licence to operate or an infringement will be issued.
9. A vendor's operation, including the vehicle, cart or stall, must be in accordance with the requirements of the Food Act 2008.
 10. A vendor's operation must be in accordance with the Noise Control Act 1975 and regulations thereunder, and the Factories, Shops and Industries Act, if required.
 11. A vendor's vehicles, carts, stalls etc. must be made available for inspection by the Manager of Environmental Health for a health clearance certificate which is required to obtain approval. A fee for the inspection, as set out in Council's fees and charges policy, will exist.

9.4.5 THE ROMAN CATHOLIC CHURCH – LETTER OF SUPPORT FOR LOT 674 BASHFORD STREET TO BE VESTED IN THE NAME OF THE CHURCH

Location: Lot 674 Bashford Street, Jurien Bay
 Applicant: Peter Scharf on behalf of the Roman Catholic Archdiocese of Perth
 File Ref: Business Classification Scheme / Community Services / service providers/ Religious Organisations
 Disclosure of Interest: None
 Date: 6 October 2015
 Author: David Chidlow, Manager Planning
 Signature of Author: 
 Senior Officer: Ian Rennie, Deputy Chief Executive Officer
 Signature of Senior Officer: 

PROPOSAL

The proponent is seeking a letter of support from the Shire of Dandaragan (the Shire) to the Minister for Lands for a management order on Lot 674 Bashford Street, Jurien Bay enabling the site to be vested in the name of the Church.

BACKGROUND

Lot 674 Bashford Street is reserved for the purpose of a church. Supporting the land to be vested for the development of a church will be in accordance with the Jurien Bay Town Centre Plan.

The intent to vest the land in the churches' name was there, but for whatever reason, has not been completed. Below is a sequence of events according to the applicant's records:

1. *Jurien Townsite Lot 123 was reserved on 26 February 1965 for the purpose of a School & Church site. This was granted to Abbot Nullius of New Norcia.*
2. *On 8 December 1971 all property held in the name of Abbot Nullius was transferred to The Roman Catholic Archbishop of Perth.*
3. *On 2 June 1972 the Under Secretary of Lands wrote to the Church and asked if development of the land would still be proceeding. On 1 September 1972 he granted a two year extension to the Church.*
4. *On 23 December 1974 the Department of Lands & Surveys advised that lot 123 had been included in a redesign for Civic purposes.*
5. *In January 1975 the Catholic Church agreed to relinquish Jurien Lot 123 and asked if a suitable lot nearby could be made available as a substitute.*
6. *On 12 March 1976 the Catholic Church again wrote to the Under Secretary of Lands asking if an allocation of land could be made to the Church.*
7. *In September 1977 Department of Lands & Surveys wrote to the Catholic Church and advised that Jurien Townsite 123 had been cancelled on the basis that provision would be made for a new church site in the re-design of the Jurien Townsite.*
8. *On 12 June 1980 Department of Lands & Surveys wrote to the*

Catholic Church to advise that "in terms of your agreement to this proposal in 1975 a Church Site has been provided in the new plan and will be known as Jurien Lot 674.

9. *In January 1981 Department of Lands & Surveys wrote to the Catholic Church advising that the Executive Council has approved Jurien Lot 674 being set aside for the purpose of "Church Site". The notice was published in the Government Gazette on 16 January 1981, however the land was vested in the Department of Planning & Infrastructure not the Roman Catholic Church as originally agreed.*
10. *On 1 December 2011 The Minister for Lands wrote to the Catholic Church and acknowledged that it was generally understood that the Catholic Church would use the site for its purposes. The Minister further advised that he had no objection to a grant of a Management Order in favour of the Church subject to concurrence of the Shire of Dandaragan, given recent review of the Town Centre Strategic Plan.*

COMMENT

The subject site, located on the vacant lot south of the Fire Station, is reserved for and intended for the purpose of the Roman Catholic Church. Lot 82, located immediately south of the reserve on Bashford Street, has a residence located on the lot and used and owned by the Catholic Church.

In 1975, the Catholic Church agreed to relinquish Lot 123 Jurien Bay in exchange for a suitable lot nearby to be made available as a substitute. In return a 1 acre block of land was reserved for the purpose of a Church as agreed to in the correspondence letters in the attachments, at Lot 674 Jurien Bay following the strategic planning of the Jurien Bay Town Centre.

The Minister for Lands has agreed to provide a management order in the name of the Roman Catholic Church, providing the Shire submits a letter in support, endorsing the vesting of lot 674 Jurien Bay in the churches name.

Section 3.5.3.1 of the Jurien Bay City Centre Strategy Plan.

Government Services and Community Uses

Crown reserves in the superblock bounded by Bashford, Batt, Hamersley and Bayliss Streets, have a combined area of about 1.7 ha and provide opportunities for development to expand the range of local and state government facilities and services.

Development should be based on the preparation of a concept plan to accommodate staging. Of the 1.7 ha the Shire has use of 1.2 ha and the Police 5200m².

In addition, a group of Crown reserves in the area bounded by Bashford, Bayliss and Hamersley Streets and an area of unallocated Crown land, with a combined area of about 2.2 ha,

provides opportunities for a range of community uses. 3,500 m² has been developed with the CWA facility and the Fire Station, 8,000 m² has been set aside for two churches, 3,000 m² is vested in the Shire and 7,700m² is unallocated Crown land. It is important that the unallocated Crown land is secured for public purposes and a concept plan is prepared to accommodate staged development of this area.

Concept planning for the above two areas should ideally occur at the same time with the involvement of all stakeholders, to achieve the best outcome in terms of the mix and relationship of uses on each of the sites and to ensure an integrated development of the sites.

The following advice note was sent to Councillors following the Council meeting held on the 27 September 2012,

Council resolved that discussions with the church group concerned (Roman Catholic Church) be initiated to reach a suitable outcome that is in line with the objectives of the Jurien Bay Town Centre Strategy for the community use precinct.

A meeting was held on the 3rd October 2012 involving representatives from the Roman Catholic Church (RCC) and the Anglican Church (AC) to see if an arrangement can be made to utilise one site for a church facility. During this discussion, the RCC pointed out they have a 10-15 year plan for developing a church which may not take place on Lot 674. The RCC advised the Shire they would like to develop the south western portion of the land as a parking area for the dwelling next door, which is utilised for community meetings.

The Shire agreed to develop a portion of the Lot 674 to allow for the provision of parking as an act of good will, satisfying the RCC's current needs for developing the land. It should be noted that everything can be held in abeyance until an overall strategy for the land involved is agreed upon and adopted.

With five (5) known religious groups in Jurien Bay, the AC representatives notified the Shire that they intend at looking to develop a community type building that can be used for a number of purposes, a building that states it is "the Anglican Community Church" that is to still resemble a church building utilised for a number of purposes.

Further discussions were required to ensure an overall development plan can be adopted and implemented for the development of the site to serve its purpose as a community use.

There has been some correspondence between the Shire and the Catholic Church since.

On 29 July 2015 Mr Peter Scharf representing the local Catholic

Church met with the Chief Executive Officer and Manager Planning to further the development of a Church Building. Subsequently a letter of application and plans were submitted for a combined Catholic/Anglican church building on Lot 674 Bashford Street.

Council discussed this request at the Council Forum held on 10 September 2015.

CONSULTATION

- Mr Peter Scharf
- Chief Executive Officer
- Manager Planning

STATUTORY ENVIRONMENT

- Land Administration Act 1997

POLICY IMPLICATIONS

- There are policy implications relevant to this item.

FINANCIAL IMPLICATIONS

- There are no financial implications relevant to this item.

STRATEGIC IMPLICATIONS

- Jurien Bay City Centre Strategy Plan

ATTACHMENTS.

Circulated with the agenda are the following items relevant to this report:

- Site plan, letter and supporting draft building plans (Doc Id: 57969)

(Marked 9.4.5)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council issue a letter of support to the Minister for Lands for Lot 674 Bashford Street, Jurien Bay to be vested in the name of the Roman Catholic Church.

9.5 COUNCILLOR INFORMATION BULLETIN

9.5.1 SHIRE OF DANDARAGAN – SEPTEMBER 2015 COUNCIL STATUS REPORT

Document ID: 59817

Attached to the agenda is a copy of the Shire's status report from the Council Meeting held 24 September 2015. **(Marked 9.5.1)**

9.5.2 SHIRE OF DANDARAGAN – EXECUTIVE MANAGER INFRASTRUCTURE REPORT – OCTOBER 2015

Document ID: 59985

Attached to the agenda is a copy of the Shire of Dandaragan's Executive Manager Infrastructure Report for October 2015. **(Marked 9.5.2)**

9.5.3 SHIRE OF DANDARAGAN – BUILDING STATISTICS – SEPTEMBER 2015

Document ID: 59521

Attached to the agenda is a copy of the Shire of Dandaragan Building Statistics for September 2015. **(Marked 9.5.3)**

9.5.4 SHIRE OF DANDARAGAN – PLANNING STATISTICS – SEPTEMBER 2015

Document ID: 59254

Attached to the agenda is a copy of the Shire of Dandaragan Planning Statistics for September 2015. **(Marked 9.5.4)**

9.5.5 WALGA – LESSONS LEARNT – METROPOLITAN LOCAL GOVERNMENT REFORM

Document ID:

Attached to the agenda is a copy of the above mentioned document. **(Marked 9.5.5)**

9.5.6 HON MIKE NAHAN MLA – TREASURER; MINISTER FOR ENERGY; CITIZENSHIP AND MULTICULTURAL INTERESTS – INCREASE TO STREET LIGHTING TARIFFS ON 1 JULY 2015

Document ID: 58882

"I am writing to you to explain the reasons for the differences between actual street lighting tariff increases of 5.8 per cent on 1 July 2015, and the previously forecast increase of 7.5 per cent announced in the 2015-16 State Budget."

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.5.6)**

9.5.7 WESTERN AUSTRALIAN PLANNING COMMISSION – RELEASE OF STATE PLANNING POLICY 5.2: TELECOMMUNICATIONS INFRASTRUCTURE

Document ID: 58938

"I am writing to inform you that an amended State Planning Policy 5.2: Telecommunications Infrastructure (SPP 5.2) will be gazetted on 8 September 2015 in accordance with section 29 of the Planning and Development Act 2005 (WA), and will be effective from that date."

Attached to the agenda is a copy of this correspondence and the revised policy. **(Marked 9.5.7)**

9.5.8 MEDIA STATEMENT – HON MIA DAVIES MLA & HON TERRY REDMAN MLA – OPPORTUNITY FOR CLUBS TO REVITALISE EQUIPMENT

Document ID:

“Sport and recreation clubs have the chance to revitalise their equipment or buy new gear with the opening of the latest round of the Community Sporting Club Equipment Subsidy Scheme.”

Attached to the agenda is a copy of the above mentioned Media Statement. **(Marked 9.5.8)**

9.5.9 WALGA – MUNICIPAL WASTE ADVISORY COMMITTEE – INFORMATION BULLETIN – ISSUE 219

Document ID:

Inside this issue:

- W&R Conference Wrap Up
- \$10m Funding Announcement for Recycled C&D Waste
- Rural Landfill Working Group Members Appointed
- WA Transitional E-Waste Funding Program
- Separation Anxiety
- Congratulations Albany
- National Plan on Asbestos Safety and Eradication Launched
- Product Stewardship News: Newspapers
- Product Stewardship News: Paint

9.5.10 MEDIA STATEMENT – HON JOE FRANCIS MLA – ‘ARE YOU READY?’ BUSHFIRE GRANTS NOW AVAILABLE

Document ID:

“Applications are now open for Western Australian communities to apply for ‘Are You Ready?’ bushfire grants to help them reduce the threat from bushfire.”

Attached to the agenda is a copy of the above mentioned Media Statement. **(Marked 9.5.10)**

9.5.11 WALGA – PROCUREMENT NEWS – ISSUE 17

Document ID:

Inside this issue:

- Preferred Supplier Update
- eQuotes Enhancement Update
- Civic Legal
- Waste and Recycle Conference 2015
- \$10m Funding Announcement for Recycled C&D Waste
- User Guide: Estimating the Cost Impact on Sealed Local Roads from Additional Freight Tasks

9.5.12 DEPARTMENT OF LOCAL GOVERNMENT AND COMMUNITIES – REVIEW OF CARAVAN PARKS AND CAMPING GROUNDS LEGISLATION – RELEASE OF SECOND

CONSULTATION PAPER

Document ID: 59147

"The Department of Local Government and Communities has released a second public consultation paper as part of the review of the Caravan Parks and Camping Grounds Act 1995 (the Act).

The review forms part of the State Government's Western Australian Caravan and Camping Action Plan 2013-2018, which aims to improve caravanning and camping across the State.

The second paper builds on submissions received in the first consultation period and proposes a suggested framework for new caravanning and camping legislation. This is an opportunity to have a say in, and help shape, the direction of caravanning and camping legislation in WA. Local Governments are encouraged to provide a submission to the review."

A copy of this correspondence and consultation paper are on hand.

9.5.13 MEDIA STATEMENT – HON KIM HAMES MB BS JP MLA – VISITOR CENTRES GENERATE MORE THAN \$116 MILLION FOR WA

Document ID:

"New research unveiled today that at the inaugural WA Tourism Conference reveals the value of Western Australian visitor centres with about \$116.65 million in 2014 generated in overnight visitor spend for the State's economy."

Attached to the agenda is a copy of the above mentioned Media Statement. **(Marked 9.5.13)**

9.5.14 MEDIA STATEMENT – HON TONY SIMPSON MLA – GRANTS TO CELEBRATE NATIONAL YOUTH WEEK 2016

Document ID:

"Western Australia's National Youth Week 2016 celebrations are set to receive a boost with up to \$80,000 in grants available for events benefitting people aged 12-25 years."

Attached to the agenda is a copy of the above mentioned Media Statement. **(Marked 9.5.14)**

9.5.15 DEPARTMENT OF LOCAL GOVERNMENT AND COMMUNITIES – AMENDMENTS TO THE LOCAL GOVERNMENT (FUNCTIONS AND GENERAL) REGULATIONS 1996

Document ID: 59119

"Amendments to the Local Government (Functions and General) Regulations 1996 were published in the Government Gazette on 18 September 2015 and take effect on 1 October 2015."

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.5.15)**

9.5.16 WALGA INFOPAGE – SUPPORTING SYRIAN REFUGEES RESETTLEMENT

Document ID: 59105

Key Issue:

- On 9 September 2015 the Australian Government announced it would settle an additional 12,000 refugees from the Syrian and Iraq area in addition to the current quota.
- In WA, the Department of Premier and Cabinet is coordinating the State's response in consultation with the Australian Government and with the support of the Office of Multicultural Interests and other State government and non government stakeholders.
- WALGA is a member of the Interagency Settlement Group and the Social Cohesion Strategy Group both chaired by the Office of Multicultural Interests (OMI).
- The Federal Department of Social Services has released new settlement related resources which provide an overview of current Australian Settlement arrangements and services available.

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.5.16)**

9.5.17 WALGA – LOCAL GOVERNMENT NEWS – ISSUE 36

Document ID: 59069

Inside this issue:

- Input Sought for State Budget Submission 2016-17
- Councillors Elected Unopposed
- Vacancies on Boards and Committees
- Civic Legal
- Regional Bicycle Network and Connecting School Program – Grants Open
- WA Transitional E-Waste Funding Program
- Rural Landfill Working Group Members Appointed
- Two Local Government Employees Recognised in Awards

9.5.18 DEPARTMENT OF COMMERCE – 2015 REGIONAL CHRISTMAS TRADING EXTENSIONS

Document ID: 59148

“The package approved by the Minister will enable general retail shops in the Perth metropolitan area to trade from 7.00am to 9.00pm Monday to Friday, from 7.00am to 6.00pm on Saturdays and from 8.00am to 6.00pm on Sundays and public holidays.”

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.5.18)**

9.5.19 INDIAN OCEAN FESTIVAL INC – INDIAN OCEAN FESTIVAL 2015

Document ID: 59240

“The organising committee are delighted to welcome you as a sponsor once again and thank you for your continued participation.”

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.5.19)**

9.5.20 REGIONAL DEVELOPMENT AUSTRALIA WHEATBELT WA – NEWSLETTER – SEPTEMBER 2015

Document ID:

Inside this issue:

- Chinese investors visit WA to visit Grain Growers and Traders
- Applications open for 2016 Science and Innovation Awards
- Call for EOI's to host the 2016 Wheatbelt Conference
- RDA Wheatbelt Initiatives
- Regional Children's Services Plan
- Community and Government Information
- Grants and Funding Opportunities
- October Calendar of Events

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.5.20)**

9.5.21 DANDARAGAN GOLF CLUB INC – THANK YOU

Document ID: 59249

"The Committee & members of the Dandaragan Golf Club would like to thank the Shire very much for their support in the celebration of the Club's 50th Anniversary. The day was a great success with people travelling as far away as Albany. Many of the visitors played in the 9 hole Ambrose & those who couldn't manage the walk enjoyed catching up with past friends & either watching the football or having a roll of bowls."

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.5.21)**

9.5.22 WALGA – LOCAL GOVERNMENT NEWS – ISSUE 37

Document ID: 59323

Inside this issue:

- Preventing Misconduct in Local Government: Breakfast with the Commissioners
- New Caravan Parks and Camping Grounds Legislation
- Sustainability Workshop
- Draft Contaminated Sites Guideline – Open for Comment
- Emissions Reduction Fund Safeguard Mechanism – Open for Comment
- Cycling and Pedestrian Shared Path Guidelines: Survey Invitation
- Off-Road Vehicle Registration – Fee Amendments
- Water Industry Night – Save the Date
- Training

9.5.23 CENTRAL MIDLANDS SENIOR HIGH SCHOOL – NEWSLETTER NO.5 – 21 SEPTEMBER 2015

Document ID: 59246

Inside this issue:

- From the Principal

- Arrangements for Year 12 Students
- NAPLAN Online Trial & ICT
- Environment Upgrades
- Interhouse Athletics Carnival
- Great things happening in the Home Economics Department
- Vision Statement
- Interschool Athletics Carnival
- Dates to remember

9.5.24 WESTERN AUSTRALIAN PLANNING COMMISSION – RELEASE FOR PUBLIC COMMENT – AMENDED STATE PLANNING POLICY 2.5: LAND USE PLANNING IN RURAL AREAS

Document ID: 59325

“The Western Australian Planning Commission (WAPC) is proposing to amend State Planning Policy 2.5: Land Use Planning in Rural Areas (SPP2.5) and is seeking public comment on the proposed amendments.”

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.5.24)**

9.5.25 WALGA – DEVELOPMENT OF THE DER ENVIRONMENT STANDARD FOR RURAL LANDFILLS

Document ID: 59326

“In response to feedback from Local Government and the Association, the Department of Environment Regulation has prioritised the development of an Environmental Standard for Rural Landfills as part of its comprehensive regulatory reform agenda.”

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.5.25)**

9.5.26 BADGINGARRA COMMUNITY ASSOCIATION INC – EXTENSION TO FOOTPATH

Document ID: 59344

“The BCA would like to request an extension to the footpath along Meagher Drive so that the footpath extends from Badgingarra Motors (albeit not across the road to the caravan park) to the Brand Highway. We believe that this would be around 100m and is basically in front of the Badgingarra Roadhouse.”

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.5.26)**

9.5.27 REGIONAL ACHIEVEMENT & COMMUNITY AWARDS – GALA PRESENTATION DINNER

Document ID: 59345

“On behalf of the Department of Regional Development, GWN7, The West Australian Regional Newspaper, RadioWest Network and the Category Sponsors of the Awards, I am delighted to extend an invitation to you and your partner (or representatives) to

attend the prestigious Regional Achievement and Community Awards Gala Presentation Dinner.”

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.5.27)**

9.5.28 MEDIA STATEMENT – HON COLIN BARNETT MEC MLA & HON TONY SIMPSON MLA – RESOURCE RATING POLICY TO CONTINUE

Document ID:

“A successful State Government trial of an agreed State-wide policy for local government rating of land affected by mining, petroleum and resource interests will now become permanent.”

Attached to the agenda is a copy of the above mentioned Media Statement. **(Marked 9.5.28)**

9.5.29 AUSTRALIA DAY WA – PREMIER’S AUSTRALIA DAY ACTIVE CITIZENSHIP AWARDS 2016

Document ID: 58736

“Thank you for your continued support of the Premier’s Australia Day Active Citizenship Awards. These long standing awards recognise the individuals and groups making outstanding contributions in your local community.”

The nomination period closes Friday 27 November 2015. Nomination forms can be obtained from the ‘Awards’ section of the Australia Day WA website www.ausdaywa.com.au

9.5.30 WALGA – MUNICIPAL WASTE ADVISORY COUNCIL – INFORMATION BULLETIN – ISSUE 221

Document ID:

Inside this issue:

- DER Separation Distances
- C&D Funding – find out more
- Reverse Vending Machine Launch
- Census and Sensibility
- Draft Contaminated Site Guidelines – Open for comment
- Clean up of marine debris on Great Barrier Reef

9.5.31 DEPARTMENT OF AGRICULTURE AND FOOD – MINUTES FROM STABLE FLY REGULATORY REFERENCE GROUP MEETING HELD 10 SEPTEMBER 2015

Document ID:

A copy of the above mentioned minutes are on hand if required.

9.5.32 MEDIA STATEMENT – HON TONY SIMPSON MLA – YOUTH FRIENDLY GRANTS FOR LOCAL GOVERNMENTS

Document ID:

“Grants of up to \$10,000 have been made available from the State Government for regional local governments to support the development of youth friendly communities.”

Attached to the agenda is a copy of the above mentioned Media Statement. (**Marked 9.5.32**)

9.5.33 WALGA – LOCAL GOVERNMENT NEWS – ISSUE 38

Document ID: 59562

Inside this issue:

- 'Are You Ready?' Bushfire Grants Open
- Natural Area Management and Environmental Consulting
- Vacancies on Boards and Committees
- Local Road Assets and Expenditure Report 2014-15
- WA Primary Health Alliance – Nominations for Committees
- ALGA 2015 National Local Roads and Transport Congress
- Funding Submission Resource
- GreenSense Emissions Reporting Platform
- Department of Water Review of Small Wastewater Treatment Plant Licenses
- Cycling and Pedestrian Shared Path Guidelines: Survey Deadline Extended
- Training

9.5.34 WALGA – LOCAL GOVERNMENT NEWS – ISSUE 39

Document ID: 59948

Inside this issue:

- Meeting with Minister for Environment
- Preventing Misconduct in Local Government: Breakfast with the Commissioners
- Sustainability Workshop
- Wetland Conservation NAMN Forum
- Save Money on Roads
- Call for Nominations – 2016 Local Government Road Safety Awards
- DAFWA Review of Declared Species List
- Main Roads Heavy Vehicle Services – Regional Industry Information Sessions
- Bushfire Action Month 2015
- Training

9.5.35 WALGA – ENVIRONEWS – ISSUE 6

Document ID: 59257

Inside this issue:

- City of Swan Teams up with Landgate to get Growing
- City of Melville Trails Geoweb for Foreshore Restoration
- The Shire of Donnybrook-Balingup and the Balingup Primary School Fight Climate Change
- Town of Claremont – Lake Claremont Integrated Weed Management Plan
- EMRC Steam Weeding Trail
- Newcastle City Council Votes to Divest
- Sustainability Workshop
- Perth Urban Light Pollution

9.5.36 THE HON TONY SIMPSON MLA – MINISTER FOR LOCAL GOVERNMENT; COMMUNITY SERVICES; SENIORS AND VOLUNTEERING; YOUTH – GROSS RENTAL VALUE RATING OF MINING TENEMENTS – POLICY

Document ID: 59398

“In late 2011, the Government, resources industry and local government agreed on a policy for the Application of Gross Rental Valuation to Mining, Petroleum and Resource Interests (Circular 29-2011). That policy was implemented on a three-year trial basis for the period 1 July 2012 to 30 June 2015.”

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.5.36)**

9.5.37 WALGA – MEDIA RELEASE – MINING RATES POLICY A COLLABORATIVE SUCCESS

Document ID: 59520

“Enabling Local Governments to maintain current rating processes for mining land will continue much needed contributions to Council budgets and provide equity across ratepayers.”

Attached to the agenda is a copy of the above mentioned Media Release. **(Marked 9.5.37)**

9.5.38 DEPARTMENT OF FIRE AND EMERGENCY SERVICES – CAPABILITY FRAMEWORK

Document ID: 59829

“The Department of Fire and Emergency Services (DFES) has recently implemented a new strategic planning framework to achieve a more streamlined approach to planning capability acquisitions and sustainable decision-making. This will also support the emergency service capabilities required by Government out to 2030.”

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.5.38)**

9.5.39 WEST KOOJAN-GILLINGARRA LAND CONSERVATION DISTRICT – MINUTES OF THE MEETING HELD 4 AUGUST 2015

Document ID: 59677

Attached to the agenda is a copy of the above mentioned Minutes. **(Marked 9.5.39)**

9.5.40 ADVANCE DANDARAGAN COMMITTEE INC – LETTER OF GRATITUDE

Document ID: 59678

“On behalf of Advance Dandaragan I would like to express our gratitude for the two grants (one of \$300 and the second of \$500), we received in the community grants allocation.

We hope these will be put to very good use in the near future.”

9.5.41 DEPARTMENT OF CULTURE AND THE ARTS – LOCAL GOVERNMENT ELECTED MEMBERS INDUCTION

Document ID: 59679

“Due to the upcoming Local Government Elections in October, it is timely to remind you of the State Records Office’s Elected Members Induction.”

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.5.41)**

9.5.42 STATE HERITAGE OFFICE – NOMINATIONS OPEN: 2016 WESTERN AUSTRALIAN HERITAGE AWARDS

Document ID: 59715

“Nominations are now open for the Heritage Council’s 2016 Western Australian Heritage Awards.”

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.5.42)**

9.5.43 DEPARTMENT OF FIRE AND EMERGENCY SERVICES – BUSH FIRE & CYCLONE SEASONAL OUTLOOK

Document ID: 59716

“Welcome to all new CEO’s and welcome back to continuing CEO’s of the Midwest & Gascoyne Region’s Local Governments. These past few months have enabled me to get out and about to meet many of you, and those of you who I have yet to meet, be assured that you can expect my visit early next year.”

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.5.43)**

9.5.44 WALGA – ROAD RIBBON FOR ROAD SAFETY 2015 CAMPAIGN

Document ID: 59835

“The WALGA RoadWise Program would like to invite the Shire of Dandaragan to join us in raising awareness of the importance of road safety in Western Australia by participating in the Road Ribbon for Road Safety campaign.”

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.5.44)**

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 22 OCTOBER 2015

- 10 NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING**

- 11 CONFIDENTIAL ITEMS FOR WHICH MEETING IS CLOSED TO THE PUBLIC**

- 12 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

- 13 CLOSURE OF MEETING**